

**APPROVED MINUTES - REGULAR BOARD MEETING
PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OAK PARK
HELD ON MONDAY, JULY 16th, 2012 AT 6:30 P.M.
IN THE COUNCIL CHAMBERS OF OAK PARK VILLAGE HALL**

I. CALL TO ORDER

President Pope called the meeting to order at 6:31 p.m.

II. ROLL CALL

PRESENT: Trustees Brewer, Hedges, and Tucker; President Pope

ABSENT: Trustees Johnson, Lueck and Salzman

**III. ADJOURN TO EXECUTIVE SESSION TO DISCUSS SALE OF PROPERTY
AND COLLECTIVE BARGAINING**

In compliance with the Open Meetings Act, it was moved and seconded to adjourn to Executive Session to discuss litigation and collective bargaining in Room 130.

The roll call on the vote was as follows:

AYES: Trustees Brewer, Hedges, and Tucker; President Pope

NAYS: None

ABSENT: Trustees Johnson, Lueck and Salzman

The motion was approved.

IV. RETURN TO OPEN MEETING 7:30 PM IN COUNCIL CHAMBERS

PRESENT: Trustees Brewer, Hedges, Salzman and Tucker; President Pope

ABSENT: Trustees Johnson and Lueck

The Regular Meeting reconvened at 7:35 p.m. in Council Chambers.

V. AGENDA APPROVAL

President Pope noted that Item P had been removed from the agenda. It was moved and seconded to approve the agenda for the meeting. A voice vote was taken and the agenda was approved as amended.

VI. MINUTES

It was moved and seconded that the minutes of the Regular Meeting of June 18, 2012, the Special Meeting of June 25, 2012 and the Regular Meeting of July 2, 2012 be approved. A voice vote was taken and the minutes were approved as presented. Trustee Salzman abstained from the Regular Meeting of June 18, 2012.

VII. NON-AGENDA PUBLIC COMMENT

There was no public comment.

VIII. PROCLAMATION – CELEBRATING THE HUSKIES VARSITY BASEBALL TEAM CLASS 4A STATE CHAMPIONS OF 2012

President Pope read the proclamation aloud. It was moved and seconded that the proclamation entitled **CELEBRATING THE HUSKIES VARSITY BASEBALL TEAM CLASS 4A STATE CHAMPIONS OF 2012** be adopted. A voice vote was taken and the proclamation was adopted. Those recognized were:

Coaches: Chris Ledbetter and Joe Parenti

Team Members:

Michael J. Adams	Nickolas Kowalczyk
John C. Badger	Matthew McCormack
John S. Belcaster	Joseph P. McKune
Michael Brennan	Dain Mrozek
Henry F. Cappel	Samuel Munno
Patrick M. Clifford	Ryan Nelson
Austin Cone	Colin T. O'Brien
Samuel K. Cottingham-Beard	Jacke Picchiotti
Charles Fencik	Henry Pine
Max S. Guzzetta	Alexander Rice
Jacob Harris	Joseph Rumoro
John J. Hart	Daniel K. Shinsako
John Johannesson	Zachary Weigel

President Pope congratulated the coaches and team. Coach Chris Ledbetter and Team Member Zachary Weigel thanked the Board for this recognition and spoke about the team.

IX. VILLAGE MANAGER REPORTS

Interim Village Manager Cara Pavlicek discussed vehicle stickers, noting that online sales this year were up 65%. On-time purchases overall have exceeded last year's.

X. VILLAGE BOARD COMMITTEES

There were no reports from the Village Board Committees.

XI. CITIZEN COMMISSION VACANCIES

President Pope referred to the Board and Commission vacancy report, and urged residents to volunteer.

XII. CITIZEN COMMISSION APPOINTMENTS, REAPPOINTMENTS, REMOVAL, RESIGNATION AND CHAIR APPOINTMENTS

It was moved and seconded to concur in the following appointment by President Pope:

Board of Health

Reappointment of Nathan Pimentel, as Member, with a term to expire July 18, 2013

Community Development Citizens Advisory Committee

Reappointment of Walter Afable, as Member, with a term to expire July 20, 2015

Reappointment of Gail Bien, as Member, with a term to expire July 20, 2015

Environmental and Energy Commission

Reappointment of Robert Peterson, as Member, with a term to expire July 6, 2015

Farmers Market Commission

Reappointment of Warren Bakker, as Member, with a term to expire July 6, 2015

Reappointment of Rebekah Braslow, as Member, with a term to expire July 6, 2015

Public Art Advisory Commission

Appointment of Sarah Brewer, as Member, with a term to expire July 16, 2013

Reappointment of Rick Piwowarczyk, as Member, with a term to expire July 20, 2015

The roll call on the vote was as follows:

AYES: Trustees Brewer, Hedges, Salzman and Tucker; President Pope

NAYS: None

ABSENT: Trustees Johnson and Lueck

The motion was approved.

XIII. FIRST READING

A. First Reading of an Ordinance Amending Chapter 8, Article 2 of the Village Code Entitled "License Fee Schedule"

Village Clerk Teresa Powell stated that this amendment would improve the business license renewal process as well as encourage timely renewals. She added that this would follow the model of the Multi-family License renewals, which has a very successful rate of compliance.

Trustee Salzman requested that the accompanying communication strategy be included in the Second Reading. He questioned whether the process has been ineffective because of the ordinance itself or due to poor communication.

Clerk Powell stated that business owners assume that there is a grace period; she felt that this change would clarify that a current license must be posted at all times. She spoke about several methods that would be used to publicize the change. There was a discussion regarding email communication and why businesses are required to have a license. Village Attorney Simone Boutet stated that licenses are issued as a way to regulate businesses in Oak Park and ensure that they are legal.

President Pope pointed out that the proposed new penalty would double the business license fee if not paid on time. Clerk Powell commented that currently, there is a 10% late fee after 30 days and 25% after 60 days, which is not enough to encourage compliance in a timely manner. President Pope stated that when this comes back to the Board, there should be a conversation regarding the appropriate level of penalties and that something short of doubling may be just as effective.

XIV. SECOND READING

C. Second Reading of an Ordinance Amending Chapter 19, Article 4, of the Village Code Relating to Alarm Permits

There were no comments.

XV. REGULAR AGENDA

All Ordinances and Resolutions adopted herein are herewith ordered filed in the Office of the Village Clerk

D. It was moved and seconded that Ordinance 2012-0-35 entitled **ORDINANCE AMENDING CHAPTER 19, ARTICLE 4, OF THE VILLAGE CODE RELATING TO ALARM PERMITS be adopted.**

The roll call on the vote was as follows:

AYES: Trustees Brewer, Hedges, Salzman and Tucker; President Pope

NAYS: None

ABSENT: Trustees Johnson and Lueck

The ordinance was adopted.

E. Lake and Forest Public Parking Garage Development Update Presented by Project Management Advisors Inc.

Housing Services Manager Tammie Grossman introduced staff members assigned to the project management team for the Lake and Forest Development. She referred to the Board's approval of securing an owners representative to oversee the project and introduced Gene Litterski of Project Management Advisors, Inc., the firm chosen to act as owner's representative.

Mr. Litterski introduced John Hammerschlag, Parking Consultant from Hammerschlag and Company, and summarized progress made on the project during the last 75

days. The target for construction to commence is 2012 with the overall project completion targeted for summer 2014. The garage should be completed approximately one year prior to that and turned over to the Village. Mr. Litterski spoke about items discussed regarding the design during weekly meetings with Sertus and bi-weekly meetings with the project development team. These include the number and location of parking spaces, maintenance of appropriate circulation patterns, number and location of ADA compliant spaces, size and location of bike parking, natural lighting in elevator lobbies and streetscape. They are also exploring securing a parking operator. Over the next 60 days, the financing options will be reviewed as well as completion of the design development review and design development pricing review.

Mr. Litterski answered questions from the Board.

F. Resolution Authorizing the Formation of the Oak Park Comprehensive Plan Advisory Committee with Membership as Recommended

President Pope read aloud the names of Village Board members, citizens at large and staff members who would comprise this committee.

It was moved and seconded that Resolution 2012-R-156 entitled **RESOLUTION AUTHORIZING THE FORMATION OF THE OAK PARK COMPREHENSIVE PLAN ADVISORY COMMITTEE WITH MEMBERSHIP AS RECOMMENDED** be adopted.

President Pope expressed appreciation to all residents who indicated an interest in serving on this committee, adding that there will be many substantive opportunities for participation in the information gathering and input process and encouraged residents to become actively engaged in the creation of the plan.

Trustees Tucker and Salzman spoke favorably about citizen at large members Julie Samuels and Cathy Yen. There was a discussion regarding the structure of the committee; it was noted that they must follow the Open Meetings Act for posting agendas and minutes.

The roll call on the vote was as follows:

AYES: Trustees Brewer, Hedges, Salzman and Tucker; President Pope

NAYS: None

ABSENT: Trustees Johnson and Lueck

The resolution was adopted.

S. Upcoming Calendar of Meetings Discussion

The Board discussed topics to be included on future agendas.

XIV. CONSENT AGENDA

G. Resolution 2012-R-157 entitled RESOLUTION AUTHORIZING THE EXECUTION OF AN AMENDED ZIPCAR PARKING PERMIT LICENSE AGREEMENT BETWEEN THE VILLAGE OF

OAK PARK AND ZIP CAR TO REMOVE LOT 32 (LAKE AND FOREST GARAGE), ADD LOT 2 (AVENUE GARAGE) AND ADD LOT 24 (438 S. TAYLOR)

- H. Resolution 2012-R-158 entitled **RESOLUTION AUTHORIZING A CONTRACT FOR A TWO YEAR PERIOD WITH M.E. SIMPSON CO. INC., VALPARAISO, INDIANA FOR WATER DISTRIBUTION SYSTEM VALVE EXERCISING, NOT TO EXCEED \$61,100**
- I. Resolution 2012-R-159 entitled **RESOLUTION AUTHORIZING EXECUTION OF THREE YEAR SERVICE AGREEMENT WITH CALL ONE TO PROVIDE TELEPHONE LINE SERVICES AT AN ESTIMATED ANNUAL COST NOT TO EXCEED \$90,000.00 AND WAIVING BID PROCESS WITH USE OF SUBURBAN PURCHASING COOPERATIVE**
- J2. Resolution 2012-R-160 entitled **RESOLUTION TO APPROVE THE CHANGE TO OAK PARK'S US HUD FEDERAL GRANT PROGRAMS YEAR**
- J3. Resolution 2012-R-161 entitled **RESOLUTION AUTHORIZING THE HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME) CONSORTIUM AGREEMENT ADDENDUM AND MEMORANDUM OF UNDERSTANDING HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME)**
- J1. Resolution 2012-R-162 entitled **RESOLUTION TO APPROVE THE AMENDMENT TO THE 2010-2014 CONSOLIDATED PLAN**
- K. Motion to Accept the Zoning Board of Appeals' Findings and Recommendations as Proposed and Adopt Ordinance 2012-0-36 entitled **ORDINANCE AUTHORIZING ISSUANCE OF A SPECIAL USE PERMIT TO OPERATE A WEIGHT-LOSS CLINIC AT 477 N. HARLEM AVENUE**
- L. Ordinance 2012-0-37 entitled **ORDINANCE AMENDING CHAPTER 3, ARTICLE 8 OF THE CODE OF THE VILLAGE OF OAK PARK-CANCELLATION OF A CLASS B-2 BEER AND WINE LIQUOR LICENSE FOR LOFT ENTERPRISES, INC., DBA EDUARDO'S NATURAL PIZZA, 6831 NORTH AVE., OAK PARK, IL 60302 AND CREATION OF A CLASS B-1 RESTAURANT LIQUOR LICENSE FOR LOFT ENTERPRISES, INC., DBA EDUARDO'S NATURAL PIZZA, 6831 NORTH AVE., OAK PARK, IL 60302**
- M. Ordinance 2012-0-38 entitled **ORDINANCE AUTHORIZING AN EXTENSION OF THE TIMELINE FOR PLANNED DEVELOPMENT ORDINANCE NO. 2009-0-089 AS PREVIOUSLY AMENDED BY ORDINANCES 2011-0-47, 2010-0-50, 2011-0-09, 2012-0-09 FOR MADISON HIGHLANDS (229, 2310245, 301-307 MADISON STREET AND 511 S. HARVEY AVENUE) LOCATED AT THE SOUTHWEST CORNER OF MADISON STREET AND HARVEY AVENUE**
- N. Ordinance 2012-0-39 entitled **ORDINANCE AUTHORIZING EXECUTION OF A PLAT OF SUBDIVISION FOR INTERFAITH HOUSING DEVELOPMENT CORPORATION**
- O. Ordinance 2012-0-40 entitled **ORDINANCE AUTHORIZING THE DISPOSAL OF SURPLUS EQUIPMENT**

- Q. Ordinance 2012-O-41 entitled **ORDINANCE AMENDING THE FISCAL YEAR 2012 BUDGET CHANGING THE APPROPRIATION FOR THE DEPARTMENT OF BUSINESS SERVICES WITHIN THE GENERAL FUND IN THE AMOUNT OF 30,581.78**
- Q1. Resolution 2012-R-164 entitled **RESOLUTION AUTHORIZING THE PAYMENT OF \$30,581.78 FOR 2011 SECOND INSTALLMENT PROPERTY TAXES FOR 1127 WESTGATE**
- R. Resolution 2012-R-165 entitled **RESOLUTION AUTHORIZING THE EXECUTION OF A LICENSE AGREEMENT FOR LOT 50 SOUTH**
- R1. Ordinance 2012-O-42 entitled **ORDINANCE GRANTING AN EASEMENT TO THE PARK DISTRICT FOR PORTIONS OF NORTH BOULEVARD AND APPROVING THE ALTERNATE PARKING PLAN FOR THE PARK DISTRICT GYMNASICS CENTER AT 25 LAKE STREET**
- XVII. Motion to Approve the Bills in the Amount of \$1,011,941.92 for the Week Beginning July 2nd through July 13th.**

APPROVE THE CONSENT AGENDA

It was moved and seconded to approve the items under the Consent Agenda.

The roll call on the vote was as follows:

AYES: Trustees Brewer, Hedges, Salzman and Tucker; President Pope

NAYS: None

ABSENT: Trustees Johnson and Lueck

The Consent Agenda was approved.

CALL TO THE BOARD AND CLERK

Village Clerk Powell reminded residents to purchase their vehicle stickers and encouraged voter registration. She congratulated the Oak Park Park District on their 100th anniversary.

Trustee Hedges also recognized the Park District's anniversary and commended their celebration event held over the weekend.

Trustee Tucker noted that the Oak Park Festival Theatre begins July 29.

ADJOURN TO EXECUTIVE SESSION TO DISCUSS PENDING LITIGATION

In compliance with the Open Meetings Act, it was moved and seconded to adjourn to Executive Session to discuss pending litigation in Room 130.

The roll call on the vote was as follows:

AYES: Trustees Brewer, Hedges, Salzman and Tucker; President Pope

NAYS: None

ABSENT: Trustees Johnson and Lueck

The motion was approved.

The meeting adjourned at 9:02 P.M. Monday, July 16, 2012.

SUBMITTED AND RECORDED IN THE OFFICE OF:

Teresa Powell, Village Clerk

By: MaryAnn Schoenneman
Interim Deputy Village Clerk