



**Meeting Minutes**  
**Civic Information Systems Commission (CISC)**  
**Thursday, August 12, 2021 at 7:00 P.M.**  
**Remote Participation**

**1) Call to Order**

The meeting was called to order by Chair David Baker at 7:34 p.m

**2) Roll Call**

Present: Commissioners Siva Balu, Matthew Knight, Sharon Newton, Thomas Ptacek, Cory Wesley, and Chair David Baker

Absent: Commissioner Carl Urness

Also Present: Trustee Ravi Parakkat, Communications Director David Powers and IT Director Alvin Nepomuceno

**3) Approval of Agenda**

Commissioner Wesley motioned to approve the agenda for August 12, 2020. The motion was seconded by Commissioner Newton. A voice vote was taken and the motion was approved unanimously.

**4) Approval of meeting minutes from February 13, 2020**

Commissioner Wesley motioned to approve the meeting minutes for February 13, 2020. The motion was seconded by Commissioner Knight. A voice vote was taken and the motion was approved unanimously.

**5) Public Comment**

There we no Public Comments.

**6) Introductions**

a) New Commissioners Siva Balu and Thomas Ptacek introduced themselves to the commission.

b) Village Trustee liaison Ravi Parakkat introduced himself to the commission.

**7) Old Business**

a) Cable Contract Updates: David Powers, Communications Director, gave an update of the cable contract and the future of the VOPTV channels.

Commissioner Wesley asked if there was a plan in place for the future of VOPTV.

Director Powers responded it will be tied in to the upcoming budget discussions.

Chair Baker suggested to meet with Village Attorney Paul Stephinides to discuss future cable contracting options.



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- b) Systems Updates: Information Technology Director, Alvin Nepomuceno, gave an update on the last 18 months as related to the pandemic shut down and the technology needs for village personnel's shift to an immediate need to work-from-home. Additionally, technology needs included work related to the Covid-19 vaccine roll out, from implementing and monitoring the scheduling of vaccine deployment clinics to enabling security of equipment and the vaccines.

Work on the fiber project completed this year. Next steps will be looking at consolidating some services to reduce equipment and maintenance and support calls. D97 will be leasing bandwidth from the fiber network and will be paying the village an annual amount.

Commissioner Wesley asked if there was an updated plan regarding ransomware attacks.

Director Nepomuceno responded number one is making sure the village has a good backup system, and end point security on the desktop equipment is up to date. The village has a nightly monitoring of the backups. The village has also changed its thinking in what types or personal data is being collected and why.

Chair Baker reminded te commission that back in February or March of 2020 they reommended going forward with an open data solution, OpenGov, but the budget got cut for that project.

Director Powers then answered questions from Commissioner Ptacek regarding the village website.

**8) New Business**

- a) Revised VOP board goals and priorities  
b) Smart cities planning

Chair Baker asked if the Board was going to discuss Smart Cities at their September meeting.

Trustee Parakkat confirmed and recommened it would be good to have something from CISC to bring to the Board for that discussion.

Chair Baker has been keeping tabs on a project out of Chicago call [Array of Things](#) as a



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starting point for Smart City solution discussions; Perhaps utilize the fiber in the village towards these goals.

Trustee Parakkat commented that, from a Board goals perspective as it pertains to CISC, focus could be affordability of services (broadband services, the digital divide and equitable access), and Smart Cities. CISC could reach out to the other commissions to see what is bubbling up to the top of their to do lists as far as smart technology as well to get a sense of some of the needs in the community.

Commissioner Newton suggested there should be a consistency in delivery of the messaging as it is such a broad topic that not many people have an understanding of.

Discussion was then around how to initiate public outreach and the framework of how that would be implemented on social media and surveys, etc...

Director Powers recommended looking at past community surveys for some insight <https://www.oak-park.us/your-government/village-manager/community-surveys>

Consensus was for the CISC to put together an initial broad overview of smart technology for the Board when it is discussed, noting examples of what has been done in other communities. The CISC could investigate specific smart city solutions by Board direction during the budget process.

**9) Adjourn**

Commissioner Balu left the meeting at 9:05PM

Commissioner Newton left the meeting at 9:32PM.

Commissioner Ptacek motioned to Adjourn the meeting at at 9:36PM. The motion was seconded by Commissioner Wesley. A voice vote was taken and the motion was approved unanimously.

NEXT MEETING: TBD