BOARD OF HEALTH COMMISSION

MEETING MINUTES

December 1, 2022, 6:00 PM

Conducted Remotely

Commissioner’s Present: Noel Chavez (Chair), Judy Carter, Kate Odom Jennifer Fritz, Abigail Silva

Commissioners Excused: Susan Buchanan (Trustee Liaison), Suzanne Feeney

Staff Present: Dr Theresa Chapple-McGruder Sara Semelka

**Call to order.** Dr. Chavez called the meeting to order at 6:01 pm.

**Agenda approval.** A quorum was received motion to approve agenda.

**Minutes approval.** The September 29, 2022 minutes and October 27, 2022 minutes were approved.

**Public comment.** No public comments were submitted for this meeting.

**Old Business.**

**Staffing update.** Dr. Chapple McGruder advised that the Administrative Assistant transitioned out from Public Health. A Sanitarian position is still vacant, and has been since 2021. The Emergency Preparedness Coordinator is also still vacant with hopes of the candidate accepting the position this month. Recently a position was filled in Animal Control. Dr. Chapple also discussed is a possible budget increase to expand nursing team, which will be voted on 12/5/22 by the Board of Trustees. As of Nov. 30th, the Community Health Advisor position is vacant.

**Open positions on the commission.** No discussion at this time

**COVID-19 vaccinations.**

Update on COVID clinics: these clinics, established 12/20-21, will expire on 12/13/22. Public Health has given out 40K+ vaccinations. Possible grant can fund the clinics, but the department is not able to apply until at least 12/15/22. This grant would serve to fund more immunizations for illnesses such as: flu, COVID and monkey pox. Per Dr. Chapple, this is one of the few ways to bring in money for Public Health. In mid-January of 2023, there should be a decision will be given if the grant will be added to our funding.

**Revised IPLAN.** Ms. Semelka reported that the IPLAN was presented to the Board of Trustees where there were minor additions made to the project. Ms. Semelka also summarized the project and briefly went over the main areas of: Mental Health and Substance Use, Gun Safety and Violence in the Community, the Built and Natural Environment and Access to Care.

An addendum was updated to the IPLAN report page 53 on the meeting of Oct 27 with the Board of Trustees is as follows; “suggesting the importance of access to comprehensive reproductive health and contraceptive services to many community members.” Also, high level percentages related areas of concern in the Forces of Change assessment were also outlined in the report.

On page 54, Ms. Semelka highlighted levels of concern on reproductive health care, noting areas included, but were not limited to a variety of services and abortion options.

On Page 65, Goal #3 Gun Safety was updated, adding “collaborate with law enforcement to reduce the prevalence of illegally obtained firearms

on Page 66, Goal #1 regarding access to health care; “identify gaps or changes in access points for comprehensive reproductive health care.” was added

The Board of Trustees approved on 11/7 updates for revised plan.

The motion to approve the revised IPLAN was approved by the Commission.

The Commission workplan was updated to note:

Add on: ““When requested by staff or board of trustees, support community organizations addressing under-addressed behavioral health need and the needs of the people with developmental issues.”

Cycling safety was also a focal point to discuss further

Revised area chapter 20 article 2 Build Community Partnerships

Ms. Semelka affirmed a collaborative process determined what was included in the IPLAN and agreed that the Trustees can be involved earlier next time. The health department does not have to do everything in the IPLAN, and it can do things that are not included. It is a roadmap for the entire community. The consultant has been appropriately thanked and enjoyed working with us.

**New Business.**

**2023 Draft Work Plan.** Motion moved to approval for 2023 work plan by Commissioners.

Dr. Chapple proposed to the commission that Commissioner Carter speak with transportation commission for support of cyclist safety.

One topic currently under discussion by other commissions: having children bike or walk to school safely.

**Adjourn.** Commissioner Carter moved to adjourn; seconded by Commissioner Silva. All commissioners present voted in favor. Dr. Chavez adjourned the meeting at 7:08 pm.