

Approved Minutes of
Regular Introductory Meeting
COMMUNITY DEVELOPMENT CITIZENS ADVISORY COMMITTEE
Village of Oak Park
Thursday, March 31, 2016, 7:00 p.m.
Village Hall, Room 101, 123 Madison Street, Oak Park, Illinois

CALL TO ORDER: Meeting was called to order by Chair Kessen at 7:04 p.m.

ROLL CALL:

PRESENT: Chair Lynn Kessen, Catherine Bendowitz, Robert Benoit, Adam Hirsch, Sophia Isoff, Phyllis Logan, Phyllis Russell, Alison Spanner and Lisa Taddei

ABSENT: None

STAFF PRESENT: Mark Dwyer, Grants Supervisor (Staff Liaison & Recording Secretary)

IDENTIFICATION OF MEMBERS AND STAFF: The Chair, Members (except for two that arrived later) and Staff identified themselves.

REVIEW AND APPROVAL OF MEETING AGENDA: Chair Kessen asked if there were any changes to the Agenda. Noting none, Agenda approved unanimously.

NON-AGENDA PUBLIC COMMENT: Noting no non-agenda public comment, Chair Kessen moved on to the not-yet-approved minutes from the previous meeting.

APPROVAL OF NOT-YET-APPROVED MINUTES: A motion was made to approve the not-yet-approved minutes of September 10, 2015. Approval of the minutes as drafted passed unanimously.

DETAILED INTRODUCTIONS: Chair, Members, and Staff introduced themselves in detail.

PY 2016 APPLICATION OVERVIEW AND UPDATES ON SEVERAL PY 2015 SUBRECIPIENTS: The Staff Liaison talked about the PY 2016 grants applications – those accepted and one that was not accepted. He commented on the quantity and dollar amounts of applications received by grant category and compared these with numbers from the PY 2015 application process. Updates were provided on several PY 2015 CDBG Subrecipients.

DRAFT PY 2016 APPLICATION SCORING SYSTEM OVERVIEW AND DISCUSSION: The Staff Liaison talked about the draft PY 2016 application/presentation scoring system for CDBG Public Services, CDBG Facility Improvements and ESG. Discussion determined that

each member will decide whether or not to use the system, and all members will have the opportunity to revise the scoring sheets as they see fit. The Staff Liaison will email the three scoring sheets in Microsoft Word to all members.

OTHER BUSINESS: Chair Kessen and returning CDCAC members further discussed the application review and funding recommendation process for the benefit of new members. This led to the idea that the Staff Liaison will send the PY 2015 all-CDCAC funding recommendation worksheet to all members so that they can get an introduction to the Working Meeting process.

ADJOURNMENT: Meeting adjourned at 8:34 p.m.

Respectfully submitted,
Mark Dwyer