

Approved Minutes of
Regular Introductory Meeting
COMMUNITY DEVELOPMENT CITIZENS ADVISORY COMMITTEE
Village of Oak Park
Thursday, March 29, 2017, 7:00 p.m.
Village Hall, Room 215, 123 Madison Street, Oak Park, Illinois

CALL TO ORDER: Meeting was called to order by Chair Kessen at 7:04 p.m.

ROLL CALL:

PRESENT: Chair Lynn Kessen, Catherine Bendowitz, Robert Benoit, Richard Rogers, Phyllis Russell, Cindy Gray Schneider & Alison Spanner

ABSENT: Adam Hirsch and Phyllis Logan (both with advance notice)

STAFF PRESENT: Mark Dwyer, Grants Supervisor (Staff Liaison & Recording Secretary)

IDENTIFICATION OF MEMBERS AND STAFF: The Chair, Members and Staff identified themselves.

REVIEW AND APPROVAL OF MEETING AGENDA: Chair Kessen asked if there were any changes to the Agenda. Noting none, Agenda approved unanimously.

NON-AGENDA PUBLIC COMMENT: Noting no non-agenda public comment, Chair Kessen moved on to the not-yet-approved minutes from the previous meeting.

APPROVAL OF NOT-YET-APPROVED MINUTES: A motion was made to approve the not-yet-approved minutes of September 28, 2016. Approval of the minutes as drafted passed unanimously.

PY 2017 APPLICATION OVERVIEW AND UPDATES ON SEVERAL PY 2016 SUBRECIPIENTS:
The Staff Liaison talked about the PY 2017 grants applications. He commented on the quantity and dollar amounts of applications received by grant category and compared these with numbers from the PY 2016 application process. It was noted that the Village does not yet know its actual PY 2017 grants allocation. Updates were provided on several PY 2016 CDBG Subrecipients.

DRAFT PY 2017 APPLICATION SCORING SYSTEM OVERVIEW AND DISCUSSION:
The Staff Liaison briefly talked about the draft PY 2017 application/presentation scoring system for CDBG Public Services, CDBG Facility Improvements and ESG. Discussion determined that each member will decide whether or not to use the system, and all members will have the opportunity to revise the scoring sheets as they see fit.

OTHER BUSINESS: Chair Kessen mentioned a few key upcoming dates for CDCAC members: the Village Citizen Committee Volunteer Appreciation Reception at the Cheney Mansion, May 31, 2017, and Day In Our Village, June 4, 2017. With regard to the latter, she stated that the CDCAC has a tradition of members volunteering at a shared Village committee table, and giving out information and gift items to the public. She asked members to later think about a good gift item and suggest one or two at a future meeting.

ADJOURNMENT: Meeting adjourned at 8:11 p.m.

Respectfully submitted,
Mark Dwyer