

Record of Special Meeting
Citizen Involvement Commission
Wednesday, July 11, 2018 - 7:00pm
Village Hall Room 102

I. Call to Order

Chair Troelstrup called the meeting to order at 7:11 pm.

II. Roll Call

Present: Commissioners Curtis Lott, Emily Masalski, Sandra Novack-Gottshall, Conrad Terry, and Chair John Troelstrup.

Absent: Commissioners Natalie Coon, Frank Pond, and Erika Washington

Also present: Village Clerk Vicki Scaman

III. Approval of Agenda

It was moved by Commissioner Terry and seconded by Commissioner Lott to approve the agenda for July 11, 2018 as presented. A voice vote was taken and the motion was approved.

IV. Approval of Minutes

It was moved by Commissioner Terry and seconded by Commissioner Lott to approve the minutes from May 2, 2018 as presented. A voice vote was taken and the motion was approved.

V. Public Comment

None

VI. Applicant Interviews

Members of the Citizen Involvement Commission conducted applicant interviews:

- a. Jason Bergwerff, Community Design Commission
Mr. Bergwerff was recently appointed to the Community Development Citizens Advisory Committee (CDCAC) and would like to be considered for the Community Design Commission (CDC) instead because he has determined CDC is more active year round and he would find that more personally rewarding. Mr. Bergwerff responded to questions of the Citizen Involvement Commission (CIC) related to his desire to serve on a commission and the skills he would bring to CDC as an employee of Apex Design Build.
- b. Jim Johnson, Building Codes Advisory Commission
Mr. Johnson responded to questions from members of CIC related to his desire to serve on the Building Codes Advisory Commission and his professional experience as a recently retired mechanical engineer with Environmental Systems Design.
- c. Sabryna King-Bell, Citizen Police Oversight Commission
Members of CIC interviewed Sabryna King-Bell when she arrived at 8:05pm. Ms. King-Bell shared highlights of her life experience and education that would provide a valued perspective on the Citizen Police Oversight Commission.

VII. Reports:

a. Administrative Report/ Vacancies and Waitlist

Clerk Scaman reviewed with members of the Citizen Involvement Commission (CIC) the Vacancy and Chair Expiration Date Report.

Commissioner Lott requested an update on progress from recent recruitment efforts. Clerk Scaman summarized efforts and identified two previously discussed recruitment resources to capitalize on, reaching out to the chamber of commerce and community churches. Clerk Scaman suggested she provide demographic data on appointments from 2017-2018. Members of CIC conducted a brain storming exercise for adding to a Citizen Involvement Recruitment Plan with actionable steps. The Commission identified the following action items:

- Write an introductory letter to churches spreading awareness of the role of commissions and how to get involved.
- Meet with the Library and the Park District to network volunteer opportunities.
- Create a brochure to have at the Oak Park Visitors Center and to share with community partners.
- Host a Community Engagement Summit.
- Share information about volunteering at fall block parties.

Commissioner Lott volunteered to go with Clerk Scaman to the Oak Park Public Library, likewise Commissioner Masalski to contact the Park District, to investigate opportunities for volunteer recruitment.

b. Commission Liaison Reports

Sandra Novack-Gotshall reported on the Historic Preservation Commission (HPC) and there engaging process for working with land owners on evaluating proposals and permit applications affecting historical neighborhoods and individual properties. The Chair of HPC shared that they would benefit from a commissioner with construction experience.

Clerk Scaman pointed out that as liaisons to commissions members of CIC it would be helpful if they remind Chairs to confirm their agendas and minutes are being posted in a timely manner.

Members of CIC reviewed their citizen liaison assignments and approved them.

VIII. Old Business:

a. Review of Volunteer Appreciation Event

Clerk Scaman provided a summary of the cost, attendance, and invitation options used for the recent Volunteer Appreciation Event. Members of CIC enjoyed the Volunteer Appreciation Event and approved of the new venue being the Oak Park Conservatory. Members enjoyed the food, addition of alcohol, music and selfie activity. Members appreciated that the event was extremely cost effective but were disappointing that there was not better attendance. It was agreed that a factor might be that spouses were not invited. Additional feedback included that it was confusing to share the event with the general public.

IX. New Business

a. Applicant discussion, decisions and recommendations:

Members of CIC discussed each applicant separately before voting to recommend each to their desired commission.

It was moved by Commissioner Lott and seconded by Commissioner Novack-Gottshall to recommend Jason Bergwerff for appointment to the Community Design Commission. A voice vote was taken and the motion was approved.

It was moved by Commissioner Masalski and seconded by Commissioner Lott to recommend James Johnson for appointment to the Building Codes Advisory Commission. A voice vote was taken and the motion was approved.

It was moved by Commissioner Terry and seconded by Commissioner Masalski to recommend Sabryna King-Bell for appointment to the Citizen Police Oversight Commission. A voice vote was taken and the motion was approved.

Adjournment

It was moved by Commissioner Terry and seconded by Commissioner Lott to adjourn at 8:39 p.m. A voice vote was taken and the meeting was adjourned by Chair Troelstrup.

Respectfully submitted,

Vicki Scaman, Village Clerk