

**APPROVED MINUTES OF THE
COMMUNITY RELATIONS COMMISSION
February 16, 2022 – 7:00 PM
VIRTUAL MEETING**

PRESENT: Comms. Brewer, Bencola, Hughes, Quinn, Rodriguez, Sakiyama, Trustee Enyia

ABSENT: Comms. Flowers, Puentes, Terretta

STAFF: Cedric Melton

CALL TO ORDER: 7:05 p.m.

APPROVAL OF AGENDA:

Comm. Quinn motioned for agenda approval Comm. Sakiyama provided a second. All were in favor.

APPROVAL OF MINUTES:

Comm. Sakiyama motioned for approval of the minutes from the 1/19/2022 regular CRC meeting; Comm Hughes seconded. All were in favor. Comm. Quinn motioned for approval of the minutes from the 2/2/2022 special CRC meeting; Comm Sakiyama seconded. All were in favor.

PUBLIC COMMENT: None

OLD BUSINESS: Discussion on CRC 2022 Work Plan

The latest draft of the work plan was presented. Chairman Brewer opened the floor for comments. Via email, Comm Flowers submitted a project task list and calendar tool to use (or something similar), to keep the CRC on track with events/activities, etc., as the CRC moves to the planning and implementation phases. This was tabled and will be added to the agenda for the next regular CRC meeting.

The CRC was informed that the village Board will be voting on the work plan during the 2/22/2022 board meeting. The CRC's work plan, once approved by the CRC will be forwarded to Cedric Melton for submission to the Village Manager's office.

Trustee Enyia inquired about the CRC being able to start working on the objectives of the work plan before the Racial Equity Coordinator starts or waiting until after the person starts. Trustee Enyia will get clarity from the Village and offered that the Racial Equity Coordinator will start on 3/21/2022.

Chairman Brewer posed the question of getting started to the CRC. An additional bullet point, under Community Engagement project number 6, was introduced by Comm Terretta, and presented by comm Bencola (in Comm. Terretta's absence), which suggested civic infrastructure for ongoing community engagement which is sustainable and where relationships are built with the most marginalized people and built on trust, at any time, and not just at the time of crisis. It was suggested that the language be broad enough. The CRC added a new bullet to "make recommendations for civic infrastructure to expand base of engagement to advance equity."

CRC put to the work plan to vote. Motion to approve the workplan was made by Comm Bencola; Comm Sakiyama seconded. All were in favor.

NEW BUSINESS:

Chairman Brewer informed the CRC members about the Open Meetings Act Training. Clerk Waters sent an email with the link for the training. A date was given for completion of the training and upon completion, the certificates, have to be forwarded to Clerk Waters.

Comm. Brewer will begin asking for agenda items next meeting. The CRC members were asked to consider the particular area of the work plan that one wants to be engaged with. CRC members were asked to email Comm Brewer with their preference. So as to not be subject to the Open Meetings Act, there will be a maximum of 2 persons per team for each line item. The assignments will be in place by the March CRC meeting. Those CRC members who are absent during this session will also have the opportunity to select the particular area that they want to engage with.

Motion was made to adjourn by Comm Sakiyama; seconded by Comm Bencola.

Meeting adjourned at 7:50 p.m.