

**Minutes of the Community Design Commission Special Meeting
February 26, 2020 7:00 p.m.
Community Room 101**

Community Design Commission Meeting called to order at 7:06 p.m. and roll was called. A quorum was present.

Attendees: Acting Chair: Juan Betancur, Commissioners: Cindy Wong, Greg Kolar, Jonathan Kirk, Julie Kuhn, and Jason Bergwerff

Absent: and Commissioners Nick Sinadinos, Richard Katz, Cynthia Ross and C. Scott Smith

Also present: Craig Failor, Village Planner and Michael Bruce, Zoning Administrator

Non-Agenda Public Comment: None

Minutes:

January 22, 2020: Commissioner Kirk moved to approve the minutes. Commissioner Kolar seconded. A voice vote was taken and the minutes were approved unanimously as submitted.

Public Hearing(s); Sitting as the Design Review Commission:

Cal. No. 01-20-DRC: 150 Forest Avenue; The Applicant, Vantage Oak Park, sought a variation from Section 7-7-12 (P) of the Oak Park Sign Code, which section allows one (1) commercial real estate sign no more than sixteen (16) square feet in surface area per street frontage advertising the sale or rental of the premises, to permit the installation of four (4) commercial real estate signs approximately 32 square feet in surface area each located on the southwest column of the building.

Zoning Administrator Bruce introduced the application and stated the staff's recommendation.

The Applicant, Jillian DiCola, Regional Property Manager with Greystar, presented the application. Ms. DiCola indicated that they will have text on two of the four sides of the wrap-around box sign. She indicated a change to the text which removed the parking language and replaced it with leasing information. She also indicated the restaurant did not object to the signage placement.

The Commission discussed number of sides used, size of the signs, lighting, material of the signs, placement of the signs, staff review, and who the audience is intended to be. They also discussed time limits for the sign.

Commissioner Kirk made a motion to approve the application for sign variance for two signs with text at thirty-two square feet each conditioned that after one year from the date of approval, the applicant shall return for a request to extend the time if so desired by the applicant. Otherwise the sign variance would be good for only one year from the date of approval. The motion was seconded by Commissioner Bergwerff. A roll call vote was taken – the motion passed.

Kirk - yes

Bergwerff - yes

Kolar - yes

Wong- yes

Kuhn- yes

Acting Chair Betancur - yes

Zoning Administrator Bruce introduced the Resolution for review and approval. It was stated that the Zoning Administrator would make the changes and provide to the Acting Chair for signature.

Commissioner Kolar made a motion to approve with the conditions stated above. Commissioner Kirk seconded the motion. A roll call vote was taken – the motion passed.

Kirk – yes

Bergwerff - yes

Kolar - yes

Wong- yes

Kuhn- yes

Acting Chair Betancur – yes

Other Business - None

Reports

Staff Report

Village Planner Failor provided an update on the capital improvement projects in the village.

Adjournment

Commissioner Kolar moved to adjourn the meeting. It was seconded by Commissioner Wong. The meeting adjourned at 7:35 p.m.

Prepared by; Craig Failor, Staff Liaison