



Meeting Minutes
Civic Information Systems Commission (CISC)
March 14, 2019, 7:00 p.m.
Village Hall – Room 102

1. Call to Order

The meeting was called to order by Interim Chair David Baker at 7:03 p.m.

2. Roll Call

Present: Commissioners Brian Turnbull, Sharon Newton, Cory Wesley, Matthew Knight, and Interim Chair David Baker

Absent: none

Also present: Village Communications Director David Powers, IT Director Alvin Nepomuceno, IT Operations Manager Tomas Kilikevicius, SD97 Senior Director of Technology Michael Arensdorff, NIU Net Senior Consultant Rusty Winchel, and Trustee Deno Andrews.

3. Agenda Approval

Commissioner Knight motioned to approve the agenda for March 14, 2019. The motion was seconded by Commissioner Turnbull. A voice vote was taken and the motion was approved unanimously.

4. Review/Approval of Minutes

Commissioner Knight motioned to approve the amended minutes from November 8, 2018 to include discussion on 5G. The motion was seconded by Commissioner Wesley. A voice vote was taken and the motion was approved.

New Business was taken before Old Business in order to accommodate guests.

5. New Business

a. New Commissioner/ Interim Chair Introductions

Commissioner David Baker introduced that he has accepted the role of Interim Chair for CISC. David introduced new Commissioners Cory Wesley and Matthew Knight. Interim Chair Baker suggested all members introduce themselves. Each Commissioner participated.

b. Village Fiber WAN Project, IT Director Nepomuceno provided the history behind investigating options for implementing a Village Fiber WAN Project. The process has involved identifying possible Village governmental partners, engaging a consultant, conducting a needs assessment, and preparing a request for proposals (RFP) before proceeding. D97 and the Village would like to partner for this project. Seven proposals were submitted. Members of CISC asked questions regarding the differences between qualified bids. D97 Senior Director of Technology Michael Arensdorff explained funding opportunities for Schools for this purpose and capability of options. Senior Consultant Rusty Winchel responded to questions regarding relevant lifespan of fiber technology for Village usage. Mr. Nepomuceno explained the Village's



position for not considering aerial fiber. Additional discussion was had on potential challenges for installing fiber above ground, underground, and maintenance challenges. D97 is in discussions with other governmental partners, D90 and D200, to continue to share resources. This factor is contributing to the potential likelihood that D97 would want 288 strands. Likewise, the Village would want to plan for future use needs. Cost for 288 strands for D97 and the Village was discussed at \$2.8M, including 10% contingency. The ideal timeline for D97 would be to have IGA's and contracts set for beginning work in September or October and live on July 1, 2020. Delay of that timeline could interfere with times of the year when the School District is very limited. Alvin stated he would like to see the proposal ready for the Village Board in June, 2019. Commissioner Wesley and Trustee Andrews asked questions about partnering with the Township or Park District. The Township was not engaged because they do not have multiple locations. The Park District has not shown sufficient interest in participating. Trustee Andrews and members of the commission discussed information needed to successfully present the project to the Village Board. Alvin shared that he does have the needs assessment report to present to the Village Board. Alvin is asking for feedback from the commission on the appropriateness of this solution to address the Village's needs to present with the proposal for the Village Board. Discussion was had on the advantages of doing the project now in order to benefit from the partnership with D97 versus waiting. Matthew Knight and Brian Turnbull agreed to meet to prepare a recommendation for review by members of CISC at their April regular meeting.

c. 2019 Strategic Plan

Interim Chair David Baker will make sure everyone on CISC gets a copy of the most recent version of the 2019 Strategic Plan.

6. Old Business

a. Cable Contract Updates

No updates at this time. Dave Powers had conversations with Comcast but updates have not come forward.

b. ERP Project Update

Mr. Nepomuceno provided an update on confirming indexing of addresses and integrating that information with the Village's GIS system. Passport parking has been implemented and going well. They are working on implementing parking citation systems. IT is working with Development Customer Services to update the parking app and automate vehicle sticker registration.

c. CityView/VillageView Update

The Village has implemented a work space interface that has been useful for staff.

d. Laserfiche Update

The Village has implemented an online video upload feature for the community to be useful in solving neighborhood crimes.

e. Village Fiber ISP Update



Interim Chair David Baker shared his desire to revisit this agenda item and 5G in Oak Park to discuss internet speed challenges as our population grows.

- f. 5G in Oak Park – tabled for future discussion.

Chair Baker responded briefly to the question of whether net-neutrality is beneficial for municipalities with the possibility of less competition. There is no definitive answer.

7. Public Comment

- a. No public comment.

8. Adjourn

Brian Turnbull motioned to adjourn. Matthew Knight seconded the motion. Interim Chair Baker adjourned the meeting at 9:07 p.m.

Next Scheduled Meeting: April 11, 2019