

MINUTES
Oak Park Board of Health
Tuesday, November 27, 2018- 7:00 PM
Village Hall – Room 102

Present: Board of Health: Florence Miller, Jennifer Fritz, Noel Chavez, Ryan Patrick, Susan Buchanan, Natalie Serratos;

Absent: Adrienne Rogers

Excused: Village staff: Mike Charley, Public Health Director

- I. Call to Order @ 7:04 pm
- II. Approval of Agenda: Approved, first by Buchanan, second by Patrick
- III. Approval of the Minutes of October 23, 2018: Approved, first by Chavez, second by Buchanan
- IV. Public Comment: None
- V. Old Business
 - A. E-Cigarette Referral from the Village Board:
 1. The document titled “Report and Recommendations from the Oak Park Board of Health Commission The Use of E-Cigarettes Among Youth” was submitted by Chair Miller to Public Health Director Mike Charley. Charley submitted the document for placement on Village Board agenda. Initially placed on November 11th agenda but pushed back to January 2019 agenda.
 - B. Village Board referral to review Chapter 5-4-11 of the Village Code “Limitation on Animals per Household” as it relates to multi-family properties:
 1. Chair Miller submitted document that contained a brief summary of survey results and BOH response to Mike Charley for submission to the Village Board.
 - C. Work Plan Update: 2019 Workplan to be reviewed and approved by Village Board in January 2019 meeting. BOH commissioners reviewed workplan and identified areas of interest.
 - D. December BOH Meeting: This year the meeting falls on Christmas Day. Motion made by Patrick and seconded by Fritz to cancel the meeting for that day. Vote was unanimous to cancel meeting
 - E. VI. New Business
 1. Bike Helmet and Tobacco 21 Data Update: Chair Miller shared data that had been sent by Sgt. Dave Jacobson. After review and discussion recommendations were made to be included in report. Chair Miller will send document to commissioners for any additional suggestions. Additional suggestions to be included should be sent directly back to her.
- VI. Commissioner Update
 - A. Chair Miller gave an update from the recent Commission Chairs meeting.

1. Open Meeting Act Training – all have completed
2. Increasing Citizens Involvement- BOH agreed to participate in public awareness campaign related to health issue as part of this initiative. Fritz, Chavez and Miller will develop material to submit to Mike Charley, Vicki Scaman and Public Relations.

VII. Adjourn @ 8:17 pm, first by Chavez, second by Patrick