



Meeting Minutes
Civic Information Systems Commission
September 13, 2018
7 to 8:30 p.m.
Village Hall – Room 102

1. Call to Order

The meeting was called to order by Chair Brent Kolasinski

2. Roll Call

Present: Commissioners David Baker, Brian Turnbull, and Chair Brent Kolasinski

Absent: Commissioner Sharon Newton

Also present: Communications Director David Powers, and IT Director Alvin Nepomuceno

3. Agenda Approval

A motion was made to approve the agenda. The motion passed.

4. Review/Approval of Minutes

A motion was made to approve the minutes from September 13, 2018. The motion passed.

5. Old Business

- a. Cable Contract Update – David Powers and the Village Attorney talked with Comcast representative about the cable contract. They are waiting for the Comcast representative to get back to them.
- b. ERP Project Update – Alvin reported they are continuing with progress
- c. CityView/VillageView Update – Alvin reported they are estimating a rollout in December for CityView/VillageView. They are in the process of adding a Special Events module (for selling food, street closures, etc.). They are digitizing and streamlining the process for this Special Events module. They are also maximizing existing modules.
- d. LaserFiche Updates – Alvin reported they are running this in parallel to ensure everything is working as expected.
- e. Village Fiber Update – D97 is reviewing a proposal to put an RFP out. The village is also putting together a proposal for an RFP. D97 and the village are hoping to get a better cost on the project by working together. The village's main focus on this project is public safety.

6. New Business



- a. Poll Cameras for Police – Alvin was asked by a village trustee to bring this to the commission’s attention. There are currently 2 locations for these poll cameras that the village was given/given to use for free. Multiple cameras are at each of the 2 locations. The cameras are monitored by the police and have license plate recognition. They record locally and the video needs to be downloaded from the each camera.

Improved fiber would help implement these and additional cameras. The police department stressed to the board that these cameras are to help with investigations – not prevent crimes. The commission is has not been advised as to how effective these cameras have been at helping the police department solve crimes.

*Note: Please add this item to next month’s agenda.

- b. Plans to do a tour of the police department – Is there a need for a new and upgraded police department considering all of the technology advancements there have been since the police department was built. Waiting to hear more details about possible tours from the village board.
- c. 2019 Strategic Plan – This has been submitted to the village manager’s office.

5G starting to rollout. Commission members will look into what is being offered by the various mobile companies to see how this will affect VOP Community Internet Access Initiatives, show the benefits of proper cell phone coverage in Oak Park, more cell towers, and denser deployment. Also, how does Illinois’s ruling affect Oak Park in regards to cell towers, etc.

Our plan is part of the budget process.

- d. IT Strategic Plan – Village is using Comcast and AT&T. They are getting pricing for gigabit internet (somewhere between \$1,500 - \$2,200 per month for 3 years). They plan to bring this to the board. The Commission passed a motion for the new proposed gigabit internet agreement.
- e. Open Commission Positions – There are currently 2 open positions.

7. **Public Comment** – 1 person came to the meeting and showed an interest in joining the Commission.

8. **Adjourn**

A motion to adjourn was made. The meeting was adjourned by Chair Kolasinski.

Next Scheduled Meeting: October 11, 2018