



Minutes
Civic Information Systems Commission
August 15, 2018
7 to 9 p.m.
Village Hall – Room 102

1. Call to Order - 7:15pm
2. Roll Call - Members present: Brent Kolasinski, David Baker, Beth Bannor, Brian Turnbull, Sharon Newton. Staff liaisons present: David Powers, Alvin Nepomuceno. Citizen Involvement Commission liaison Curtis Lott also present in the audience.
3. Agenda Approval – Agenda unanimously approved.
4. Review/Approval of Minutes – Minutes of previous meeting 1/11/18 approved **unanimously**.
5. Special Meeting Items
 - a. Village Parking System Presentation
 - i. John Youkhana - Parking Services Director John Youkhana presented the details of a mobile parking app that the Village was considering for implementation. John explained that the Village retained a consultant, Dixon Resources, to assist with the RFP. Nine respondents were vetted, and Passport Parking seemed the closest to what the Village was looking for. Parking Services is hoping to request approval of the Passport Parking app at the Village Board meeting planned for 9/4/18, pending approval of the Commission.

John explained that accessibility was key in the functioning of the mobile app, and it was impressive that Passport Parking was looking to grow its technology in the parking services market, an indicator that they were in the market for the long term. Multiple integrations are expected to be adopted in the future, including such Village services as permits, vehicle stickers and mobile ticketing. A “wallet” would also be integrated to store financial and payment information. Over time, other Village services could be added to the app, while basic parking payment functions could be reserved for those from out of town. Downloading of the free app would be available in mobile OS stores such as Apple’s App Store and Google Play in Android.

John explained that the Village expects to have redundancy of services in the near term via dial tone, website, etc., but the app use is expected to be most convenient. Security and privacy of data both

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during and after mobile transactions will be stressed with the vendor in this cloud based application. License plate recognition is expected to be the unique identifier used to track customers, as well as trends in parking that the Village can utilize to better the parking situation in Oak Park. John stressed that due to the unique parking requirements of Oak Park, there is no one-size-fits-all mobile solution, but improvements will continually be demanded at minimal, if any, upgrade costs from the vendor.

Chair Kolasinski inquired about how data would be kept encrypted and private, in this era of big data breaches. Commissioner Turnbull expressed concern on the reporting requirements if there were to be a breach incident. John Youkhana agreed to consult the Village attorney on this.

After discussion, the Committee agreed unanimously to recommend the Passport mobile parking solution to the Village Board for their further consideration.

- b. 2019 CISC Work Plan – Chair Kolasinski outlined a path for the Committee going forward into 2019, detailing the priorities to be discussed at upcoming meetings. Highest priority was given to the following topics:
 - The current state of internet access in the Village, and identifying ways to increase available bandwidth to residents (wired and wireless), lower average internet access costs, improve customer satisfaction, and increase cell coverage for reasons including public safety and emergency response.
 - Increase fiber presence in the Village, exploiting its speed and reliability as a medium of choice in delivering internet access and network access for the Village and taxing bodies. A plan to get taxing bodies together to share in the costs of deploying fiber is a priority.
 - Brainstorming of ideas to enable better citizen access to government via technology, using tools such as mobile apps, Village website, etc.
 - Collaboration with IT Director Alvin Nepomuceno on his department's multi-year strategic plan in maintaining Village IT infrastructure and applications, as well as preserving security and usability of the Village network.

A work plan with estimated costs is expected to be sent to the Village Manager for consideration.

6. Public Comment – No public comment.

7. Adjourn – 8:35pm

Next Scheduled Meeting: September 13, 2018

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