

**Minutes of the Community Design Commission Meeting
February 28, 2018 7:00 p.m.
Village Hall Room 101**

Community Design Commission Meeting called to order at 7:00 p.m. and roll was called. A quorum was present.

Attendees: Chair Douglas Chien; Commissioners Juan Betancur, Richard Katz, Greg Kolar, Jonathan Kirk, Lloyd Natof, C. Scott Smith and Aaron Stigger (arrived at 7:02pm)

Absent: Commissioners Nick Sinadinos and Cindy Wong

Also present: Craig Failor, Village Planner

Non-Agenda Public Comment:

None.

Minutes:

Commissioner Katz moved to approve the minutes from January 24, 2018. Commissioner Kirk seconded. A voice vote was taken and the minutes were approved unanimously as submitted.

Public Hearing(s); Sitting as the Design Review Commission

None.

Other Business

Sign Ordinance Review Continued

Mr. Failor reviewed the reformatting discussion. He said the reformatting proposed so far seemed to flow really well. He suggested moving the sign permit section a little higher in the document. He said a final draft copy will be given to commissioners showing redline changes and section reformatting. He said the amendment section needs to be created and reviewed. After this review, it will need to go before the Village Board for authorization of a public hearing.

Chair Chien said for usability purposes, he suggested changing the wording of the sign permit section to be more user-friendly. Commissioner Natof suggested moving that section near the top of the document. Commissioner Katz suggested wording "Signage Requiring a Permit or Signage Permitting Process". Commissioners suggested putting sign permits and variances together.

Commissioner Betancur suggested a general category of sign types. Commissioners suggested replacing Classic Signs with Vintage or Historical Signs. Commissioner Natof suggested putting all the relevant material of a particular sign within the same section. Commissioner Katz suggested a lighting category. Mr. Failor said staff will bring back more information on how other communities are regulating sign lighting.

Chair Chien asked commissioners on meeting in March as it falls during spring break. If there are no variances requested, the March meeting will be cancelled. Mr. Failor said the draft sign ordinance document would be presented at the April meeting.

Reports

Forestry Report

Chair Chien asked for the forestry report in advance of meetings. Mr. Failor agreed.

Staff Report

Mr. Failor updated commissioners on streetscape projects. He said Wild Onion Tied House has submitted a blade sign application following the discussion with the commission.

Adjournment

Commissioner Stigger moved to adjourn. The meeting adjourned at 7:45 p.m.

Angela Schell,
Recording Secretary