

Oak Park Historic Preservation Commission
June 20, 2017 Meeting Minutes
Oak Park Village Hall, Room 215, 7:30 pm

ROLL CALL

PRESENT: Chair Christopher Payne, Greg Battoglia, Adam Engle, Jennifer Bridge, Darrick Gurski, Rebecca Houze, Laura Jordahl, David Sokol, Noel Weidner
ABSENT: Don McLean, Aleksandra Tadic,
STAFF: Douglas Kaarre, AICP, Urban Planner

AGENDA APPROVAL

Motion by Sokol to approve the agenda as submitted. Second by Jordahl. Motion approved 9-0.
AYE: Battoglia, Engle, Bridge, Gurski, Houze, Jordahl, Sokol, Weidner, Chair Payne
NAY: None

NON-AGENDA PUBLIC COMMENT

None

REGULAR AGENDA

A. **Architectural Review Guidelines** – Review and discussion of final draft of revised guidelines sections.

The Commission discussed the *Guidelines Introduction* section. They discussed the front page titles of “Guidelines” and “Requirements” and whether there was confusion with the overall names. They discussed what is subject to review and will switch sentences COA and Advisory Review. They discussed the Advisory Review process. They discussed the ladder photo. They will add the Guidelines Introduction name at the bottom of the Appendices. They need to change the address of the Historical Society.

The Commission discussed the *Guidelines for Exterior Maintenance* section and *Requirements and Guidelines for Roofing* sections. There are typos in the documents. The Commissions discussed “Demolition by Neglect.”

Commissioner Jordahl left the meeting at 8:00 p.m.

The Commission noted that the *Solar Panel Policy Sheet* was acceptable and should be after the Roofing section.

The Commission discussed the *Requirements for Exterior Wood Siding & Trim* section. They discussed whether they had the ability to prevent future installation of vinyl siding or other artificial siding on historic homes. The Architectural Review Guidelines don’t recommend it, but can they legally prevent it. They recommended a legal opinion from the Village Attorney.

The Commission discussed the *Requirements and Guidelines for Masonry & Stucco* sections. They made several minor changes on the first three pages.

The Commission discussed the *Requirements and Guidelines for Windows & Doors* sections. They made several minor changes.

The Commission discussed the *Requirements and Guidelines for Porches, Balconies & Decks* sections. They changed the word “permitted” to “allowed” on page 2.

The Commission discussed the *Requirements and Guidelines for New Construction & Additions in a Historic Context* sections. They changed the names of sections and recommended editing the text in the “Requirements” section, which looks like the spacing is off.

The Commission discussed the *Requirements and Guidelines for Accessory Structures* sections. They moved the yellow box to text. They recommended moving the information on Contributing and Significant structures to the Guidelines section. The text in the Requirements section is not similar to text found in other sections. The Best Practices can be found here. They discussed combining with the *New Construction & Additions* sections.

The Commission discussed the *Guidelines Definitions* section. They discussion the definition of “Visible from the street.” It currently limits the Commission to view properties from the front street only, no alley views, and no side street views unless the house is on a corner. Should it be changed to include views from the side street if the house is one up from the corner, or two? What if there is no alley – should those properties include views from the street behind? The Commission made no determination to change the current definition.

The Commission discussed the *Requirements and Guidelines for Commercial Buildings* sections. The only change was on page 1 of the Guidelines section – reference the *Requirements for Commercial Properties* section, rather than the *Porches, Balconies & Decks* section.

These changes will be made in time for the July 13 meeting of the Historic Preservation Commission, where they will finalize and approve the Guidelines and make a formal recommendation to the Village Board.

CONSENT AGENDA

None

OTHER BUSINESS

None

ADJOURN

Motion by Sokol to adjourn. Second by Battaglia. Motion approved 8-0.

AYE: Battaglia, Engle, Bridge, Gurski, Houze, Sokol, Weidner, Chair Payne

NAY: None

The meeting adjourned at 9:15 p.m.

Minutes prepared by Douglas Kaarre, AICP, Urban Planner.