

**Minutes – Regular Meeting**  
**BUILDING CODES ADVISORY COMMISSION**  
**Held on Thursday, June 16, 2016 at 5:30 p.m.**  
**In Room 115 of the Oak Park Village Hall**

**ROLL CALL AND CALL TO ORDER**

**PRESENT:** Commissioners: Chairman Kelly, Hudson, Liles, Hamer, Heitzman, and Visteen  
Staff Liaison Cutaia

**Absent:** Commissioner: Sabatino, Nussbaum,

**Guests:** None

**QUORUM:** The meeting was called to order at 5:31 p.m. and a quorum was declared

**MINUTES**

Minutes from the previous meeting were reviewed and discussed. It was motion and approved

**PUBLIC COMMENTS**

As there were no members of the general public in attendance, there were no public comments.

**NON-AGENDA PUBLIC COMMENTS**

As there were no members of the general public in attendance, there were no non-agenda public comments.

**REGULAR AGENDA**

- Liaison Cutaia reported about the BCAC Residential Construction Symposium. We displayed a power point presentation with handouts that attracted about 40 residents
- Liaison Cutaia reported about Building Safety Month. The department held an open house, which attracted about 10 residents. The department had a lunch and learn seminar that attracted about five guys from Elmwood Park. The other Village Hall held Symposium did not attract anyone.
- The commission briefly discussed a plan to review and adopt the newer International Codes, and NEC Code. The commission agreed to by-pass the 2012 edition and focus on the 2015 International editions. The commission also discussed amendments. It was unanimous that the commission wanted to reduce the amount of amendments to the adopted International Codes and NEC. The commission has a copy of the adopted ordinance and will continue discussion
- Commission Hudson discussed his proposed handrail award. The award would include the best looking, and strongest design. The intent would to give credit to the best design. Frank requested that Commissioner Heitzman help him with the project. The discussion will continue

**OTHER BUSINESS**

- Liaison Cutaia presented the new permit computer program in a live display. A commissioner suggested an e-mail get sent to the homeowner as notification. Another Commissioner mentioned that an e-mail should be sent to the contractor(s) listed on the permit, so they are aware that a permit is being established with their name.

### **ADJOURNMENT**

It was moved and seconded to adjourn the meeting. A voice vote was taken and the motion was approved. The meeting adjourned at 6:50 P.M.

By: Steve Cutaia, Staff Liaison  
Building Codes Advisory Commission