



## Minutes

### Civic Information Systems Commission

Oct. 6, 2016

7 to 9 p.m.

Village Hall – Room 215

1. Call to Order
2. Roll Call
  - a. Present: David Gulbransen, Bryan Boehm, David Baker, Brent Kolasinski, Nishant George, Blagica Botigliero
  - b. Village: Alvin Nepomuceno, Adam Salzman
  - c. Absent: Beth Bannor, David Powers
3. Agenda Approval
  - a. Agenda Approved
4. Review/Approval of Minutes
  - a. September Meeting Minutes Approved
5. Welcome and Introductions
  - a. Commission members and Board Trustee Adam Salzman
6. Old Business
  - a. Cable Contract
    - i. No Update; Still in review with Comcast and Attorneys
  - b. ERP Project
    - i. Project is moving along with BNSA as expected, per Alvin Nepomuceno
  - c. CityView/Village View Update
    - i. Some tweaks are being made, but otherwise moving along per Alvin Nepomuceno
  - d. Gigabit Community Updates
    - i. Nothing new to report on providers, and the committee is interested in using Google Docs to collaborate on research into providers and services. However, the legality of this is not known, and the committee will have to consult the village attorney first before proceeding.
  - e. Citizens IT Survey
    - i. The committee is still in the process of drafting questions for an upcoming community survey, and might like to use Google Docs to collaborate on this as well, but will refrain due to the same legal questions that need to be addressed with the Gigabit project. An idea was discussed on forming subcommittees of no more than 2 members to collaborate on this item, as well as possible other projects, in order to expedite research



## 7. New Business

- a. Discussion of Civic/Citizen Engagement and Technology
  - i. Adam Salzman, Trustee and CISC Liaison
  - ii. A discussion was started on how to proceed with the Village fiber capital improvement project. David G. suggested to proceed in phases, but to get started with a plan as soon as possible to address the equipment end of life issues IT is having. Adam Salzman would like to have the project presented in the larger context of the Village strategic plan, to see better how the improvements will better serve all Village functions.
- b. 2016 Work Plan
  - i. In the committee's opinion, 2017 should be a planning year for a fiber backbone in the village, and David G. advised that a partial investment in the fiber project should be made in the short term. Alvin will present again to the Finance Committee on October 10<sup>th</sup>. Adam brought up the Board's idea of possibly hiring a CTO in the future, and the committee discussed the potential pros and cons with Adam about doing that.

## 8. Public Comment

## 9. Adjourn

Next Scheduled Meeting: November 10, 2016