

**Approved Minutes – Regular Meeting
BUILDING CODES ADVISORY COMMISSION
Held on Thursday, August 20, 2015 at 5:30 p.m.
In Room 215 of the Oak Park Village Hall**

ROLL CALL AND CALL TO ORDER

PRESENT: Chair Kelly
Commissioners Floody, Hamer, Hudson, Heitzman, Sabatino, Visteen, and Liles,
Staff Liaison Director Grossman

Absent: Commissioner Nussbaum

Guests:

QUORUM: The meeting was called to order at 5:30 p.m. and a quorum was declared.

AGENDA

The commission voted to approve the agenda as written.

MINUTES

Minutes from the meeting held on July 16, 2015 were reviewed and approved as written.

PUBLIC COMMENTS

There were no public comments.

NON-AGENDA PUBLIC COMMENTS

There were no non-agenda public comments.

REGULAR AGENDA

The following items were discussed.

Director Grossman requested that the Commission review the Village's Self-Certification program for limited types of projects and provide suggestion for how to effectively implement or update the copy. Commissioner Heitzman prepared a review of the residential permitting information on the website. Director Grossman stated that it would be beneficial if the Commission would review the information on the Village's website and make recommendations. Director Grossman also indicated that it would be good to review the list of Village required inspections and she asked for the Commission's input on how to streamline the inspection process.

OTHER BUSINESS

- a) 2015 Code Approval Schedule - Director Grossman stated that the ordering of Code Books was not included in the 2015 budget and would need to be a 2016 effort. Director Grossman would prefer to wait until after the hiring of the new Permit Processing Manager/ Chief Building Official. She will also look at the viability of online review.
- b) Contact Information for Commissioners – Each Commissioner was requested to review contact information. Director Grossman will provide an updated list at the next meeting.

The next meeting date was noted to be September 16, 2015, 5:30 pm in room 215, Village Hall.

ADJOURNMENT

It was moved and seconded to adjourn the meeting. A voice vote was taken and the motion was approved. The meeting adjourned at 6:15 p.m.

By: Tammie Grossman
Staff Liaison,
Building Codes Advisory Commission