

Approved Minutes of  
Regular Meeting  
**COMMUNITY DEVELOPMENT CITIZENS ADVISORY COMMITTEE**  
Village of Oak Park  
Thursday, September 10, 2015, 7:00 p.m.  
Village Hall, Room 101, 123 Madison Street, Oak Park

**CALL TO ORDER:** Meeting was called to order by Chair Kessen at 7:02 p.m.

**ROLL CALL:**

**PRESENT:** Chair Lynn Kessen, Catherine Bendowitz, Adam Hirsch, Larissa Hisatomi, Phyllis Russell and Lisa Taddei

**ABSENT:** Phyllis Logan (due to an email address glitch, Phyllis was unaware of the meeting; the staff liaison apologizes for not catching this)

**STAFF PRESENT:** Drew Williams-Clark, Neighborhood Services Division Manager; Mark Dwyer, Grants Supervisor (Staff Liaison & Recording Secretary)

**GUESTS:** Jennifer Kovar, Alison Spanner, Robert Benoit & Sophia Ioff

**REVIEW AND APPROVAL OF MEETING AGENDA:** Chair Kessen asked if there were any changes to the Agenda. Noting none, Agenda approved unanimously.

**NON-AGENDA PUBLIC COMMENT:** Noting no non-agenda public comment, Chair Kessen moved on to the not-yet-approved minutes from the previous meeting.

**APPROVAL OF MINUTES:** A motion was made to approve the minutes of June 4, 2015 as drafted with two minor corrections. Approval of the minutes as drafted and corrected passed by unanimous voice vote.

Chair Kessen welcomed four persons in attendance, all prospective CDCAC members, and asked for everyone attending to introduce themselves. After detailed introductions, the committee discussed the draft 2016 CDCAC Work Plan.

**2016 CDCAC Work Plan:**

Discussion focused on Work Plan Project Item Number One, which is to “identify current communication channels within the Oak Park non-profit community and participate in outreach efforts to local non-profits to notify them of CDCAC-related grant funding opportunities.” Chair Kessen said another meeting on this topic is likely to be held early next year. Ms. Russell volunteered to reach out to other funders such as Oak Park Township and the Oak Park River Forest Community Foundation to get the word out about the PY 2016 funding application opportunity. She was thanked for this.

In the “Enabling Language” column, Ms. Russell asked that we delete “Retail Strategy.” Other members agreed. Approval of the 2016 CDCAC Work Plan as drafted with the one change and the addition of punctuation in two places passed by unanimous voice vote.

**Other Business:** Chair Kessen thanked the prospective CDCAC members for attending the meeting and encouraged them to continue the process of joining the CDCAC (or another committee/commission, if so desired) by following up with the Village Clerk. She noted that only two CDCAC openings exist at this time.

**ADJOURNMENT (voice vote):** Meeting adjourned at 7:55 p.m.

Respectfully submitted,  
Mark Dwyer