

**Record of Meeting**  
**Citizen Involvement Commission**  
**Wednesday, March 4, 2015 - 7:00pm**  
**Village Hall - Room 101**

Present: Members Kristen Hollinden, Charlene Jones-Foster, Frank Pond and Conrad Terry; Acting Chair Brian Holt; Village Clerk Teresa Powell

Absent: Members Ed Schmitt, Sally Wallace and Anne Warden

Call to Order: Acting Chair Holt called the meeting to order at 7:13 p.m.

Public Comment

There was no public comment.

Approval of Agenda

It was moved and seconded to approve the March 4, 2015 agenda as written. Motion approved.

Approval of Minutes

It was moved and seconded to approve the February 4, 2015 minutes as written. Motion approved.

Applicant Interviews

Catherine Bendowitz, Blagica Bottigero, Donna Brown and Debby Macey were interviewed by the commission.

Acting Chair Holt discussed how to proceed regarding contacting applicants, since some pending applicants may still try to communicate with former chair Jim Kelly. Village Clerk Powell noted that the Clerk's Office has handled that in the past and can resume that task.

Reports

Administrative Report

Village Clerk Powell stated that the Board of Trustees will not be voting on candidates again until mid-May. She also had additional information regarding the April 30 event but would discuss that later in the meeting.

Marketing Subcommittee Report

Member Hollinden stated that she will resume marketing efforts when there is a need to.

Volunteer Recognition Committee Report

Village Clerk Powell reported that the committee received a quote from Cucina Paradiso at \$24 per person for hors d'oeuvres for 50 people. It now looks like twice that amount may attend, so Cucina Paradiso adjusted the price slightly for appetizers and desserts. They will also supply cups, plates, napkins and beverages. This has all been authorized by the Village Manager. Cheney Mansion will donate tables and chairs; table linens will be an additional cost. There was a discussion regarding music, the agenda and a printed

program for the event. The dress code is “come as you are”. The Village photographer will not be available. Village Clerk Powell offered to contact the Wednesday Journal to cover the event. CIC members with cameras are encouraged to take pictures as well. The Communications Department will send out the Evite in order for it to be coming from the Village. Special mention of members in their 6<sup>th</sup> year of service was discussed. Food service was discussed. Village Clerk Powell also clarified that this event is hosted by the CIC on behalf of the Board of Trustees.

There was a discussion regarding budgeting for the event and commission budgets in general.

### Old Business

#### Report and Votes on Pending Applicants

It was moved and seconded to recommend the appointment of Kathleen Yannias to the Disability Access Commission.

The roll call was as follows:

AYES: Members Hollinden, Jones-Foster, Pond and Terry; Acting Chair Holt

NAYS: None

ABSENT: Members Schmitt, Wallace and Warden

The motion was approved.

### Adjournment

It was moved and seconded to adjourn. A voice vote was taken and the motion was approved. Meeting adjourned at 8:33 p.m.

Respectfully submitted,

MaryAnn Schoenneman  
Recording Secretary