

**Record of Meeting
Citizen Involvement Commission
Wednesday, December 3, 2014 - 7:00pm
Village Hall - Room 101**

Present: Commissioners Kristen Hollinden, Brian Holt, Charlene Jones-Foster, Frank Pond., Conrad Terry and Sally Wallace; Chair Jim Kelly; Village Clerk Teresa Powell

Absent: Commissioner Ed Schmitt

Call to Order: Chair Kelly called the meeting to order at 7:06 p.m.

Public Comment

There was no public comment.

Approval of Agenda

It was moved and seconded to approve the December 3, 2014 agenda as written. Motion approved.

Approval of Minutes

It was moved and seconded to approve the November 5, 2014 minutes as written. Motion approved.

Prospects Interviews

Adam Kallish, Stephanie Browning, Sandra Novack-Gottshall, Rick Sabatino, Trisha Girdwood, Katarina Lesniak, Bob Danstrom, JoBeth Halpin, Paul Doucette and Steven Brown were interviewed by the commission.

Reports

Administrative Report

Village Clerk Powell referred to the Status of Pending Applicants report and explained it to the commission. The Vacancy Report reflects appointments to be made on December 8. President Abu-Taleb has recommended another candidate for the Plan Commission; Village Clerk Powell reached out to her earlier today.

Discussion and Voting on New Applicants

There was a discussion regarding the order in which the requirements of the volunteer information process is completed. Chair Kelly asked Commissioner Holt to draft a formal document explaining the requirements. He noted that encouraging candidates to attend a meeting of their commission of choice prior to coming to a CIC meeting will move the process along quicker.

It was moved and seconded to recommend the appointment of the following pending confirmation of their interest in serving:

Bob Danstrom, Board of Health
Paul Doucette, Zoning Board of Appeals
Trisha Girdwood, Housing Programs Advisory Committee
JoBeth Halpin, Plan Commission
Adam Kallish, Community Design Commission
Sandra Novack-Gottshall, Farmers' Market Commission
Rick Sabatino, Building Codes Advisory Commission

The roll call was as follows:

AYES: Commissioners Hollinden, Holt, Jones-Foster, Pond, Terry and Wallace; Chair Kelly

NAYS: None

ABSENT: Commissioners Schmitt

The motion was approved.

It was moved and seconded to recommend the appointment of Stephanie Browning to the Disability Access Commission.

The roll call was as follows:

AYES: Commissioners Hollinden, Holt, Jones-Foster, Pond, Terry and Wallace; Chair Kelly

NAYS: None

ABSENT: Commissioners Schmitt

The motion was approved.

No action was taken regarding Steven Brown, who would be on a Transportation Commission wait list for years, and Katerina Lesniak, who was not sure whether she wanted to pursue Disability Access or HPAC.

Report and Votes on Pending Applicants

It was moved and seconded to recommend the appointment of Anne Warden to the Citizen Involvement Commission.

The roll call was as follows:

AYES: Commissioners Hollinden, Holt, Jones-Foster, Pond, Terry and Wallace; Chair Kelly

NAYS: None

ABSENT: Commissioners Schmitt

The motion was approved.

Commissioners' Input

Commissioner Jones-Foster commented that the interview process needs to move along, especially when there are a large number of candidates.

Village Clerk Powell stated that the Board of Trustees would be approving the budget on December 8 as well as all of the Boards and Commissions' work plans. The funds for the volunteer event were included in the CIC work plan.

Adjournment

It was moved and seconded to adjourn. A voice vote was taken and the motion was approved. Meeting adjourned at 9:30 p.m.

Respectfully submitted,

MaryAnn Schoenneman
Recording Secretary