

**Record of Meeting
Citizen Involvement Commission
Wednesday, November 5, 2014 - 7:00pm
Village Hall - Room 101**

Present: Commissioners Kristen Hollinden, Brian Holt, Charlene Jones-Foster (7:01), Frank Pond and Conrad Terry; Chair Jim Kelly; Village Clerk Teresa Powell

Absent: Commissioners Ed Schmitt, Jassen Strokosch and Sally Wallace

Call to Order: Chair Kelly called the meeting to order at 7:00 p.m.

Public Comment

There was no public comment.

Approval of Agenda

It was moved and seconded to approve the November 5, 2014 agenda as written. Motion approved.

Approval of Minutes

It was moved and seconded to approve the October 1, 2014 minutes as written. Motion approved.

Prospects Interviews

Michelle Thomas, Adam Gill, Susan Yates, Michelle Mbekeani-Wiley, Susan Ebner, Andrew Basney, Robert O'Hara and Edgar Vesga were interviewed by the commission.

Discussion and Voting on New Applicants

Following a discussion regarding new and pending candidates, it was moved and seconded to recommend the following appointments pending confirmation:

Andrew Basney, Environment & Energy Commission (wait list) or Transportation Commission
Susan Ebner, Community Design Commission
Adam Gill, Farmers' Market Commission
Michelle Mbekeani-Wiley, Community Relations Commission
Robert O'Hara, Farmers' Market Commission
Michelle Thomas, Public Art Advisory Commission (wait list)
Edgar Vesga, Board of Health
Susan Yates, Housing Programs Advisory Committee

The roll call was as follows:

AYES: Commissioners Hollinden, Holt, Jones-Foster, Pond and Terry; Chair Kelly

NAYS: None

ABSENT: Commissioners Schmitt, Strokosch and Wallace

The motion was approved.

Report and Votes on Pending Applicants

Chair Kelly stated that Todd Kuna, who is interested in Farmers' Market, cannot attend a meeting until January. Both Tanya Ford and Josh Luttig have contacted Chair Ozzie Bruno regarding the Citizens Police Oversight Committee but have not reported back to Chair Kelly. With only one vacancy, it was decided that the first of the two to contact Chair Kelly would be forwarded for appointment and the other would be put on a wait list. Lauren Cooper's name will be forwarded to fill an upcoming vacancy on the Public Art Advisory Commission.

Village Clerk Powell stated that Anne Warden resigned shortly after she was appointed to the Community Development Citizens Advisory Committee due to a conflict of interest. She is interested in the Board of Health; Commissioner Hollinden offered to contact her and assist her in deciding on another commission.

Chair Kelly noted that Julieus Thomas is being put on the inactive list. Village Clerk Powell was not sure if Ron Orzel attended the October meeting of the Liquor Control Review Board.

Commissioner Holt stated that the burden should not be on the CIC to contact the pending applicants; they should not have to "chase people down". The candidates are told what they need to do and it is their responsibility to contact the CIC once they have completed their tasks.

Chair Kelly read an email indicating that Ron Orzel did not attend the LCRB meeting, although he has contacted the Chair and Staff Liaison.

Commissioner Holt commented that the CIC process is not explained on the website. He asked if it was possible to have something in writing that can be viewed prior to coming to a CIC meeting. He noted that the CIC meetings are often long and repetitive. This can be avoided if candidates are aware of the entire process in advance.

Chair Kelly would create a printable process information document to have available on the website. He would have this distributed to the group prior to the next meeting. Commissioner Hollinden suggested that it be part of the online application.

Reports

Administrative Report

Village Clerk Powell referred to the Board and Commission Membership List and stated that CIC members would now be getting only the pages that are updated instead of a complete report. She noted that it was suggested that vacancies and pending candidates be reviewed at each CIC meeting prior to interviewing new candidates in order for it to be fresh in everyone's minds.

Feedback from chairs regarding the Volunteer Event was given at the recent Chair Meeting. There was consensus for approval of the event; however, they wanted to keep it

social and did not like the idea of having to “work” by including presentations from commissions, etc. It was an opportunity for all just to get together. She also spoke with Trustee Brewer regarding the probability of approval for the funding. He advised her to put it in the work plan. Work plans, as part of the budget process, are scheduled to be approved by the Board of Trustees on December 1 or December 8. Trustee Brewer felt that the majority of the Board would be supportive. She broached the subject of asking the Trustees to speak about the work of their liaison commissions and asked the CIC members what their thoughts were regarding this.

Chair Kelly suggested that further planning be done at the December meeting.

Marketing Subcommittee Report

There was nothing to report.

Commission Input

Village Clerk Powell explained why the vacancy report is set up the way it is.

Chair Kelly stated that Commissioner Strokosch sent him an email resigning from the CIC. He read the email aloud.

There was discussion regarding other term expirations.

Approval of the 2015 Work Plan

There was a brief discussion. Chair Kelly noted that the work plan will be amended with the addition of the process description discussed earlier posted on the Village website. It was moved and seconded to approve the 2015 work plan.

The roll call was as follows:

AYES: Commissioners Hollinden, Holt, Jones-Foster, Pond and Terry; Chair Kelly

NAYS: None

ABSENT: Commissioners Schmitt and Wallace

The motion was approved.

Adjournment

It was moved and seconded to adjourn. A voice vote was taken and the motion was approved. Meeting adjourned at 9:25 p.m.

Respectfully submitted,

MaryAnn Schoenneman
Recording Secretary