

**Minutes of the Community Design Commission Forestry Sub-Committee Meeting
Held on October 22, 2014
At Village Hall in Room 130**

Forestry Sub-Committee Meeting called to order at 6:45 p.m.

Attendees: Chairperson Douglas Chien, Commissioner James Rolfes

Absent: Commissioner Michele Wheeler

Also present: Craig Failor, Village Planner

Discussion regarding forestry issues:

Mr. Failor explained that Mr. Rob Sproule, Village Forester, was unable to make the meeting but had supplied an update. Mr. Failor handed out the list of the fall plantings. He said, per Mr. Sproule, the Village plans to plant between 200-300 trees in the spring with the hopes of no single species making up more than 20% of the plantings.

The inventory of the village trees continues with about a third of the village done so far. Bids will go out for the tree removal and pruning contract in the first week of November and hope to have board approval on contracts shortly after.

Mr. Sproule reached out to the Learning Gardens group regarding obtaining arboretum status for the Village and informed that group that partner involvement would list the Forestry Sub-Committee as a primary point agency for coordination.

Other Business:

Commissioner Rolfes said he has calls into the Morton Arboretum to discuss some community outreach efforts. A short discussion ensued regarding dates for a community meeting with February or April as preferred months.

Community Design Commission Meeting called to order at 7:15 p.m. and roll was called.

Attendees: Chairperson Douglas Chien; Commissioners Julie Carpenter, Teresa Heit-Murray, Richard Katz, Lloyd Natof, James Rolfes (left at 8:06 p.m.), John Schiess, Greg Sorg, Aaron Stigger

Absent: Commissioners Christina Loranz, Michele Wheeler

Also present: Craig Failor, Village Planner

Public Attendees: None.

Non-Agenda Public Comment: None.

Sub-Committee Report: Commissioner Rolfes reviewed the sub-committee meeting and explained that coordination was underway for a community outreach event in either February or April.

Minutes: Commissioner Rolfes moved to approve the minutes from July 23, 2014 and October 1, 2014. Commissioner Natof seconded. The minutes were approved upon submission.

Public Hearing(s); Sitting as the Design Review Commission: None.

Staff Report: Mr. Failor said the comprehensive plan was official adopted by the board and was available to review online. He said he would come back to the commission with any steps to advance the plan for the village. He said the village was in discussions regarding streetscape plans for Lake Street. The Lake Street streetscape committee would be reconstituted for these discussions. He said the Village President would look to re-staff the committee as some members have left, including one who was a member of the CDC. A short discussion ensued regarding possible streetscape palate options. Mr. Failor said South Boulevard streetscape planning was underway as well.

Other Business:

Resolution Approval-Custom Care Pharmacy Sign Variance: Commissioner Katz moved to approve the resolution. Commissioner Stigger seconded. A voice vote was taken the motion was approved unanimously.

Cavalcade of Pride Awards: Commissioner Heit-Murray updated on the awards ceremony. She said an issue that has come up was parking as the lot near the 19th Century Club was closed. Mr. Failor said invitations would direct people to the lot a couple of blocks away or there was a valet service the 19th Century Club could contract out.

Commissioners discussed adding a map feature to the PowerPoint presentation to indicate each zone. Commissioners talked about recognizing holiday decorations in front of homes.

Work Plan: Chair Chien reviewed the tasks on the work plan. A short discussion ensued regarding whether to retain design consultant committee in the work plan. Commissioner Schiess said he was a proponent of this as it was a good service in the Historic Preservation Commission. Mr. Failor said four years ago there were design guidelines created for the Village, the guidelines never were adopted, but part of that process established the CDC as the design review commission during the public hearing process. Commissioner Schiess suggested offering that service for signs before they go through the variance process. Mr. Failor clarified it wouldn't be mandatory but could be offered. Commissioner Carpenter suggested the commission could help with tree planting suggestions as well. Mr. Failor noted he would change the work plan to indicate pre-application sign and landscape advisory services. Chair Chien recommended dropping the private property tree ordinance part of the work plan. Commissioners agreed.

Commissioners discussed membership numbers. They agreed 13 was the right number, but if the Forestry Sub-Committee is split into a separate commission, they would like to revisit the membership discussion. Mr. Failor said he would check with the Village Attorney regarding whether a committee of the whole needed to be established for the advisory services or if that was not necessary.

Commissioner Schiess moved to accept the 2015 Work Plan as amended. Commissioner Katz seconded. A voice vote was taken and the motion was approved unanimously.

Adjournment: Commissioner Carpenter moved to adjourn. The meeting ended at 8:12 p.m.

Angela Schell,

Recording Secretary