

**Oak Park Historic Preservation Commission  
Architectural Review Committee  
September 25, 2014 Meeting Minutes  
Oak Park Village Hall, Room 215 – 7:30 pm**

**A. ROLL CALL**

PRESENT: Chair Rosanne McGrath, Regina Nally, Chris Payne, Tom Sundling  
ABSENT: Greg Battaglia  
STAFF: Douglas Kaarre, Urban Planner/Historic Preservation

**B. MINUTES**

*Motion by Sundling to approve the minutes from August 27, 2014 meeting as submitted. Second by Nally. Motion approved: 4-0.*

- C. HPC 14-59: 325 S. Scoville Avenue (Raidl):** Certificate of Appropriateness to construct a dormer (*Ridgeland/Oak Park Historic District*)  
Architect Errol Kirsch was present representing the property owners.

Errol Kirsch, architect, provided an overview of the project, which involved the construction of a dormer without proper permit or Historic approval. He apologized for the mistake. He met several times with this committee and has prepared a revised dormer which is smaller in size (width and height), set further back from the eave, and now has a hip roof to match the existing front dormer.

The Committee noted that the new design is a great improvement with a similar appearance to the front dormer. It does not compete with the existing side dormer. The hip roof and reduction in scale makes a huge difference. They recommended revise the section drawing to show the front façade of the dormer pulled back. They will recommend approval to the full Commission on October 9.

- D. Architectural Review Guidelines:** Discuss completion of remaining new sections

The Committee discussed procedure for completing the remaining sections for Commercial properties, Porches, Definitions, and Architectural Styles. They will request adding \$4,000 to the 2015 Work Plan to allow the consultant Preservation Design Partnership to complete the guidelines.

**E. Other Business:**

Hulbert Subdivision: It was noted that the HPC Education Committee is recommending a discussion by the full Commission to seek permission to discuss both National Register and Local historic district designation with property owners in the Hulbert Subdivision in 2015.

**ADJOURN**

*Motion by Payne to adjourn. Second by Nally. Motion approved: 4-0.*

Meeting adjourned at 8:50 p.m. Minutes prepared by Douglas Kaarre, Urban Planner.