

**Oak Park Historic Preservation Commission**  
**Architectural Review Committee**  
**July 23, 2014 Meeting Minutes**  
**Oak Park Village Hall, Room 215 – 7:30 pm**

**A. ROLL CALL**

PRESENT: Chair Rosanne McGrath, Greg Battoglia, Regina Nally, Chris Payne, Tom Sundling  
ABSENT: None  
STAFF: Douglas Kaarre, Urban Planner/Historic Preservation

**B. MINUTES**

*Motion by Battoglia to approve the minutes from June 25, 2014 meeting as submitted. Second by Sundling. Motion approved: 5-0.*

**C. Architectural Review Guidelines: Review revisions to the draft *New Construction & Additions* section**

Chair McGrath provided an overview of the process and timeline that has occurred on the updating of the Architectural Review Guidelines. This latest section was reviewed by her and Staff for comments by the Committee.

Staff provided an overview of the consultant contract with Preservation Design Services, the terms and timeline, and reasons for lack of funding for the consultant to complete the last two sections.

The Committee reviewed the draft *New Construction & Additions* section and discussed the following:

- Materials should be compatible but differentiated
- Additions should be subservient and not overpower the main historic house
- Research bungalow or roof addition Guidelines in other communities
  - Boulder Design Guidelines: “Adding a partial or full story to the historic portion of a historic building is rarely appropriate.”
  - Pasadena: language on roof additions that minimizes the size and scale, encourages setbacks while maintaining character and perception of original roof shape of house from the street
- It is recommended that applicants meet with the Architectural Review Committee for a preliminary review to help guide the design
- Vertical additions are discouraged as they alter the historic character and profile as viewed from the street.
- Dormers – consider Pasadena language
- New Construction – move to Best Practices
- Garages
- Demolition and Relocation
- Side additions

**ADJOURN**

*Motion by Nally to adjourn. Second by Payne. Motion approved: 5-0.*

Meeting adjourned at 10:00 p.m. Minutes prepared by Douglas Kaarre, Urban Planner.