

**Record of Meeting  
Citizen Involvement Commission  
Wednesday, June 4, 2014 - 7:00pm  
Village Hall - Room 101**

Present: Commissioners Kristen Hollinden, Brian Holt, Ed Schmitt and Sally Wallace;  
Chair Jim Kelly; Village Clerk Teresa Powell

Absent: Commissioners Dawn Hendon, Charlene Jones-Foster and Jassen Strokosch

Also Present: Frank Pond

Call to Order: Chair Kelly called the meeting to order at 7:10 p.m.

Public Comment

There was no public comment.

Approval of Agenda

It was moved and seconded to approve the June 4, 2014 agenda as written. Motion approved.

Approval of Minutes

It was moved and seconded to approve the May 7, 2014 minutes as written. Motion approved.

Prospects Interviews

Peter Tambroni, Jana Barber and Catharine Schutzius were interviewed by the commission.

Discussion and Voting on New Applicants

Following discussion, it was moved and seconded to recommended the following appointments upon confirmation from candidates:

Peter Tramboni, Community Design Commission  
Jana Barber, Board of Health

The roll call was as follows:

AYES: Commissioners Hollinden, Holt, Schmitt and Wallace; Chair Kelly

NAYS: None

ABSENT: Commissioners Hendon, Jones-Foster and Strokosch

The motion was approved.

There was a discussion regarding delay in appointments.

Chair Kelly announced that candidate Tennille Allen cannot be appointed to the Community Relations Commission, as one of their members is returning from a leave of absence, leaving no vacancy. She is willing to be put on a waiting list.

Commissioner Holt reported that he was able to contact candidate Adam Gill, who was interested in the Environment and Energy Commission and the Community Relations Commission but had not made a firm decision between the two. . Commissioner Wallace suggested that candidates be given deadlines in regards to reporting their progress back to the CIC. Village Clerk Powell recommended a 30-day deadline. Chair Kelly stated that he would establish specific instructions.

Chair Kelly noted that he asked Michael McCarthy for an update regarding his interest in the Civic Information Systems Commission. That commission did not meet in May, so Mr. McCarthy will attend their June meeting. He did not indicate whether he had attended a Community Design Commission meeting yet.

Chair Kelly stated that Michael O'Rourke confirmed his interest in the Environment and Energy Commission.

Chair Kelly discussed candidate Conrad Terry, who had attended a meeting of the Plan Commission and expressed interest.

It was moved and seconded to recommend Michael O'Rourke for appointment to the Environment and Energy Commission.

The roll call was as follows:

AYES: Commissioners Hollinden, Holt, Schmitt and Wallace; Chair Kelly

NAYS: None

ABSENT: Commissioners Hendon, Jones-Foster and Strokosch

The motion was approved.

## Reports

### Administrative Report

Village Clerk Powell suggested that each commissioner review their own attendance to make sure they are meeting the requirements. She announced that the Outstanding Service Awards presentation and reception would be held on June 16 and asked that someone confirm with the recipients that they will be able to attend that evening. She suggested July 21 as the alternate date in the event that they will not be available. There was a discussion regarding refreshments for the event.

She discussed an upcoming vacancy on the Disability Access Commission.

### Marketing Subcommittee Report

Commissioner Hollinden reported that there was an article in the OP/FYI regarding volunteering.

Additional vacancies were discussed.

## Old Business

### July 4 Parade

Chair Kelly stated that it is difficult to communicate the work of Boards and Commissions to the public during a parade and suggested that the CIC not participate this year. There was consensus.

## New Business

There was no new business to discuss.

## Commission Input

There was a discussion regarding the status of a new chair for the Community Development Citizens Advisory Committee. Chair Kelly also raised the subject of proposing standardized protocol for staff liaisons. Board of Health vacancies were discussed.

## Adjournment

It was moved and seconded to adjourn. Meeting adjourned at 9:00 p.m.

Respectfully submitted,

MaryAnn Schoenneman  
Recording Secretary