

**Record of Meeting
Citizen Involvement Commission
Wednesday, October 2, 2013- 7:00 pm
Village Hall - Room 101**

Present: Commissioners Dawn Hendon, Kristen Hollinden, Ed Schmitt, Jassen Strokosch (7:30) and Sally Wallace; Chair Jim Kelly; Village Clerk Teresa Powell

Absent: Commissioners Jenny Jocks Stelzer and Charlene Jones-Foster

Also Present: Trustee Liaison Glenn Brewer

Call to Order: Chair Kelly called the meeting to order at 7:20 p.m.

Public Comment

There was no public comment.

Approval of Agenda

It was moved and seconded to approve the October 2, 2013 agenda as written. Motion approved.

Approval of Minutes

It was moved and seconded to approve the September 4, 2013 and September 18, 2013 minutes as written. Motion approved.

Prospects Interviews

Hannah Gorin, Julie Carpenter, Lisa Capozzi, Barbara Kwiatkowsky, Will Gillespie, Marty Johnstone and Don McLean were interviewed by the commission.

Discussion and Voting on New Applicants

The applicants interviewed this evening were discussed.

It was moved and seconded to recommend the following appointments:

Will Gillespie – Transportation Commission
Marty Johnstone – Civic Information Systems Commission

It was moved and seconded to recommend the following appointments pending response:

Julie Carpenter – Community Design Commission
Lisa Capozzi – Farmers Market Commission
Barbara Kwiatkowski – Community Design Commission

The roll call on the vote was as follows:

AYES: Commissioners Hendon, Hollinden, Schmitt, Strokosch and Wallace; Chair Kelly

NAYS: None

ABSENT: Commissioners Jocks Stelzer and Jones-Foster

The motion was approved.

Hannah Gorin would be put on a wait list for the Public Art Advisory Commission and Don McLean would be put on a wait list for the Historic Preservation Commission.

Reports

Administrative Report

Village Clerk Powell reported that two new members are pending for the Fire and Police Commission and added that this commission has an elected chairman. She is also swearing in a new member of the Housing Authority who was recently appointed.

Marketing Subcommittee Report

There was nothing to report.

Old Business

Village Clerk Powell spoke about a candidate interested in the Board of Health, which is currently full with no openings in the near future. Upcoming and recent appointments were reviewed.

Commissioner Hendon exited the meeting.

New Business

2014 Work Plan

Chair Kelly noted that the tasks are basically the same as in past years. The CIC and Procedure Manuals should be approved in 2013. Use of social media and possible records/Open Meetings Act issues were discussed.

The commission discussed expenses and tasks for the coming year.

It was moved and seconded to recommend approval the 2014 Work Plan as amended.

The roll call on the vote was as follows:

AYES: Commissioners Hollinden, Schmitt, Strokosch and Wallace; Chair Kelly

NAYS: None

ABSENT: Commissioners Hendon, Jocks Stelzer and Jones-Foster

Chair Kelly asked if any of the commissioners had any potential candidates to fill the CIC vacancy. He added that the Public Art Advisory Commission and the Zoning Board of Appeals are still without a CIC liaison since the departure of Rob Breymaier. Following discussion, Commissioner Hollinden volunteered for Public Art and Chair Kelly volunteered for ZBA.

Commissioner Input

Adjustments needed to the online application were discussed. The commissioners requested that more fields be designated as required, as there are generally too many questions left blank in the documents. Village Clerk Powell explained how the new form is generated and agreed that there are still issues with it. Chair Kelly expressed frustration to Trustee Brewer regarding how long the CIC has been struggling with this. Village Clerk Powell noted that the changes to the form are due to the new website software.

Adjournment

It was moved and seconded to adjourn. Meeting adjourned at 9:05 p.m.

Respectfully submitted,

MaryAnn Schoenneman
Recording Secretary