

**Record of Meeting  
Citizen Involvement Commission  
Wednesday, September 18, 2013- 7:00 pm  
Village Hall - Room 130**

Present: Commissioners Charlene Jones-Foster, Kristen Hollinden, Jassen Strokosch and Sally Wallace; Chair Jim Kelly; Village Clerk Teresa Powell

Absent: Commissioners Dawn Hendon, Ed Schmitt and Jenny Jocks Stelzer

Also Present: Assistant Village Attorney Simone Boutet

Call to Order: Chair Kelly called the meeting to order at 7:22 p.m.

Public Comment

There was no public comment.

Approval of Agenda

It was moved and seconded to approve the September 18, 2013 agenda as written. Motion approved.

Old Business

Review of Procedure Manual

Assistant Village Attorney Simone Boutet reviewed the most recent version of the new Procedure Manual with the commission. Minor clarifications and revisions to various topics were discussed by the commission and noted by Ms. Boutet.

Review of CIC Rules of Procedure

Assistant Village Attorney Simone Boutet reviewed the most recent version of the new CIC Rules of Procedure Manual with the commission. Minor clarifications and revisions to various topics were discussed by the commission and noted by Ms. Boutet

It was moved and seconded to recommend approval of the Procedure Manual and CIC Rules of Procedure Manual, pending final review, to the Board of Trustees.

The roll call on the vote was as follows:

AYES: Commissioners Hollinden, Jones-Foster, Strokosch and Wallace; Chair Kelly

NAYS: None

ABSENT: Commissioners Hendon, Jocks Stelzer, and Schmitt

The motion was approved

New Business

Review of 2013 Work Plan and Development of 2014 Work Plan Draft

It was moved and seconded to table to a date certain of October 2, 2013 the review of the 2013 Work Plan and development of the 2014 Work Plan draft.

A voice vote was taken and the motion was approved.

Adjournment

It was moved and seconded to adjourn. Meeting adjourned at 9:04 p.m.

Respectfully submitted,

MaryAnn Schoenneman  
Recording Secretary