

Environment & Energy Commission
Minutes of the May 7, 2013 Meeting
Village Hall, Room 130

PRESENT: Commissioners: Laura Hausmann, Mac Robinet, Carolyn Cullen, Brian Chang, Nick Bridge, Hanna Kwiecinska and new student member Caitlin Jeffries.

ABSENT: Bob Peterson and Peter Hugh

STAFF: Karen Rozmus

OBSERVERS: Fenwick students Liz Klinke and Anna Lange and resident Townsend Bailey.

The April 3 minutes were amended and approved.

Chairperson's Report: Laura Hausmann reported that she attended the Chairpersons meeting on April 30. Linda Bolte, Plan Commission Chair, gave an overview of Envision Oak Park and briefly described the topics intended for the focus groups. Other matters of interest were the ADA guide book created by the Disability Access Commission and that CIC is accepting nominations for volunteer of the year until May 24.

There was information presented to the Chairpersons on running effective meetings; set a limit of 60 to 90 minutes; agenda items should focus on tasks with a set time for each item; all items should be "actions" or not included on the agenda. Laura pointed out the changes to this month's agenda for the purposes of discussion. Minutes, agendas and related documents should be distributed 1 week before the meeting. The Chairperson should guide the discussion to relevant information. The Public Comment forms were distributed. The next Chairpersons meeting is scheduled for July 31.

Laura received an email from Jill Juliano regarding an initiative on an anti-idling ordinance being discussed by the Traffic Commission. She will forward information when she gets it.

Staff Reports: Monthly reports were submitted by Karen Rozmus and K.C. Poulos. Karen stated that the list of Organics cart participants continues to grow.

Discussion Items

- A. Tabling: Laura proposed changing the title of this item to "Promote Water Conservation Practices" to reflect this year's focus. Carolyn thought the handouts and Laura's scavenger hunt worked well. KC had provided outdoor water use conservation and leak detection tablets. Carolyn asked Karen to include the downspout disconnect brochure created by the Village. Nick stated that Brian Jack's and Bill McKenna's Green Tuesday presentation showed that this would be a significant difference to prevent basement flooding.
- B. CMAP Water Conservation Plan: No longer an action item: remove from agenda.
- C. Integrated Pest Management Plan Update: Change name of this item to "Research pesticide and native planting programs."

- D. Burn Ordinance: Legal has reviewed this and it should go to the Board next month. Remove this item from the agenda and include local ordinance amendments in the Legislative Update report.
- E. PlanItGreen: Change this item to “Review PlanItGreen scorecard” report. Mac questioned the sources and accuracy of the information. He will review the report and give a summary at the next meeting. Mac also stated that the final Water Conservation Plan is very good and he will distribute the plan to EEC members.
- F. Green Community Connections Update: Remove this item from the agenda unless there is an EEC action requested.
- G. Interfaith Green Network Update: Remove this item from the agenda unless there is an EEC action requested.
- H. White Roofs: Karen will ask if HPC or Steve Witt had any comments on the brochure Mac created. The EEC would like to have a final publication for distribution at BPS permit counter (for roofing permit requests).
- I. EEC Environmental Plan Update: Nothing to report at this time but Karen will work with Laura to finalize the updated report.
- J. Geothermal Projects - Village Hall: Remove this item from the agenda unless there is an EEC action requested.
- K. HPC Guidelines: Mac asked for some clarifications on the HPC window guidelines. Hanna would like to suggest that EEC be informed if there is a large commercial building that argues energy efficiency for a variance request. Laura asked that comments be sent to her for discussion at the next meeting.
- L. Review Comprehensive Plan Workshop: Laura reported that the focus group went well but all groups state the need for social interaction. The first session created vision statements. The May 14 session will outline goals and objectives. There will be a final session on June 5.

New Business: Laura will send out a schedule sign up for time slots for commissioners to host the EEC display at upcoming events.

Guest Speaker Ron Burke did not attend. No presentation regarding the Madison Street business district was given.

The meeting was adjourned at 8:44 pm by unanimous vote.

Respectfully submitted by
Karen Rozmus