

Approved Minutes of
Special Meeting
COMMUNITY DEVELOPMENT CITIZENS ADVISORY COMMITTEE
Village of Oak Park
May 2, 2013
7:00 pm – Room 215, Village Hall

CALL TO ORDER: The meeting was called to order by Chair Glynne Gervais at 7:05 pm.

ROLL CALL:

PRESENT: Glynne Gervais, Walter Afable, Larissa Hisatomi, and Lynn Kessen

ABSENT: Kevin Hooper, Annabel Abraham and Gail Bien

TRUSTEE: Adam Salzman

CIC REP: Kristen Hollinden

GUEST: Sharon Stolz

STAFF PRESENT: Tammie Grossman, Housing and CDBG Programs Manager; Mark Dwyer, Interim Grants Supervisor

REVIEW AND APPROVAL OF MEETING AGENDA: Chair Gervais asked if there were any changes to the Agenda. Noting none, agenda approved unanimously. Chair Gervais welcomed Sharon Stolz who was visiting as a potential CDCAC member.

NON-AGENDA PUBLIC COMMENT: None

APPROVAL OF MINUTES: A motion was made by Mr. Afable to approve the minutes of August 27, 2012 as drafted, seconded by Ms. Kessen. Approval of the minutes as drafted passed by unanimous voice vote.

2012 Activities Update: Interim Grants Supervisor, Mark Dwyer, provide an oral update of the activities to date. The biggest news was that Thrive has decided to return the grant funds awarded because they have ended the program.

New Housing and CDBG Programs Division Organizational Structure: Ms. Grossman explained the new organizational structure approved for the 2013 budget and explained the creation of the New Community and Economic Development Department.

Program Year Change: Ms. Grossman presented a calendar showing the shift of the new program year over a three year period. As the program year shifts it will necessitate a change in timing for the application process. At present staff is contemplating releasing applications at the end of the summer. Staff will present a schedule at the next meeting. Staff suggests that CDCAC meet again in June and September of 2013. Ms. Grossman will prepare a CDCAC program manual that will include important information for the CDCAC to use in evaluating applications.

Update to the Analysis of Impediments Fair Housing Work Plan: Ms. Grossman informed members that the Analysis of Impediments and Fair Housing Work Plan was created at the same time as the 2010 Consolidated Plan. The Board accepted the AI and directed Housing Programs Advisory Committee (HPAC) with monitoring implementation. HPAC is using the chart presented to monitor progress on the plan.

Other Business:

Comprehensive Plan Housing Committee: Ms. Grossman reminded the CDCAC that it was happening and encouraged their participation in the smaller focus groups.

A Day in Our Village, June 2, 2013: Chair Gervais asked if committee members were interested in attending. Ms. Grossman agreed to send out a doodle request allowing people to sign up. She also said that the CDCAC was welcome to share the HPAC table.

ADJOURNMENT (voice vote): Meeting adjourned at 8:02 pm.

Respectfully submitted,
Tammie Grossman
Staff Liaison