

**Record of Meeting
Citizen Involvement Commission
Wednesday, February 6, 2013- 7:00 pm
Village Hall - Room 101**

Present: Commissioners, Kristen Hollinden, Jenny Jocks Stelzer, Jassen Strokosch, Ed Schmitt and Sally Wallace; Chair Jim Kelly; Interim Deputy Village Clerk MaryAnn Schoenneman

Also Present: Larry Frazee

Absent: Commissioners Rob Breymaier and Charlene Jones-Foster

Call to Order: Chair Kelly called the meeting to order at 7:03 p.m.

Approval of Agenda

It was moved and seconded to approve the February 6, 2013 agenda as written. Motion approved.

Approval of Minutes

It was moved and seconded to approve the January 2, 2013 minutes as written. Motion approved.

Public Comment

There was no public comment.

Prospects Interviews

Jameel Abdur-Rafia, Curtis Liles and Edward Pont were interviewed by the commission.

Recommendations of Candidates

There was a discussion regarding the candidates interviewed that evening as well as others who attended previous CIC meetings. Chair Kelly noted that Tom Zapler and Meghan Paulas had expressed interest in Community Relations. Both had attended meetings of that commission and recommendation for appointment was pending meeting with the chair and/or staff liaison. Kenneth Campbell was pending recommendation for the Board of Health once an opening was available. Recommendations for Mr. Abdur-Rafia, who was interested in Community Relations, and Mr. Pont, who was interested in the Board of Health, would be pending additional vacancies on those commissions.

It was moved and seconded to recommend the following appointments:

Larry Frazee – Disability Access Commission

Curtis Liles – Building Codes Advisory Commission, pending reply from candidate

A voice vote was taken and the motion was approved.

Old Business

b) Report on Pending Applicants

Chair Kelly discussed his contact with applicants who were repeatedly invited to the November, December, January and February CIC meetings but failed to attend. He stated that applications for those individuals, Melissa Schnyder, Doug Kittredge, Jay Shulman, David Morales, Aamed Pryor and James Agin, would be considered inactive effective immediately.

Reports

a) Administrative Report

Chair Kelly read aloud a report prepared by Village Clerk Teresa Powell. Per discussion at the January 30 Chair Meeting, The Volunteer of the Year event will be held in conjunction with the annual awards at Unity Temple as previously discussed.

b) Marketing Subcommittee Report

Commissioner Strokosch presented several sample posters on his laptop. He stated that short runs of approximately eight posters will be done instead of a larger run of just one. It was suggested that those appearing on the posters be informed that these will be posted in various locations around the Village.

He suggested that several CIC members be present during early voting at Village Hall to talk to residents regarding volunteering for boards and commissions. Commissioner Strokosch referred to the volunteer fliers and recommended they be made available at Board Meetings for interested parties to take.

Commissioners' Input

Commissioner Jocks Stelzer expressed enthusiasm regarding recommending Molly McDonough Carson as successor chair for Farmers Market upon the exit of Melissa Wittenberg. Although Ms. McDonough Carson didn't indicate interest, Commissioner Jocks Stelzer would discuss this with her.

Ms. Schoenneman reported that the Procedure Manual is close to going before the Board.

Commissioner Strokosch asked for an update on the new Village website; Ms. Schoenneman stated that it is progressing and should be ready shortly.

Adjournment

It was moved and seconded to adjourn. Meeting adjourned at 8:40 p.m.

Respectfully submitted,

MaryAnn Schoenneman
Recording Secretary