

Record of Special Meeting
Citizen Involvement Commission (CIC)
Wednesday, July 3, 2019, 7:00 p.m.
Village Hall, room 101

I. Call to Order

Chair Troelstrup called the meeting to order at 7:00 p.m.

II. Roll Call

Present: Commissioners Robbie Erickson, Curtis Lott, Emily Masalski, Novack-Gottshall, Frank Pond, Erika Washington, and Chair John Troelstrup

Absent: Commissioner Conrad Terry

Also present: Village Clerk Vicki Scaman

III. Approval of Agenda

It was moved by Commissioner Pond and seconded by Commissioner Masalski to approve the agenda for July 3, 2019. A voice vote was taken and the motion was unanimously approved.

IV. Approval of Minutes

It was moved by Commissioner Pond and seconded by Commissioner Lott to approve the minutes from June 5, 2019 with spelling correction. A voice vote was taken and the motion was unanimously approved.

V. Public Comment

There was none.

VI. Applicant Interviews

• **Camille Fink, Transportation Commission**

Ms. Fink has a background in urban planning and is interested in public safety. She appreciates that Oak Park is walkable and relatively bike friendly. She has safety suggestions and sees an opportunity for driver education regarding yielding to pedestrians.

VII. Reports

• **Vacancy Report**

Clerk Scaman provided a brief update on current vacancies and recent appointments, including an update referencing applicants that have been interviewed and are either on a waitlist or waiting for an endorsement from the Village Board President. Members of the Citizen Involvement Commission discussed vacancies and applicants for the Citizen Police Oversight Committee. Further discussion was had on the current practice for serving on one commission at a time, Glen Brewer's current status of serving on two commissions, and how to handle an applicant desire to serve on two commissions in the future. It has *not* been preferred to recommend a commissioner to serve on two commissions at a time because that limits

positions for an additional volunteer. However, if a resident wished to take a request to serve on two commissions to the Village President for consideration, that is always a possibility.

- **Commission Liaison Reports**

None

- **Work Plan updates**

Volunteer Appreciation Event – Clerk Scaman provided a brief recap with feedback that was provided by attendees:

- Fun atmosphere, attendees appreciated the outdoor space and live music
- Friday traffic is problematic for arriving by 6pm
- The inability to invite a plus one is restrictive for some
- Limitations exist for attention during presentations and speeches

Commission feedback/ recommendations:

- Consider buying fewer tickets based on past year attendance
- Raffle good
- Speeches need more structure, it is appreciated when an elected official addresses the volunteers
- Consider a program that would assist with speech structure
- Fewer people visited greenhouse rooms because the outside space was not available.

CIC members are asked to advertise the Volunteer Appreciation Event as a fun, engaging event, when they visit as liaisons.

Commission Support – Sandra, Curtis, and Robbie will review the Procedure Manual for possible updates and areas for commission discussion. An FAQ short version or “new commissioner information” are options to consider. How to be a good commissioner?

Volunteer Recruitment – tabled until August meeting.

VIII. New Business

- **Applicant Discussion**

Commissioner Pond moved to recommend Camille Fink to the Transportation Commission. The motion was seconded by Commissioner Erickson. A voice vote was taken and the motion was unanimously approved.

IX. Adjourn

Commissioner Washington moved to adjourn. Commissioner Lott seconded the motion. A voice vote was taken and the motion was unanimously approved. Chair Troelstrup adjourned the meeting at 8:12 p.m.

Respectfully submitted,
Village Clerk Vicki Scaman