

Record of Meeting
Citizen Involvement Commission
Wednesday, January 3, 2018 - 7:00 P.M.
Village Hall Room 101

Call to Order

Chair Troelstrup called the meeting to order at 7:00 P.M.

Roll Call

Present: Commissioners Frank Pond, Lance Taylor, Erika Washington, Conrad Terry, Emily Masalski, Natalie Coon, and Chair John Troelstrup.

Absent: none

Also present: Village Clerk, Vicki Scaman

Approval of Agenda

It was moved by Commissioner Taylor and seconded by Commissioner Terry to approve the agenda for January 3, 2017 as presented. A voice vote was taken and the motion was approved.

Approval of Minutes

It was moved by Commissioner Pond and seconded by Commissioner Taylor to approve the minutes from December 6, 2017 as presented. A voice vote was taken and the motion was approved.

Public Comment

Cathy Yen: Cathy Yen, Executive Director of the Oak Park River Forest Chamber of Commerce offered the resources she has through the Chamber to connect with Village Commissions to support their individual work plans and recruitment. Members of the Citizen Involvement Commission invited Ms. Yen to stay to discuss further after interviews.

Applicant Interviews

Chair Troelstrup welcomed the applicant for the Transportation Commission, Mr. Akiwumi Attawia. Mr. Attawia introduced himself and why he would like to serve on the Transportation Commission. Members of the Citizen Involvement Commission (CIC) asked questions of the applicant. Mr. Attawia believes he can offer additional insight to the work of the Transportation Commission as a renter and Civil Engineer.

Reports

Administrative Report:

Clerk Scaman reviewed with members of the Citizen Involvement Commission (CIC) the Vacancy and Chair Expiration Date Report. Members of CIC engaged in conversation with Ms. Yen on how the Chamber of Commerce may be able to assist with recruiting volunteers with specific skills for commission. Ms. Yen responded that as a member of the Chamber the Village of Oak Park has access to sending e-blasts to all businesses. Discussion was had on the importance of recruiting broadly in an effort to attract volunteers new to government activities for diverse perspectives and equity.

Old Business

The Commission viewed the final Volunteer Recruitment Video completed by VOP-TV Manager Joe Kreml intended for use on the Villages social media. Clerk Scaman encouraged all members of the commission to like and share the video on their own social media pages. Cathy Yen suggested the video could go available on the Chamber website.

New Business

a. Applicant discussion, decisions and recommendations:

After discussion, it was motioned by Commissioner Pond and seconded by Commissioner Masalski to recommend Akiwumi Attawia for appointment to the Transportation Commission. A voice vote was taken and the motion was approved.

b. Review 2018 Commission Work Plans

Clerk Scaman provided copies of all Commission's 2018 work plans recently approved by the Village Board. The Commission decided to review them and use them for preparation for interviews. The CIC reviewed their work plan and discussed planning for the Volunteer Appreciation Event. Commissioner Coon had previously volunteered to investigate new ideas for the event with the goal of increasing participation from commissions and the Village Board. Cathy Yen agreed to meet with Commissioner Coon to see how the Chamber of Commerce can assist.

Additionally, members of the CIC discussed confirming the need for Citizen Involvement Commission liaisons from CIC to all Village Commissions. After discussion it was decided that Clerk Scaman would ask the Chairs of the other Commissions if liaisons are needed at this quarters Chair meeting. Clerk Scaman would also bring the question up with the Deputy Village Manager who acts as the liaison for staff liaisons serving commissions.

Adjournment

It was moved by Commissioner Conrad and seconded by Commissioner Taylor to adjourn at 8:19 p.m. A voice vote was taken and the meeting was adjourned by Chair Troelstrup.

Respectfully submitted,

Vicki Scaman, Village Clerk