



March 18, 2020

COVID-19 Status Report
Oak Park Village Board of Trustees

To: Village President and Village Board of Trustees

Fr: Cara Pavlicek, Village Manager

As means to share a brief summary of information regarding Village of Oak Park operational activities in response to COVID-19. In most cases, formal public guidance or employee guidance has been publicly disseminated via the Village website or Village social media channels.

New Public Health Guidance

Oak Park Director of Public Health Mike Charley issued the following today:

- A bulletin was issued noting one positive test in Oak Park as of 5 PM on 3/18. Note: A press release preceded the bulletin.
- Mayor Anan has declared a local state of emergency under the Illinois Municipal Code due to the spread of COVID-19 disease and urges residents of the Village of Oak Park to stay home in order to protect the public health.
- Public Health Director Mike Charley today has issued a public order that requires residents to shelter in place effective Friday, March 20 through and including Friday April 3, 2020. There are exceptions detailed in the Order including businesses that provide essential services may remain open include grocery stores, banks, convenience stores, pharmacies, restaurants for delivery and pick up only, laundromats, skilled trades essential to maintaining the safety and sanitation of residences, hardware stores, medical service providers, first responders, transportation providers, providers of legally mandated activities, government activities and essential social service providers and shelters.

All documents are located to <https://www.oak-park.us/news/covid-19-coronavirus-resources> under "latest municipal news" (click to expand). **NOTE: The Village website was overwhelmed with the public demand related to these announcements and we are working to restore.**

Non Essential Village Hall/Public Works facilities closed thru 4/2

The Village workforce is part of a *nationwide effort to stop the spread of the virus over the next 15 days* and therefore further steps are being taken to reduce the spread of COVID-19 within our community and to protect the health and wellbeing of our first responders. To that end, we

are extending the closure of Village Hall and other Village facilities (with the exception of the Police Lobby) to the public through April 2nd.

From now through April 2, 2020:

- All non-essential services will be suspended;
- Employees who perform essential functions should continue to work during this time;
- Employees who perform essential functions that can be done remotely are highly encouraged to do so;

All sworn personnel are considered to be essential along with other key Public Works staff who provide essential services to the community including water service, fleet maintenance on first responder vehicles, waste refuse pickup and call center support which are also considered essential. Certain Administrative Services staff are also classified essential for maintaining internal services in support of operational infrastructure, payroll, accounts payable, and public information. Other employees whose functions promote the safety of human life and protection of property may be deemed essential on a case-by-case basis.

We are working with Departments to determine what is essential **and** we anticipate departments may have a combination of daily work (on-site and remote), a few times a week or on a rotation. This is being done to keep essential employees in smaller work groups to reduce the risk of larger employee exposures.

Emergency Operations Center (EOC) under Partial Opening
Status unchanged.

Block Parties & Special Events Cancelled

At least through April 3, block parties and special events are suspended.

Earth Fest Postponed

The Village is postponing all Earth Fest Public Activities previously scheduled for the Public Works Center on Saturday April 18th.

Grace Period business licenses

The Village's annual business license renewal process was previously started with a deadline of March 31st. We are providing notice of a 90 day grace period through July 1st for those businesses who have not yet paid their annual renewal fees. We are continuing to process liquor license fees and have not extended a grace period for that category.