



The Village of Oak Park
Village Hall
123 Madison Street
Oak Park, Illinois 60302

708.383.6400
village@oak-park.us
www.oak-park.us

Letter of Transmittal

May 21, 2024

Director's Office
Illinois Department of Commerce and Economic Opportunity
607 East Adams
Springfield, Illinois 62701

Dear Director:

The Village of Oak Park is submitting an application for a Shelter Construction grant under the Community Development Block Grant-Coronavirus program (CDBG-CV). The grant request is in the amount of \$2,000,000.00 to be used to fund the rehabilitation of the property at 211 N. Oak Park Avenue to create a fixed site shelter dedicated to the provision of stable, safe and adequate housing. Based upon the U.S. Department of Housing and Urban Development's definition of "limited clientele" the benefit to low-to-moderate income individuals is 100%. The Village's project partner, Housing Forward will contribute \$1,849,795 from a capital grant awarded by the State of Illinois toward the completion of the project.

I certify that this application will address the purpose of CDBG-CV funds by preventing, preparing for or responding to Coronavirus.

Very truly yours,

Kevin J. Jackson,
Village Manager

STATE OF ILLINOIS – DCEO UNIFORM GRANT APPLICATION



Illinois
Department of Commerce
& Economic Opportunity

Uniform Application for State Grant Assistance

Agency Completed Section

1. Type of Submission:

Pre-Application

Application

Changed/Corrected Application

2. Type of Application:

New

Continuation (i.e. Multiple Year Grant)

Revision (Modification to Initial Application)

3. Date/Time Received By State (Completed by State Agency Upon Receipt of Application)

4. Name of Awarding Agency Department of Commerce and Economic Opportunity

5. Catalog of State Financial Assistance (CSFA) Number 420-75-3351

6. CSFA Title Community Development Block Grant-Coronavirus Urban Shelter Program

Federal Assistance Listing Not Applicable (No Federal Funding)

7. Assistance Listing Number #1 14.228

8. Assistance Listing Program Title #1 Community Development Block Grants/State's program

9. Assistance Listing Number #2

10. Assistance Listing Program Title #2

Additional Assistance Listing Number,
if required

Additional Assistance Listing Program
Title, if required

Funding Opportunity Information

11. Funding Opportunity Number 3351-2722

12. Funding Opportunity Title FY24-1

Competition Identification Not Applicable

13. Competition Identification Number Not Applicable

14. Competition Identification Title Not Applicable

Applicant Completed Section

Applicant Information

15. Legal Name Village of Oak Park

16. Common Name (DBA)

17. Employer/Taxpayer Identification Number 36-6006027
(EIN, TIN)

18. Organizational DUNS Number (optional) 20947966

19. SAMS Unique Entity Identifier (UEI) V5P5J4NYG1W4

20. Business Address 123 Madison Street

City Oak Park

State Illinois

County Cook County

Zip + 4 60302-4205

Applicant's Information

21. Department Name Neighborhood Services

22. Division Name Grants Department

Applicant's Name and Contact Information for Person to be Contacted for *Program/Project* Matters Involving This Application

23. First Name Vanessa
24. Last Name Matheny
25. Suffix
26. Title Grants Manager
27. Organizational Affiliation Village of Oak Park
28. Telephone Number (708) 358-5416
29. Fax Number
30. Email Address vmatheny@oak-park.us

Applicant's Name and Contact Information for Person to be Contacted for *Business/Administrative Office* Matters Involving This Application

31. First Name Vanessa
32. Last Name Matheny
33. Suffix
34. Title Grants Manager
35. Organizational Affiliation Village of Oak Park
36. Telephone Number (708) 358-5416
37. Fax Number
38. Email Address vmatheny@oak-park.us

Areas Affected

39. Areas Affected by the Project (cities, counties, state-wide) Village of Oak Park
40. Legislative and Congressional Districts of Applicant Congressional District 7, State Senate District 39, State Legislative District 78
41. Legislative and Congressional Districts of Program/Project Congressional District 7, State Senate District 39, State Legislative District 78

Applicant's Program/Project

42. Descriptive Title of Program/Project 211 N. Oak Park Fixed Site Shelter Project

43. Proposed Program/Project Term Start Date: 1/1/25
End Date: 12/31/26

44. Estimated Funding (include all that apply)

Amount Requested from the State Applicant	\$ 2,000,000.00
Contribution (e.g. in kind, matching)	
Local Contribution	
Other Sources of Contribution	\$ 1,849,795.00
Program Income	
Total Program/Project Amount (calculated)	\$ 3,849,795.00

Applicant Certification:

By signing this application, I certify (1) to the statements contained in the list of certifications* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001)

(* The list of certification and assurances, or an internet site where you may obtain this list is contained in the Notice of Funding Opportunity. If a NOFO was not required for the award, the state agency will specify required assurances and certifications as an addendum to the application.

I agree

Authorized Representative

45. First Name Kevin
46. Last Name Jackson
47. Suffix
48. Title Village Manager
49. Telephone Number (708) 358-5700
50. Fax Number
51. Email Address kjackson@oak-park.us
52. Signature of Authorized Representative
53. Date Signed

Save as PDF

CDBG-CV APPLICANT PROJECT INFORMATION

I. PROJECT BENEFIT INFORMATION - Provide the following:

PROJECT LOCATION (Address):

Street: 211 North Oak Park Avenue

City: Oak Park, **IL** **Zip Code:** 60304

The project location will be utilized to verify inclusion in an an opportunity zone and/or DCEO underserved area.

CENSUS TRACT(s) and /BLOCK GROUP NUMBER(s) of project area

Block 8121 Groups 1-5	Block 8122 Groups 1-4	Block 8123.01 Groups 1-3	Block 8123.02 Groups 1-3	Block 8124 Groups 1-4
Block 8125 Groups 1-3	Block 8126 Groups 1-4	Block 8127 Groups 1-3	Block 8128.01 Groups 1-2	Block 8128.02 Groups 1-3
Block 8129 Groups 1-4	Block 8130 Groups 1-5	Block 8131 Groups 1-5	Block 8132 Groups 1-5	

TOTAL SHELTER CAPACITY ON JANUARY 1, 2020:
45 beds per night

TOTAL ANTICIPATED CAPACITY AS A RESULT OF THIS PROJECT:
65 beds per night

II. APPLICANT INFORMATION

Applicant Phone	708-358-5416
Applicant E-Mail	vmatheny@oak-park.us
Fiscal Year End Date	December 31
Applicant UEI #	V5P5J4NYG1W4

III. APPLICATION WRITER

First Name	Vanessa		
Last Name	Matheny		
Title	Grants Manager		
Agency Name	Village of Oak Park		
Agency Type	Municipality		
Mailing Address	123 Madison Street Oak Park, IL 60302		
Telephone	708-358-5416	Email	vmatheny@oak-park.us
Federal Employer Identification Number of Application Writer	36-6006027		
RACF ID Number (if applicable)	N/A		

IV. PROJECT ENGINEER or ARCHITECT

First Name	Jack		
Last Name	Schroeder		
Title	Principal		
Agency Name	LBBA		
Agency Type	Architecture Firm		
Mailing Address	1625 W Carroll Avenue Chicago, IL 60612		
Telephone	312-988-9100	Email	jschroeder@lbba.com
Federal Employer Identification Number of Engineer or Architect	36-3514997		

PROJECT SUMMARY

Project Description

The Village of Oak Park is working with Housing Forward to establish a permanent fixed-site shelter that provides emergency and interim housing for individuals and families experiencing homelessness. The proposed project involves rehabilitating a 65-bed, five story former hotel property located at 211 North Oak Park Avenue, Oak Park, Illinois to create this fixed site shelter location. The Village will be working with Housing Forward to implement the project and complete improvements.

The project began as part of Housing Forward's response to the COVID-19 crisis, in which the organization converted its longstanding rotating congregate emergency shelter program into a new fixed-site shelter providing interim housing for individuals and small families experiencing homelessness. Housing Forward initially leased the property in September 2020. This strategy was informed by a national trend of nonprofit organizations that provide homeless services utilizing empty hotel space to safely house individuals and families experiencing homelessness. The lease was renewed in 2021 and 2022, and in late 2023, Housing Forward purchased the property with funding from Cook County.

The proposed rehabilitation project construction activities will ensure a warm, safe and accessible fixed site shelter facility. Improvements will include the installation of a new HVAC system; plumbing upgrades; ADA accessibility upgrade; the installation of new electrical systems; the installation of communication mechanisms related to fire alarming; and fire suppression upgrades. A detailed cost estimate for construction activities is included with this application.

A stable new fixed site shelter location will help connect individuals and families in crisis with housing resources and support services to end their homelessness as soon as possible. Housing Forward will provide housing-oriented wrap-around services, case management, pre-tenancy services, on-site health assessments, and income support either through employment and/or entitlement benefit supports to individuals and families using the new fixed site shelter. In 2023, Housing Forward assisted 134 individuals, which is a 40% increase over 2022. Of the individuals exiting the program, 89% exited to permanent housing in the community.

Project Location

The project property is located at 211 North Oak Park Avenue in the Village of Oak Park, a community of about 54,500 people located immediately west of the City of Chicago. The 4.7 square mile community is known for its architectural heritage, diverse population, excellent schools and an extensive public transportation network. The property is situated one and one-half blocks north of one of Oak Park's primary shopping districts, adjacent to the Oak Park Public Library, Scoville Park, several houses of worship, and surrounded by residential properties. It is in the Frank Lloyd Wright-Prairie School of Architecture Historic District designated by the National Register of Historic Places.

Due to its proximity to the City of Chicago and public transportation, unhoused individuals often travel to Oak Park in search of safe accommodations. In recent years, encampments of people experiencing homelessness have emerged around Oak Park's public transportation stations and near the Village's borders in neighboring communities. In 2023, the Village experienced an inflow of 165 asylum-seeking migrants who were originally bussed to Chicago and later came to Oak Park seeking shelter and services. The Village created a system of

care to provide emergency housing, food and services to these individuals and families. Housing Forward was a part of that system, providing shelter support and case management services.

The property is very accessible by public transportation. Oak Park is served by two Chicago Transit Authority (CTA) elevated rail lines (Blue and Green); the Green Line stop is 2 ½ blocks from the building. The Metra (Union Pacific West Line) train is also within walking distance. Oak Park is served by CTA bus lines 72, 86, 90, 91 and Pace bus lines - 305, 307, 309, 311, 313, 314, 315, 318.

Public Health and Safety Impacts

Homelessness has been on the rise since 2017. According to the HUD 2023 Annual Homeless Assessment Report, approximately 653,100 people were experiencing homelessness on a single night in 2023, which is a 12% increase (or about 70,650 more people) from 2022. Between 2018 and 2022, the total homeless population in suburban Cook County grew by 26%. In 2023, there were an estimated 1056 individuals experiencing homelessness in suburban Cook County; 335 in west suburban Cook. In the same period, Housing Forward's Street Outreach Team, which works with individuals and families who are unsheltered and homeless, served 27.9% more individuals (371) in 2023 than in 2022. Housing Forward's Emergency Overnight Shelter, located in Oak Park, served 332% more individuals experiencing homelessness (186) than were served in 2022.

Housing is a social determinant of health, meaning lack of it has a negative impact on overall health and life expectancy. Tens of thousands of people die every year due to the dangerous conditions of living without housing—conditions that have worsened due to climate change's rise in extreme weather. People who are homeless have higher rates of illness and die on average 12 years sooner than the general U.S. population.

Simply being without a home is a dangerous health condition. Numerous health conditions among people who are homeless are frequently a complex mix of serious physical, mental health, substance use, and social problems. Poor health, high stress, unhealthy and dangerous environments, and an inability to control food intake often result in frequent visits to emergency rooms and hospitalizations.

Living on the street or in crowded homeless shelters is stressful and made worse by being exposed to communicable disease (e.g. TB, respiratory illnesses, flu, hepatitis, etc.), violence, malnutrition and harmful weather exposure. Chronic health conditions such as high blood pressure, diabetes, and asthma become worse because there is no safe place to store medications properly. Behavioral health issues such as depression, alcoholism, or other substance use disorders can develop and/or are made worse, especially if there is no solution in sight. Injuries that result from violence or accidents do not heal properly because bathing, keeping bandages clean, and getting proper rest and recuperation isn't possible on the street or in shelters.

The new fixed shelter site will allow for increased capacity as well as increased support services for individuals and families in crisis, ultimately improving public health and safety for the community overall.

State and Federal Regulations

This project is not necessary or required to comply with state or federal regulations.

PROJECT READINESS SUMMARY

Status of required permit(s) from the local, state and or federal agencies.

The proposed project will require a construction permit from the Development Services Department of the Village of Oak Park. Village officials have been working with Housing Forward regarding the fixed shelter site requirements since the project's inception and the related permitting needs. The project will follow through with the local permitting process after grant award notification.

Status of Property Ownership

The proposed fixed shelter site location is owned by the project partner, Housing Forward. Documentation of ownership is included in the application package. The project will be shovel ready and can be initiated upon execution of a grant agreement.

Additional funding commitment

Project partner Housing Forward has received a capital grant from the State of Illinois (line-item appropriation) and has committed a portion of this funding, \$1,849,795 towards the total project costs of \$3,849,795 for rehabilitation and construction activities for this project. Documentation of this funding commitment is included with the application.

Phased Project Applicability

This will not be a phased project.

DOCUMENTATION of PROPERTY OWNERSHIP (if applicable)

SPECIAL WARRANTY DEED

Prepared By: James P Ziegler
1 E. Wacker Drive
Suite 2610
Chicago Illinois 60601

After Recording Mail To:
Donald Resnick
Jenner & Block LLP
353 N Clark St,
Chicago, IL 60654



Doc# 2334010018 Fee \$88.00

RHSP FEE:\$18.00 RPRF FEE: \$1.00

KAREN A. YARBROUGH

COOK COUNTY CLERK

DATE: 12/06/2023 12:25 PM PG: 1 OF 3

NCT23012726 JM 1 of 5

THIS INDENTURE, made this November 30, 2023 between The Write People Ltd., a corporation created and existing under and by virtue of the laws of the State of Illinois and duly authorized to transact business in the State of Illinois ("**Grantor**"), with address 120 N Oak Park Ave. #100, Oak Park Illinois 60301, and HF-Oak Park, LLC, an Illinois Limited Liability Company ("**Grantee**"), with address c/o Housing Forward, 1851 S. 9th Ave. Maywood, Illinois 60153.

WITNESSETH, that Grantor, for and in consideration of the sum of Ten Dollars (\$10.00) in hand paid Grantee, the receipt whereof is hereby acknowledged, and pursuant to authority of the Board of Directors of said Grantor, by these presents does **GRANT, BARGAIN, SELL AND CONVEY** unto Grantee, and to their successors and assigns, **FOREVER**, all the following described land, situate in the County of Cook and State of Illinois known and described as follows, to wit:

THE EAST 170.6 OF LOT 4 (EXCEPT THE NORTH 30 FEET) IN THE SUBDIVISION OF LOT 9 IN BLOCK 1 IN KETTLESTRING ADDITION TO HARLEM, A SUBDIVISION OF THE NORTH PART OF THE NORTHWEST 1/4 OF SECTION 7, TOWNSHIP 39 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN IN COOK COUNTY ILLINOIS.

Permanent Index Number: 16-07-117-007-0000
Property Address: 211 N. Oak Park Avenue, Oak Park, Illinois 60302

SUBJECT TO:

1. Acts of Grantee, and those claiming by, through and under Grantee.
2. General and special taxes and assessments for the tax year 2023 not yet due or delinquent.
3. Rights of tenants in possession, as tenants only, without any rights to purchase, rights of first offer or rights of first refusal, under certain lease agreements.
4. Zoning, building and other governmental and quasi-governmental laws, codes and regulations.
5. An encroachment of the building situated on land adjoining to the north onto said Land by approximately 0.05 feet, as disclosed by survey prepared by Exacta Land Surveyor, LLC last updated October 19, 2023, job no. 2310.0863.

Together with all the singular and hereditaments and appurtenances thereunto belonging, or in anywise appertaining, and the reversion and reversions, remainder and remainders, rents, issues and profits thereof, and all the estate, right, title, interest, claim or demand whatsoever, of the said party of the first part, either in law or equity, of, in and

to the above described premises, with the hereditaments and appurtenances: **TO HAVE AND TO HOLD** the said premises as above described, with the appurtenances, unto Grantee, their heirs and assigns forever.

And Grantor, for itself and its successors, does covenant, promise and agree, to and with Grantee, their successors and assigns, that it has not done or suffered to be done, anything whereby the said premises hereby granted are, or may be, in any manner incumbered or charged, except as herein recited; and that the said premises, against all persons lawfully claiming, or to claim the same, by, through or under it, **WILL WARRANT AND FOREVER DEFEND.**

In Witness Whereof, Grantor has caused its corporate seal to be hereunto affixed, and has caused its name to be signed to these presents by its president, and attested by its secretary, the day and year first above written.

GRANTOR:

The Write People Ltd., an Illinois corporation

By James Bushouse
James Bushouse
president

Attest Noreen Bushouse
Noreen Bushouse
Secretary

Real Estate Transfer Tax

\$52,000.00




9634

www.oak-park.us

STATE OF ILLINOIS, COUNTY OF COOK ss.

I, the undersigned, a Notary Public in and for said County and State aforesaid, **DO HEREBY CERTIFY**, that James Bushouse personally known to me to be the president of The Write People Ltd. and Noreen Bushouse personally known to me to be the Secretary, of said corporation, and personally known to me to be the same person(s) whose name(s) are subscribed to the forgoing instrument, appeared before me this day in person and severally acknowledged that as such president and secretary they signed and delivered the said instrument and caused the corporate seal of aid corporation to be affixed thereto, pursuant to authority given by the Board of Directors of said corporation, as their free and voluntary act, and as the free and voluntary act and deed of said corporation, for the uses and purposes therein set forth.

Given under my hand and official seal, this 28 day of November, 2023

[Signature]



Name & Address of Taxpayer:

HF-Oak Park LLC
c/o Housing Forward
1851 S 9th Ave
Maywood Illinois 60153

Exempt under provision of Paragraph (b).
Section 31-45 of the Real Estate Transfer
Tax Law (35 ILCS 200/31-45).

REAL ESTATE TRANSFER TAX		06-Dec-2023
COUNTY:		0.00
ILLINOIS:		0.00
TOTAL:		0.00

GRANTOR/GRANTEE AFFIDAVIT: STATEMENT BY GRANTOR AND GRANTEE
AS REQUIRED BY §55 ILCS 5/3-5020 (from Ch. 34, par. 3-5020)

GRANTOR SECTION

The **GRANTOR** or her/his agent, affirms that, to the best of her/his knowledge, the name of the **GRANTEE** shown on the deed or assignment of beneficial interest (**ABI**) in a land trust is either a natural person, an Illinois corporation or foreign corporation authorized to do business or acquire and hold title to real estate in Illinois, a partnership authorized to do business or acquire and hold title to real estate in Illinois, or another entity recognized as a person and authorized to do business or acquire and hold title to real estate under the laws of the State of Illinois.

DATED: 11 | 30 | 20 23

SIGNATURE:
GRANTOR or AGENT

GRANTOR NOTARY SECTION: The below section is to be completed by the NOTARY who witnesses the GRANTOR signature.

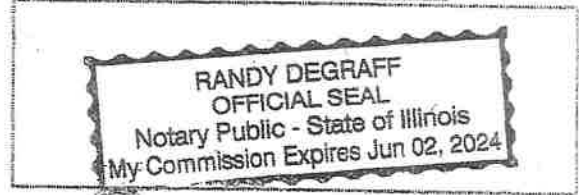
Subscribed and sworn to before me, Name of Notary Public:

By the said (Name of Grantor): _____

On this date of: 11 | 30 | 20 23

NOTARY SIGNATURE:

AFFIX NOTARY STAMP BELOW



GRANTEE SECTION

The **GRANTEE** or her/his agent affirms and verifies that the name of the **GRANTEE** shown on the deed or assignment of beneficial interest (**ABI**) in a land trust is either a natural person, an Illinois corporation or foreign corporation authorized to do business or acquire and hold title to real estate in Illinois, a partnership authorized to do business or acquire and hold title to real estate in Illinois or other entity recognized as a person and authorized to do business or acquire and hold title to real estate under the laws of the State of Illinois.

DATED: 11 | 30 | 20 23

SIGNATURE:
GRANTEE or AGENT

GRANTEE NOTARY SECTION: The below section is to be completed by the NOTARY who witnesses the GRANTEE signature.

Subscribed and sworn to before me, Name of Notary Public:

By the said (Name of Grantee): _____

On this date of: 11 | 30 | 20 23

NOTARY SIGNATURE:

AFFIX NOTARY STAMP BELOW



CRIMINAL LIABILITY NOTICE

Pursuant to Section **55 ILCS 5/3-5020(b)(2)**, Any person who knowingly submits a false statement concerning the identity of a **GRANTEE** shall be guilty of a **CLASS C MISDEMEANOR** for the **FIRST OFFENSE**, and of a **CLASS A MISDEMEANOR**, for subsequent offenses.

(Attach to **DEED** or **ABI** to be recorded in Cook County, Illinois if exempt under provisions of the **Illinois Real Estate Transfer Act: (35 ILCS 200/Art. 31)**)

ZONING DOCUMENTS



May 14, 2024

RE: 211 N. Oak Park Avenue (Housing Forward)

Dear Housing Forward:

This letter is in response to your inquiry for a zoning letter for the property located at 211 N. Oak Park Avenue in Oak Park, IL. The Subject Property is located within the corporate boundaries of the Village of Oak Park and is located in the R-7 Multiple-Family Zoning District. The R-7 Multi-Family Residential District is intended to accommodate a neighborhood environment characterized by a mixture of housing types including single-family dwellings, two-family dwellings, and moderate density townhouses and multi-family dwellings. Limited non-residential uses that are compatible with surrounding residential neighborhoods may be permitted in the R-7 District. The multiple-family use of the property is a permitted use in this R-7 District.

If you have any questions, please contact me at 708-358-5449.

Respectfully,




The Village of Oak Park

Mike Bruce
Zoning Administrator
Development Services



PROJECT LOCATION MAP

Write Inn Adjacencies



Public Transit

-  'CTA' Bus Stop
-  'PACE' Bus Stop
-  'CTA' / 'PACE' Bus Stop


Food Services

-  **1** Housing Forward
211 North Oak Park Avenue, Oak Park, 60301
-  **2** Beyond Hunger
848 Lake St, Oak Park, IL 60301
-  **3** Oak Park Senior Services
130 S. Oak Park Avenue, Oak Park, IL 60301





Employment Services

-  **1** Housing Forward
211 N. Oak Park Avenue, Oak Park, IL 60301
-  **2** African American Christian Foundation
6707 W North Ave Suite 1, Oak Park, IL 60302

Legal Services

-  **1** Greater Chicago Legal Clinic
211 N. Oak Park Avenue, Oak Park, IL 60301

Primary Health Services

-  **1** Loyola Health Medical Clinic
137 N Oak Park Ave Suite 125, Oak Park, IL 60301
-  **2** RISE Center medical respite services
211 N. Oak Park Avenue, Oak Park, IL 60301
-  **3** West Suburban Medical Center
3 Erie St, Oak Park, IL 60302
-  **4** RUSH Oak Park Hospital
520 S Maple Ave, Oak Park, IL 60304

Write Inn
211 N Oak Park Ave



90 / 307 / 318
Bus Route

311 Bus Route

86 Bus Route

91 / 315
Bus Route

309 / 313 Bus Route

305 Bus Route

HARLEM AVE

OAK PARK AVE

RIDGELAND AVE

AUSTIN BLVD

NORTH AVE

DIVISION ST

CHICAGO AVE

LAKE ST

MADISON ST

MADISON ST

ROOSEVELT ROAD

CTA "L" Green Line Train

CTA "L" Blue Line Train

FEMA ISSUED FLOODPLAIN MAP

National Flood Hazard Layer FIRMette



87°47'50"W 41°53'41"N



Legend

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT

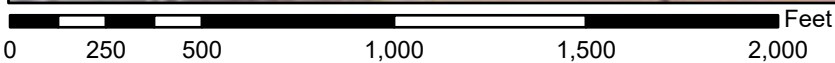
SPECIAL FLOOD HAZARD AREAS		Without Base Flood Elevation (BFE) <i>Zone A, V, A99</i>
		With BFE or Depth <i>Zone AE, AO, AH, VE, AR</i>
		Regulatory Floodway
OTHER AREAS OF FLOOD HAZARD		0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile <i>Zone X</i>
		Future Conditions 1% Annual Chance Flood Hazard <i>Zone X</i>
		Area with Reduced Flood Risk due to Levee. See Notes. <i>Zone X</i>
		Area with Flood Risk due to Levee <i>Zone D</i>
OTHER AREAS		NO SCREEN Area of Minimal Flood Hazard <i>Zone X</i>
		Effective LOMRs
GENERAL STRUCTURES		Area of Undetermined Flood Hazard <i>Zone D</i>
		Channel, Culvert, or Storm Sewer
		Levee, Dike, or Floodwall
OTHER FEATURES		20.2 Cross Sections with 1% Annual Chance Water Surface Elevation
		17.5
		Coastal Transect
		Base Flood Elevation Line (BFE)
		Limit of Study
MAP PANELS		Jurisdiction Boundary
		Coastal Transect Baseline
		Profile Baseline
		Hydrographic Feature
MAP PANELS		Digital Data Available
		No Digital Data Available
		Unmapped
		The pin displayed on the map is an approximate point selected by the user and does not represent an authoritative property location.



This map complies with FEMA's standards for the use of digital flood maps if it is not void as described below. The basemap shown complies with FEMA's basemap accuracy standards

The flood hazard information is derived directly from the authoritative NFHL web services provided by FEMA. This map was exported on **5/7/2024 at 11:16 AM** and does not reflect changes or amendments subsequent to this date and time. The NFHL and effective information may change or become superseded by new data over time.

This map image is void if the one or more of the following map elements do not appear: basemap imagery, flood zone labels, legend, scale bar, map creation date, community identifiers, FIRM panel number, and FIRM effective date. Map images for unmapped and unmodernized areas cannot be used for regulatory purposes.



1:6,000

87°47'13"W 41°53'14"N

WORKING COST ESTIMATE

The CDBG-CV Working Cost Estimate should include all funding used to complete the eligible HUD-defined construction activity. The CDBG-CV Working Cost Estimate should include any contract that is paid, in part or in full, with CDBG-CV grant funds. Do not include any contracts for which CDBG-CV funds are not used.

If other funds are necessary to finance the construction contract, identify all activities included within the project and the amount and source of financing. Each activity included in the project must contribute to the benefit of low-to-moderate income persons. CDBG-CV funds can be used only to finance activities related to the HUD-defined activity codes indicated in the table below.

Activity Budget	Total Amount	CDBG-CV Request	Other Funds	Identify Other Source(s)
01 Acquisition				
03C Homeless Facilities Construction, Conversion, Renovation or Rehabilitation	3,849,795.00	2,000,000.00	1,849,795.00	IL Capital Grant
03Q Abused and Neglected Children's Facilities				
Activity Delivery (up to \$50,000)				
Other				
Other				
Other				
TOTAL	3,849,795.00	2,000,000.00	1,849,795.00	IL Capital Grant

An Architect or Engineer's Cost estimate must be submitted and support the numbers above (to be funded in part or in full with CDBG-CV funds) in the working cost estimate; and should include detailed specifications of the project. Do not include any contracts for activities ineligible for CDBG-CV funding. Amounts in the Working Cost Estimate, GATA Budget and Architect or Engineer's Cost Estimate must align.

ARCHITECT or ENGINEER'S COST ESTIMATE

May 21, 2024

Department of Commerce & Economic Opportunity
555 W. Monroe St, 12th floor
Chicago, IL 60661

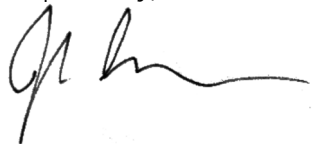
RE: Housing Forward - Write Inn, Oak Park IL

To Whom it may Concern,

LBBA is pleased to confirm that the attached budget (478 Write Inn - SD Package - dated 05/20/2024) is accurate for the scope of work as it is currently described for the renovation and rehabilitation of the Write Inn in Oak Park, IL. LBBA and the ownership team have worked closely with Bulley and Andrews to review and refine the attached project budget.

Should you have any questions, please feel free to contact us.

Respectfully,



Jack Schroeder, AIA, LEED AP
Principal | LBBA
jschroeder@lbba.com
312.212.0780

Estimate: 478 Write Inn - SD Package

Estimate Totals

Description	Total Estimate	Job %	Cost/SF
00 General Conditions	\$370,563	9.63%	11.07
01 General Requirements	\$318,366	8.27%	9.51
21 Fire Suppression	\$35,843	0.93%	1.07
22 Plumbing	\$594,909	15.45%	17.78
23 HVAC	\$1,342,099	34.86%	40.11
26 Electrical	\$987,304	25.65%	29.51
27 Communications	\$200,711	5.21%	6.00
28 Safety & Security	\$0	0.00%	0.00
Total Estimate	\$3,849,795	100%	115.05

GATA BUDGET

The GATA Budget can be found as part of the Notice of Funding Opportunity (NOFO) at:
[Apply for Funding - Grant Opportunities \(illinois.gov\)](#)

STATE OF ILLINOIS	UNIFORM GRANT BUDGET TEMPLATE			Commerce & Economic Opportunity	
Organization Name:	Village of Oak Park	UEI#	V5P5J4NYG1W4	NOFO #	3351-2722
CSFA Number:	420-75-3351	CSFA Description:	CDBG-CV Urban Shelter Program.	Fiscal Year:	2024
SECTION A -- STATE OF ILLINOIS FUNDS				Grant #	24-31xxxx
Revenues				TOTAL REVENUE	
(a). State of Illinois Grant Amount Requested				\$	2,000,000.00
BUDGET SUMMARY STATE OF ILLINOIS FUNDS					
Budget Expenditure Categories	OMB Uniform Guidance Federal Awards Reference 2 CFR 200			TOTAL EXPENDITURES	
6. Contractual Services & Subawards	200.318 & 200.92			\$	-
8. Construction				\$	2,000,000.00
9. Acquisition				\$	-
16. Total Direct Costs (lines 1-15)	200.413			\$	2,000,000.00
18. Total Costs State Grant Funds (16 &17)				\$	2,000,000.00

SECTION - A (continued) Indirect Cost Rate Information

If your organization is requesting reimbursement for indirect costs on line 17 of the Budget Summary, please select one of the following options.

- 1) Our Organization receives direct Federal funding and currently has a Negotiated Indirect Cost Rate Agreement (NICRA) with our Federal Cognizant Agency. A copy of this agreement will be provided to the State of Illinois' Indirect Cost Unit for review and documentation before reimbursement is allowed. This NICRA will be accepted by all State of Illinois Agencies up to any statutory, rule-based or programmatic restrictions or limitations.

NOTE: (If this option is selected, please provide basic Negotiated Indirect Cost Rate Agreement information in area designated below)

Your Organization may not have a Federally Negotiated Indirect Cost Rate Agreement. Therefore, in order for your Organization to be reimbursed for Indirect Costs from the State of Illinois, your Organization must either:

- A. Negotiate an Indirect Cost Rate with the State of Illinois' Indirect Cost Unit with guidance from your State Cognizant Agency on an annual basis.
- B. Elect to use the de minimis rate of 10% modified total direct cost (MTDC) which may be used indefinitely on State of Illinois Awards.
- C. Use a Restricted Rate designated by programmatic or statutory policy. (See Notice of Funding Opportunity for Restricted Rate Programs)

- 2a) Our Organization currently has a Negotiated Indirect Cost Rate Agreement with the State of Illinois that will be accepted by all State of Illinois Agencies up to any statutory, rule-based or programmatic restrictions or limitations. Our Organization is required to submit a new Indirect Cost Rate Proposal to the Indirect Cost Unit within six (6) months after the close of each fiscal year (2 CFR 200 Appendix IV (C)(2)(c)).

NOTE: (If this option is selected, please provide basic Indirect Cost Rate information in area designated below)

- 2b) Our Organization currently does not have a Negotiated Indirect Cost Rate Agreement with the State of Illinois. Our Organization will submit our initial Indirect Cost Rate Proposal (ICRP) immediately after our Organization is advised that the State award will be made and, in no event, later than three (3) months after the effective date of the State award (2 CFR 200 Appendix IV (C)(2)(b)). The initial ICRP will be sent to the State of Illinois' Indirect Cost Unit.

NOTE: (Check with your State of Illinois Agency for information regarding reimbursement of indirect costs while your proposal is being negotiated)

- 3) Our Organization has never received a Negotiated Indirect Cost Rate Agreement from either the Federal government or the State of Illinois and elects to charge the de minimis rate of 10% modified total direct cost (MTDC) which may be used indefinitely on State of Illinois awards (2 CFR 200.414 (c)(4)(f) & (200.68)).

NOTE: (Your Organization must be eligible, see 2 CFR 200.414 (f), and submit documentation on the calculation of MTDC within your Budget Narrative under Indirect Costs)

- 4) For Restricted Rate Programs (check one) -- Our Organization is using a restricted indirect cost rate that:
 _____ Is included as a "Special Indirect Cost Rate" in our NICRA (2 CFR 200Appendix IV (5) Or;
 _____ Complies with other statutory policies (please specify):
 The Restricted Indirect Cost Rate is _____ %

- 5) No reimbursement of Indirect Cost is being requested. (Please consult your program office regarding possible match requirements)

Basic Negotiated Indirect Cost Rate Agreement information if Option (1) or (2a) is selected

Period Covered by the NICRA: From: _____ To: _____ (mm/dd/yyyy)
 Approving Federal/State agency (please specify): _____
 The Indirect Cost Rate is: _____ % The Distribution Base is: _____


STATE OF ILLINOIS	UNIFORM GRANT BUDGET TEMPLATE	Commerce & Economic Opportunity
Organization Name: Village of Oak Park	NOFO # 3351-2722	Fiscal Year 2024
SECTION B -- NON STATE OF ILLINOIS FUNDS		Grant Number: 24-31xxxx
Revenues		TOTAL REVENUE
Grantee Match Requirement _____ % (Agency to populate)		
(b). -Cash		\$ -
(c). -Non-cash		\$ -
(d). Other Funding & Contributions		\$ 1,849,795.00
NON-STATE Funds Total		\$ 1,849,795.00
BUDGET SUMMARY NON-STATE OF ILLINOIS FUNDS		
Budget Expenditure Categories	OMB Uniform Guidance Federal Awards Reference 2 CFR 200	TOTAL EXPENDITURES
6. Contractual Services & Subawards	200.318 & 200.92	\$ -
8. Construction		\$ 1,849,795.00
9. Acquisition		\$ -
14. Miscellaneous Costs		\$ -
16. Total Direct Costs (lines 1-15)	200.413	\$ 1,849,795.00
18. Total Costs NON -State Grant Funds (16 &17)		\$ 1,849,795.00

CERTIFICATION	STATE OF ILLINOIS UNIFORM GRANT BUDGET TEMPLATE	AGENCY: Commerce & Economic Opportunity
Organization Name: Village of Oak Park	CSFA Description: CDBG-CV Urban Shelter Program.	NOFO # 3351-2722
CSFA #: 420-75-3351	UEI # V5P5J4NYG1W4	Fiscal Year(s): 2024

(2 CFR 200.415)

“By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate and that any false, fictitious, or fraudulent information or the omission of any material fact, could result in the immediate termination of my grant award(s).

Village of Oak Park
 Institution/Organization


 Signature


Donna Gayden
 Name of Official

Interim Chief Financial Officer
 Title

Chief Financial Officer (or equivalent)

5/21/2024
 Date of Execution

Village of Oak Park
 Institution/Organization


 Signature

Kevin Jackson
 Name of Official

Village Manager
 Title

Executive Director (or equivalent)

Date of Execution

Note: The State awarding agency may change required signers based on the grantee’s organizational structure. The required signers must have the authority to enter into contractual agreements on behalf of the organization.

Section C - Budget Worksheet & Narrative

6). Contractual Services (2 CFR 200.318) & Subawards (200.92) -- Provide a description of the product or service to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole contracts in excess of \$150,000 (See 2 CFR 200.88).

NOTE : this budget category may include **subawards**. Provide separate budgets for each subaward or contract, regardless of the dollar value and indicate the basis for the cost estimates in the narrative. Describe products or services to be obtained and indicate the applicability or necessity of each to the project.

Please also note the differences between subaward, contract, and contractor (vendor):

1) Subaward (200.92) means an award provided by a pass-through entity to a subrecipient for the subrecipient to carry out part of a Federal/State award, including a portion of the scope of work or objectives. It does not include payments to a contractor or payments to an individual that is a beneficiary of a Federal/State program.

2) Contract (200.22) means a legal instrument by which a non-Federal entity purchases property or services needed to carry out the project or program under a Federal award. The term as used in this part does not include a legal instrument, even if the non-Federal entity considers it a contract, when the substance of the transaction meets the definition of a Federal award or subaward.

3) "Vendor" or "Contractor" is generally a dealer, distributor or other seller that provides supplies, expendable materials, or data processing services in support of the project activities.

Item	Contractual Services Cost
	\$ -
	\$ -
	\$ -
	\$ -
State Total	\$ -
	\$ -
	\$ -
NON-State Total	\$ -
Total Contractual Services	\$ -

Contractual Services Narrative (State):

Contractual Services Narrative (Non-State) i.e. "Match" or "Other Funding"

Section C - Budget Worksheet & Narrative

8). **Construction**-- Provide a description of the construction project and an estimate of the costs. As a rule, construction costs are not allowable unless with prior written approval. In some cases, minor repairs or renovations may be allowable. Consult with the program office before budgeting funds in this category. Estimated construction costs must be supported by documentation including drawings and estimates, formal bids, etc. As with all other costs, follow the specific requirements of the program, the terms and conditions of the award, and applicable regulations.

Purpose	Description of Work	Construction Cost
<i>Transitional housing for homelessness prevention</i>	<i>Renovation/rehabilitation of a fixed site shelter building</i>	\$ 2,000,000.00
		\$ -
	State Total	\$ 2,000,000.00
 <i>Transitional housing for homelessness prevention</i>	 <i>Renovation/rehabilitation of a fixed site shelter building</i>	 \$ 1,849,795.00
	NON-State Total	\$ 1,849,795.00
	Total Construction	\$ 3,849,795.00

Construction Narrative (State):

The Village of Oak Park requests state funding toward the total costs of construction/rehabilitation of a new fixed site shelter. Improvements include installing a new HVAC system; plumbing upgrades, ADA accessibility upgrades; new electrical systems; communication mechanisms related to fire alarming; and fire suppression upgrades. The total cost is based on a detailed construction cost estimate and industry standards provided by a reputable design firm based on an established scope of services. A detailed estimate is attached.

Construction Narrative (Non-State) i.e. "Match" or "Other Funding"

The Village of Oak Park's project partner, Housing Forward is contributing \$1,849,795 towards the total construction/rehabilitation costs of the new fixed site shelter. Improvements include installing a new HVAC system; plumbing upgrades, ADA accessibility upgrades; new electrical systems; communication mechanisms related to fire alarming; and fire suppression upgrades. The funding source for other funding is a State of Illinois capital grant under Public Act 103-004.

Section C - Budget Worksheet & Narrative

14. Other or Miscellaneous Costs --This category contains items not included in the previous categories. List items by type of material or nature of expense, break down costs by quantity and cost per unit if applicable, state the necessity of other costs for successful completion of the project and exclude unallowable costs (e.g.. Printing, Memberships & subscriptions, recruiting costs, etc.)

Description	Quantity	Basis	Cost	Length of time	Other or Miscellaneous Cost
-------------	----------	-------	------	----------------	-----------------------------

	\$	-
	\$	-
NON-State Total	\$	-
Total Other Costs	\$	-

Other Cost Narrative (Non-State) i.e. "Match" or "Other Funding"

Section C - Budget Worksheet & Narrative

15). Acquisition: Costs directly related to the service or activity of the program that is an integral line item for budgetary purposes. To use this budgetary line item, an applicant must have Program approval. (Please cite reference per statute for unique costs directly related to the service or activity of the program).

Description	Quantity	Basis	Cost	Length of time	Total Cost
					\$ -
					\$ -
					\$ -
					\$ -
				State Total	\$ -
					\$ -
					\$ -
				NON-State Total	\$ -
				Total Acquisition	\$ -

Acquisition Narrative (State):

Acquisition Narrative (Non-State) i.e. "Match" or "Other Funding"

Section C - Budget Worksheet & Narrative

Village of Oak Park

Budget Narrative Summary--When you have completed the budget worksheet, transfer the totals for each category to the spaces below to the uniform template provided (SECTION A & B). Verify the total costs and the total project costs. Indicate the amount of State requested funds and the amount of non-State funds that will support the project.

<i>Budget Category</i>	<i>State</i>	<i>NON-State</i>	<i>Total</i>
<i>6. Contractual Services</i>	\$ -	\$ -	\$ -
<i>8. Construction</i>	\$ 2,000,000.00	\$ 1,849,795.00	\$ 3,849,795.00
<i>Acquisition</i>	\$ -	\$ -	\$ -
<i>14. Other or Misc. Costs</i>	\$ -	\$ -	\$ -
 <i>State Request</i>	 \$ 2,000,000.00		
 <i>Non-State Amount</i>		 \$ 1,849,795.00	
TOTAL PROJECT COSTS		\$ 3,849,795.00	

Agency Approval	STATE OF ILLINOIS UNIFORM GRANT BUDGET TEMPLATE	AGENCY: Commerce & Economic Opportunity
Organization Name: Village of Oak Park	CSFA Description: CDBG-CV Urban Shelter Program.	NOFO # 3351-2722
CSFA # 420-75-3351	UEI #V5P5J4NYG1W4	Fiscal Year: 2024
Grant Number 24-31xxxx		

Final Budget Amount Approved

\$ 2,000,000.00

Program Approval Signature

Date

Fiscal & Administrative Approval
Signature

Date

Budget Revision Approved

Program Approval Signature

Date

Fiscal & Administrative Approval
Signature

Date

§200.308 Revision of budget and program plans

(e) The Federal/State awarding agency may, at its option, restrict the transfer of funds among direct cost categories or programs, functions and activities for Federal/State awards in which the Federal/State share of the project exceeds the Simplified Acquisition Threshold and the cumulative amount of such transfers exceeds or is expected to exceed 10 percent or \$1,000 per detail line item, whichever is greater of the total budget as last approved by the Federal/State awarding agency. The Federal/State awarding agency cannot permit a transfer that would cause any Federal/State appropriation to be used for purposes other than those consistent with the appropriation.

DOCUMENTATION OF FUNDING SOURCES

May 21, 2024

Vanessa Matheny
Grants Manager
The Village of Oak Park
123 Madison Street
Oak Park, IL 60302

Re: CDBG-CV Application

Dear Ms. Matheny:

Please accept this letter as Housing Forward's commitment of additional funding for the Community Development Block Grant – Coronavirus Shelter Construction Program for Urban Areas grant application. Housing Forward will be contributing \$1.849 million of grant funding through the State of Illinois grant, Public Act 103-004, for this project.

Please don't hesitate to contact me if you need anything further.

Sincerely,


Lynda Schuefer
Chief Executive Officer

DCEO Capital Appropriations

Line Name	Appropriation	Amount	Original Description	Grant funding source: Line Item or Lump Sum Appropriation?
128-2112. Housing Forward	971-42011-4400-6723	\$3,000,000.00	SECTION 2112. THE SUM OF \$3,000,000, OR SO MUCH THEREOF AS MAY BE NECESSARY AND REMAINS UNEXPENDED AT THE CLOSE OF BUSINESS ON JUNE 30, 2023, FROM AN APPROPRIATION HERETOFORE MADE FOR SUCH PURPOSE IN ARTICLE 144, SECTION 2112 OF PUBLIC ACT 102-0698, AS AMENDED, IS REAPPROPRIATED FROM THE BUILD ILLINOIS BOND FUND TO THE DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY FOR A GRANT TO HOUSING FORWARD FOR COSTS ASSOCIATED WITH INFRASTRUCTURE IMPROVEMENTS.	Line Item
128-2114. Food for Greater Elgin	971-42011-4400-6823	\$300,000.00	SECTION 2114. THE SUM OF \$300,000, OR SO MUCH THEREOF AS MAY BE NECESSARY AND REMAINS UNEXPENDED AT THE CLOSE OF BUSINESS ON JUNE 30, 2023, FROM AN APPROPRIATION HERETOFORE MADE FOR SUCH PURPOSE IN ARTICLE 144, SECTION 2114 OF PUBLIC ACT 102-0698, AS AMENDED, IS REAPPROPRIATED FROM THE BUILD ILLINOIS BOND FUND TO THE DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY FOR A GRANT TO FOOD FOR GREATER ELGIN FOR COSTS ASSOCIATED WITH INFRASTRUCTURE IMPROVEMENTS.	Line Item
128-2175. City of East St. Louis	971-42011-4400-6923	\$4,000,000.00	SECTION 2175. THE SUM OF \$4,000,000, OR SO MUCH THEREOF AS MAY BE NECESSARY AND REMAINS UNEXPENDED AT THE CLOSE OF BUSINESS ON JUNE 30, 2023, FROM AN APPROPRIATION HERETOFORE MADE FOR SUCH PURPOSE IN ARTICLE 144, SECTION 2175 OF PUBLIC ACT 102-0698, AS AMENDED, IS REAPPROPRIATED FROM THE BUILD ILLINOIS BOND FUND TO THE DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY FOR A GRANT TO THE CITY OF EAST ST. LOUIS FOR HOME RENOVATION GRANTS.	Line Item
128-2347. Village of Hartford	971-42011-4400-7023	\$549,000.00	SECTION 2347. THE SUM OF \$549,000, OR SO MUCH THEREOF AS MAY BE NECESSARY AND REMAINS UNEXPENDED AT THE CLOSE OF BUSINESS ON JUNE 30, 2023, FROM AN APPROPRIATION HERETOFORE MADE FOR SUCH PURPOSE IN ARTICLE 144, SECTION 2347 OF PUBLIC ACT 102-0698, AS AMENDED, IS REAPPROPRIATED FROM THE BUILD ILLINOIS BOND FUND TO THE DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY FOR A GRANT TO THE VILLAGE OF HARTFORD FOR COSTS ASSOCIATED WITH INFRASTRUCTURE IMPROVEMENTS.	Line Item
128-2348. Metropolitan Pier and Exposition Authority	971-42011-4400-7123	\$8,800,000.00	SECTION 2348. THE SUM OF \$8,800,000, OR SO MUCH THEREOF AS MAY BE NECESSARY AND REMAINS UNEXPENDED AT THE CLOSE OF BUSINESS ON JUNE 30, 2023, FROM AN APPROPRIATION HERETOFORE MADE FOR SUCH PURPOSE IN ARTICLE 144, SECTION 2348 OF PUBLIC ACT 102-0698, AS AMENDED, IS REAPPROPRIATED FROM THE BUILD ILLINOIS BOND FUND TO THE DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY FOR A GRANT TO THE METROPOLITAN PIER AND EXPOSITION AUTHORITY FOR COSTS ASSOCIATED WITH INFRASTRUCTURE IMPROVEMENTS AT THE HYATT REGENCY MCCORMICK PLACE.	Line Item
128-2350. Greenville College	971-42011-4400-7223	\$2,600,000.00	SECTION 2350. THE SUM OF \$2,600,000, OR SO MUCH THEREOF AS MAY BE NECESSARY AND REMAINS UNEXPENDED AT THE CLOSE OF BUSINESS ON JUNE 30, 2023, FROM AN APPROPRIATION HERETOFORE MADE FOR SUCH PURPOSE IN ARTICLE 144, SECTION 2350 OF PUBLIC ACT 102-0698, AS AMENDED, IS REAPPROPRIATED FROM THE BUILD ILLINOIS BOND FUND TO THE DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY FOR A GRANT TO GREENVILLE COLLEGE FOR CONSTRUCTION OF AN ENGINEERING FACILITY.	Line Item
128-2355. Journeymen Apprenticeship Training Fund	971-42011-4400-7323	\$5,000,000.00	SECTION 2355. THE SUM OF \$5,000,000, OR SO MUCH THEREOF AS MAY BE NECESSARY AND REMAINS UNEXPENDED AT THE CLOSE OF BUSINESS ON JUNE 30, 2023, FROM AN APPROPRIATION HERETOFORE MADE FOR SUCH PURPOSE IN ARTICLE 144, SECTION 2355 OF PUBLIC ACT 102-0698, AS AMENDED, IS REAPPROPRIATED FROM THE BUILD ILLINOIS BOND FUND TO THE DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY FOR A GRANT TO THE JOURNEYMEN APPRENTICESHIP TRAINING FUND FOR THE PURCHASE OF A BUILDING AND/OR INFRASTRUCTURE IMPROVEMENTS.	Line Item

MINORITY BENEFIT/AFFIRMATIVE HOUSING STATEMENT

a. What is the percentage of the minority group(s) population residing in the Census Block geography (i.e. community wide or census tract block group(s)). 35.4 %

Identify the characteristics of the population of the project area by specific ethnic group. This information may be obtained from the most recent Census Data for the "applicant community." If submitting an "on behalf of" application for a project in an unincorporated area, use Census Data for the project's County.

Racial Group	Total Persons	# of Hispanic / Latino Ethnicity
White	33,958	4.8
Black/African American	10,244	0.2
Asian	3,178	0.2
American Indian/Alaskan Native	258	0.4
Native Hawaiian/Other Pacific Islander	10	0
American Indian/Alaskan Native and White	259	0
Asian and White	976	0
Black/African American and White	935	0
American Indian/Alaskan Native and Black/African American	67	0
Other Individuals Reporting more than One Race	4846	5.5
# of Female Headed Households	7677	

With the exception of "Female Heads of Households", the above numbers should equal the total number of persons to benefit from the project service area.

52,533
(VOP,2022)

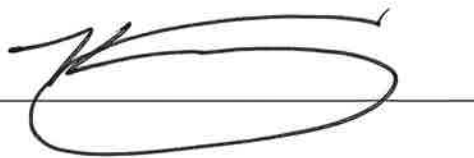
b. What is the goal for the percentage of CDBG-CV funded contracts to be awarded to minority contractors?

20 %

c. If the percentage goal in *b* is substantially less than the percentage of minorities residing in the community, please explain. _____

NOTE: This form is utilized to establish the Minority Business Enterprise (MBE) goal for contracting.

Signature of Chief Official: _____



Date May 17, 2024

LETTERS OF SUPPORT

1. Jennifer Hill, Executive Director, Alliance To End Homelessness
2. Michele Zurakowski, Chief Executive Officer, Beyond Hunger
3. Cheryl Potts, Executive Director, Community Mental Health Board of Oak Park Township
4. Betty Bogg, Chief Executive Officer, Connections for the Homeless
5. Laura Zumdahl, President & CEO, New Moms, Inc.
6. Carol Gall, Executive Director, Sarah's Inn
7. Douglas Kenshol, Executive Director, South Suburban PADS



KERRY THOMAS • CHAIR
JESSICA LUCAS • VICE CHAIR
CHRISTOPHER O'HARA • PAST CHAIR
DAVID YOUNG • SECRETARY
LUTICIA FIORITO • TREASURER

JENNIFER C. HILL • EXECUTIVE DIRECTOR

May 7, 2024

Office of Community Development
Illinois Department of Commerce and Economic Opportunity
500 E Monroe Street
Springfield, IL 62701

Re: Village of Oak Park – 211 N Oak Park – CDBG-CV Urban Shelter Program

Dear Office of Community Development:

As the Executive Director of the Alliance to End Homelessness in Suburban Cook County, I am pleased to write a letter of support for the Village of Oak Park's application for the Community Development Block Grant – Coronavirus Urban Shelter Program (CDBG-CV Urban Shelter). The Village of Oak Park is applying in partnership with Housing Forward, a recognized leader in suburban Cook County offering a coordinated response for people experiencing homelessness and housing crises.

The Alliance is designated by the U.S. Department of Housing and Urban Development (HUD) as the lead agency for the Cook County Continuum of Care (CoC IL-511). Our assigned geography includes all 130 Cook County suburbs located outside the City of Chicago. As the lead agency for the Cook County CoC, we are responsible for leading a coordinated, comprehensive, community-wide homelessness response system that prevents homelessness whenever possible, provides emergency shelter for those in crisis, and connects individuals and families with the housing and services they need to thrive.

Our CoC member agencies take on the responsibility of providing these vital, front-line services to people experiencing homelessness and housing insecurity. Housing Forward has been a CoC member agency since our founding nearly two decades ago and plays an integral role in our CoC's strategic plan to prevent and end homelessness.

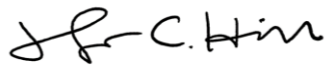
Providing emergency shelter is a vital component of our CoC's homeless response system. At the beginning of the pandemic, our CoC lost a critical mass of emergency shelter beds. Our emergency shelter capacity relied on donated space in places of worship that rotated on different nights of the week. When this model was no longer available because of public health concerns for volunteers and shelter guests, our community lost 70% of our available shelter beds.

The Alliance engaged a national consulting firm specializing in homelessness response systems to scope our community's need for crisis housing interventions. Based on that analysis, we found that suburban Cook County needs at least 564 new or reconfigured units of shelter to provide immediate safety to those experiencing homelessness.

Housing Forward's leasing (and subsequent purchase) of a 65-bed boutique hotel in downtown Oak Park was a timely and effective response to the COVID-19 crisis. Following a growing national best practice of utilizing unoccupied hotels, this move created interim housing and medical respite services that have proven to be highly effective in assisting individuals and families to transition from homelessness to stable housing in their community.

As the leader of the Cook County Continuum of Care, the Alliance has witnessed the impact of this project and fully supports the Village of Oak Park's application requesting funding to support the renovation and retrofitting of the hotel property at 211 N Oak Park Ave, Oak Park, IL 60302. This request will ensure ongoing interim housing and medical respite services and is critical for achieving the target number of crisis housing units needed across suburban Cook County.

Sincerely,

A handwritten signature in black ink that reads "J.C. Hill". The signature is written in a cursive, flowing style.

Jennifer C. Hill
Executive Director



May 3, 2024

Office of Community Development
Illinois Department of Commerce and Economic Opportunity
500 E Monroe Street
Springfield, IL 62701

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Stacey Williams

Liz Ziehl

Michele Zurakowski, PhD
Chief Executive Officer

Beyond Hunger
848 Lake Street
Oak Park, IL 60301

708-386-1324
info@GoBeyondHunger.org
GoBeyondHunger.org

Dear Office of Economic Opportunity:

I am honored to write this letter behalf of Beyond Hunger and express our enthusiastic support for the Village of Oak Park's application for the Community Development Block Grant – Coronavirus Shelter Construction Program for Urban Areas for renovation require to expand emergency shelter capacity. This application is being submitted on behalf of Housing Forward, a recognized leader in suburban Cook County offering a coordinated response for people experiencing homelessness and housing crisis.

Housing Forward was founded as a PADS emergency overnight Shelter and over the course of 31 years of operation, gained expertise at providing shelter services in west suburban Cook County. While suspended during the height of the COVID-19 crisis, Housing Forward relaunched emergency shelter services when public safety permitted, and they have operated at full capacity ever since. As the number of people experiencing homelessness has increased dramatically in recent years, both nationally and locally, the need for fixed site shelters serving individuals and families has grown exponentially. Expanding shelter services to help meet this need is critically important.

As a community homelessness support services provider serving the greater Oak Park area, Beyond Hunger has witnessed the impact of Housing Forward's emergency shelter services and fully supports the Village of Oak Park's application, requesting funding to support the building renovation and allow for the expansion of shelter capacity.

Respectfully,

A handwritten signature in black ink, appearing to read "M. Zurakowski", with a stylized flourish at the end.

Michele Zurakowski
Chief Executive Officer
Beyond Hunger



Community Mental Health Board
of Oak Park Township

May 2, 2024

Office of Community Development
Illinois Department of Commerce and Economic Opportunity
500 E Monroe Street
Springfield, IL 62701

Dear Office of Economic Opportunity:

I am honored to write this letter behalf of the Community Mental Health Board of Oak Park Township (CMHB) and express our enthusiastic support for the Village of Oak Park's application for the Community Development Block Grant – Coronavirus Shelter Construction Program for Urban Areas. This application is being submitted on behalf of Housing Forward, a recognized leader in suburban Cook County offering a coordinated response for people experiencing homelessness and housing crisis.

As the number of people experiencing homelessness has increased dramatically in recent years, both nationally and locally, the need for fixed site shelters providing transitional housing for individuals and families has grown exponentially. Housing Forward's leasing (and subsequent purchase) of a 65-bed boutique hotel in downtown Oak Park was a timely and effective response to the COVID-19 crisis, which had led to the suspension of emergency shelter services. Following a growing national best-practice of utilizing unoccupied hotels, this move created interim housing and medical respite services that have proven to be highly effective is assisting individual and families to transition for homelessness to stable housing the community.

CMHB has a long history of funding and collaborating with Housing Forward in an effort to provide comprehensive and holistic services for Oak Park's unhoused residents. By providing funding for Housing Forward's street outreach and behavioral health services, we firmly believe that Housing Forward is an effective partner and serves as an excellent steward of funds.

As a community mental health board serving the greater Oak Park area, CMHB has witnessed the impact of this project and fully supports the Village of Oak Park's application, requesting funding to support the renovation and retrofitting of the hotel property. Creating a permanent home for these invaluable interim housing and medical respite services will be an asset to the community and the growing number of people who will benefit from these services.

Respectfully,

A handwritten signature in blue ink, appearing to read 'C. Potts', is written over a light blue horizontal line.

Cheryl Potts
Executive Director



connections
FOR THE HOMELESS

2121 Dewey Avenue
Evanston, IL 60201
847.475.7070

May 2, 2024

Office of Community Development
Illinois Department of Commerce and Economic Opportunity
500 E Monroe Street
Springfield, IL 62701

Dear Office of Economic Opportunity:

I am honored to write this letter behalf of Housing Forward and express our enthusiastic support for the Village of Oak Park's application for the Community Development Block Grant – Coronavirus Shelter Construction Program for Urban Areas for renovation require to expand emergency shelter capacity. This application is being submitted on behalf of Housing Forward, a recognized leader in suburban Cook County offering a coordinated response for people experiencing homelessness and housing crisis.

Housing Forward was founded as a PADS emergency overnight Shelter and over the course of 31 years of operation, gained expertise at providing shelter services in west suburban Cook County. While suspended during the height of the COVID-19 crisis, Housing Forward relaunched emergency shelter services when public safety permitted, and they have operated at full capacity ever since. As the number of people experiencing homelessness has increased dramatically in recent years, both nationally and locally, the need for fixed site shelters serving individuals and families has grown exponentially. Expanding shelter services to help meet this need is critically important.

I have personally partnered with the leaders at Housing Forward over the duration of my tenure at our organization and have directly observed how Housing Forward serves as the leader of homelessness services in the Western suburbs of Cook County. During the era of the pandemic, we closely collaborated with each other to share best practices related to hotel-based shelter services and joined together with other shelter providers to advocate for additional support of ongoing shelter services. It was with their partnership that we as a group of shelter providers were able to garner additional support from government funders to continue to invest in non-congregate shelters.

As the fellow member of the shelter community and regional continuum of care serving the greater Suburban Cook County region, Connections for the Homeless has witnessed the impact Housing Forward's emergency shelter services and fully supports the Village of Oak Park's application, requesting funding to support the building renovation and allow for the expansion of shelter capacity.

Respectfully,

Betty Bogg
Chief Executive Officer
Connections for the Homeless

NEW MOMS

May 2, 2024

Office of Community Development
Illinois Department of Commerce and Economic Opportunity
500 E Monroe Street
Springfield, IL 62701

Dear Office of Economic Opportunity:

I am honored to write this letter behalf of New Moms, Inc. and express our enthusiastic support for the Village of Oak Park's application for the Community Development Block Grant – Coronavirus Shelter Construction Program for Urban Areas. This application is being submitted on behalf of Housing Forward, a recognized leader in suburban Cook County offering a coordinated response for people experiencing homelessness and housing crisis.

As the number of people experiencing homelessness has increased dramatically in recent years, both nationally and locally, the need for fixed site shelters providing transitional housing for individuals and families has grown exponentially. Housing Forward's leasing (and subsequent purchase) of a 65-bed boutique hotel in downtown Oak Park was a timely and effective response to the COVID-19 crisis, which had led to the suspension of emergency shelter services. Following a growing national best-practice of utilizing unoccupied hotels, this move created interim housing and medical respite services that have proven to be highly effective is assisting individual and families to transition for homelessness to stable housing the community.

As a community homelessness support services provider serving the greater Oak Park area, New Moms has witnessed the impact of this project and fully supports the Village of Oak Park's application, requesting funding to support the renovation and retrofitting of the hotel property. Creating a permanent home for these invaluable interim housing and medical respite services will be an asset to the community and the growing number of people who will benefit from these services.

Respectfully,



Laura Zumdahl
President & CEO
New Moms, Inc.



sarah's inn
together strong

PO Box 1159
Oak Park, IL 60304

office: 708-386-3305
24-hour crisis line:
708-386-4225

sarahsinn.org

May 2, 2024

Office of Community Development
Illinois Department of Commerce and Economic Opportunity
500 E Monroe Street
Springfield, IL 62701

Dear Office of Economic Opportunity,

On behalf of Sarah's Inn, I am pleased to write this letter of support for the Village of Oak Park's application for the Community Development Block Grant – Coronavirus Shelter Construction Program for Urban Areas for renovation required to expand emergency shelter capacity. This application is being submitted on behalf of Housing Forward, a recognized leader in suburban Cook County, offering a coordinated response for people experiencing homelessness and housing crisis.

As the number of people experiencing homelessness has increased dramatically in recent years, both nationally and locally, the need for fixed site shelters providing transitional housing for individuals and families has grown exponentially. Housing Forward's leasing (and subsequent purchase) of a 65-bed boutique hotel in downtown Oak Park was a timely and effective response to the COVID-19 crisis, which had led to the suspension of emergency shelter services. Following a growing national best-practice of utilizing unoccupied hotels, this move created interim housing and medical respite services that have proven to be highly effective in assisting individual and families to transition from homelessness to stable housing in the community.

Sarah's Inn and Housing Forward work collaboratively to support individuals and families experiencing homelessness, as a part of Sarah's Inn's comprehensive approach to addressing domestic violence in our community. Sarah's Inn is a comprehensive domestic violence agency serving Chicago and West Cook County, and our programs and services work to improve the lives of those affected by domestic violence and to break the cycle of violence for future generations.

As a community homelessness support services provider serving the greater Oak Park area, Sarah's Inn has witnessed the impact Housing Forward's emergency shelter services has in our community and fully supports the Village of Oak Park's application, requesting funding to support the renovation and retrofitting of the hotel property. Creating a permanent home for these invaluable interim housing and medical respite services will be an asset to the community and the growing number of people who will benefit from these services.

Best Regards,

Carol Gall, MA, ICDVP
Executive Director
Sarah's Inn



May 7, 2024

Office of Community Development
Illinois Department of Commerce and Economic Opportunity
500 E Monroe Street
Springfield, IL 62701

Dear Office of Economic Opportunity:

I am honored to write this letter behalf of South Suburban PADS and express our enthusiastic support for the Village of Oak Park's application for the Community Development Block Grant – Coronavirus Shelter Construction Program for Urban Areas. This application is being submitted on behalf of Housing Forward, a recognized leader in suburban Cook County offering a coordinated response for people experiencing homelessness and housing crisis.

As the number of people experiencing homelessness has increased dramatically in recent years, both nationally and locally, the need for fixed site shelters providing transitional housing for individuals and families has grown exponentially. Housing Forward's leasing (and subsequent purchase) of a 65-bed boutique hotel in downtown Oak Park was a timely and effective response to the COVID-19 crisis, which had led to the suspension of emergency shelter services. Following a growing national best-practice of utilizing unoccupied hotels, this move created interim housing and medical respite services that have proven to be highly effective is assisting individual and families to transition for homelessness to stable housing the community.

As a community homelessness support services provider serving Suburban Cook County, South Suburban PADS fully supports the Village of Oak Park's application, requesting funding to support the renovation and retrofitting of the hotel property. Creating a permanent home for these invaluable interim housing and medical respite services will be an asset to the community and the growing number of people who will benefit from these services.

Respectfully,

A handwritten signature in blue ink that reads "Douglas A. Kenshol".

Douglas A. Kenshol
Executive Director

CERTIFICATIONS

On this (17) of (May), (2024), the (Kevin J. Jackson, Village Manager) of the Village of Oak Park hereby certifies to the Department of Commerce and Economic Opportunity in regard to an application and award of funds through the Community Development Block Grant – Coronavirus that:

1. It will comply with the National Environmental Policy Act (NEPA) with the submission of this application and it further certifies that no aspect of the project for assistance has or shall commence prior to the award of funds to the community and the receipt of an environmental clearance.
2. It will comply with the Interagency Wetland Policy Act of 1989 including the development of a plan to minimize adverse impacts on wetlands, or providing written evidence that the proposed project will not have an adverse impact on a wetland.
3. It will comply with the Illinois Endangered Species Protection Act and the Illinois Natural Area Preservation Act by completing the consultation process with the Endangered Species Consultation Program of the Illinois Department of Natural Resources, or providing written evidence that the proposed project is exempt.
4. It will identify and document all appropriate permits necessary to the proposed project, including, but not limited to: building, construction, zoning, subdivision, IEPA and IDOT.
5. No legal actions are underway or being contemplated that would significantly impact the capacity of the (Village of Oak Park) to effectively administer the program, and to fulfill the requirements of the CDBG-CV program.
6. It will coordinate with the County Soil and Water Conservation District regarding standards for surface and sub-surface (tile) drainage restoration and erosion control in the fulfillment of any project utilizing CDBG-CV funds and involving construction.
7. It is understood that the obligation of the State will cease immediately without penalty of further payment being required if in any fiscal year the Illinois General Assembly or federal funding source fails to appropriate or otherwise make available sufficient funds for this agreement.
8. It acknowledges the applicability of Davis-Bacon prevailing wage rate requirements to construction projects; a wage rate determination must be obtained prior to commencement of any construction or equipment installation; and, it shall discuss these requirements with the contractor.
9. It will comply with Section 3 of the Housing and Urban Development Act of 1968 to ensure that employment and other economic opportunities generated by certain HUD financial assistance shall, to the greatest extent feasible, and consistent with existing federal, state, and local laws and regulations, be directed to low and very low income persons and businesses.
10. It certifies that no occupied or vacant occupiable low-to-moderate income dwellings will be demolished or converted to a use other than low-to-moderate income housing as a direct result of activities assisted with funds provided under the Housing and Community Development Act of 1974, as amended.
11. It will conduct a Section 504 self-evaluation of its policies and practices to determine whether its employment opportunities and services are accessible to persons with disabilities.
12. It will comply with 2 CFR 200, 24 CFR 570, Part 85, and the Illinois' Grant Accountability and Transparency Act (GATA).
13. The area, in whole or in part, in which project activities will take place, **IS NOT** located in a floodplain.

A FEMA Floodplain map is included in the application (as required) and is located on Page _____

Signature of Chief Official

Date

May 24, 2024

MANDATORY DISCLOSURES

Award applicants and recipients of awards from the State of Illinois (collectively referred to herein as "Grantee") must disclose, in a timely manner and in writing to the State awarding agency, all violations of State or federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the award. See 30 ILCS 708/40; 44 Ill. Admin Code § 7000.40(b)(4); 2 CFR § 200.113. Failure to make the required disclosures may result in remedial action.

Please describe all violations of State or federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the awarding of a grant to your organization:

Grantee has a continuing duty to disclose to the Department of Commerce and Economic Opportunity (the "Department") all violations of criminal law involving fraud, bribery or gratuity violations potentially affecting this grant award.

By signing this document, below, as the duly authorized representative of the Grantee, I hereby certify that:

- All of the statements in this Mandatory Disclosure form are true, complete and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001).
- There is no action, suit or proceeding at law or in equity pending, nor to the best of Grantee's knowledge, threatened, against or affecting the Grantee, before any court or before any governmental or administrative agency, which will have a material adverse effect on the performance required by the grant award.
- Grantee is not currently operating under or subject to any cease and desist order, or subject to any informal or formal regulatory action, and, to the best of the Grantee's knowledge, it is not currently the subject of any investigation by any state or federal regulatory, law enforcement or legal authority.
- If Grantee becomes the subject of an action, suit or proceeding at law or in equity that would have a material adverse effect on the performance required by an award, or an investigation by any state or federal regulatory, law enforcement or legal authority, Grantee shall promptly notify the Department in writing.

Grantee Organization: Village of Oak Park

By: 

Signature of Authorized Representative

Printed Name: Kevin Jackson

Printed Title: Village Manager

Date: *May 17, 2011*

CONFLICT OF INTEREST DISCLOSURE

Award applicants and recipients of awards from the State of Illinois (collectively referred to herein as "Grantee") must disclose in writing to the awarding State agency any actual or potential conflict of interest that could affect the State award for which the Grantee has applied or has received. See 30 ILCS 708/35; 44 Ill. Admin Code § 7000.40(b)(3); 2 CFR § 200.112. A conflict of interest exists if an organization's officers, directors, agents, employees and/or their spouses or immediate family members use their position(s) for a purpose that is, or gives the appearance of, being motivated by a desire for a personal gain, financial or nonfinancial, whether direct or indirect, for themselves or others, particularly those with whom they have a family business or other close associations. In addition, the following conflict of interest standards apply to governmental and non-governmental entities.

- a. **Governmental Entity.** If the Grantee is a governmental entity, no officer or employee of the Grantee, member of its governing body or any other public official of the locality in which the award objectives will be carried out shall participate in any decision relating to a State award which affects his/her personal interest or the interest of any corporation, partnership or association in which he/she is directly or indirectly interested, or which affects the personal interest of a spouse or immediate family member, or has any financial interest, direct or indirect, in the work to be performed under the State award.
- b. **Non-governmental Entity.** If the Grantee is a non-governmental entity, no officer or employee of the Grantee shall participate in any decision relating to a State award which affects his/her personal interest or the interest of any corporation, partnership or association in which he/she is directly or indirectly interested, or which affects the personal interest of a spouse or immediate family member, or has any financial interest, direct or indirect, in the work to be performed under the State award.

The Grantee shall also establish safeguards, evidenced by policies, rules and/or bylaws, to prohibit employees or officers of Grantee from engaging in actions, which create or which appear to create a conflict of interest as described herein.

The Grantee has a continuing duty to immediately notify the Department of Commerce and Economic Opportunity (the "Department") in writing of any actual or potential conflict of interest, as well as any actions that create or which appear to create a conflict of interest.

Please describe all current potential conflict(s) of interest, as well as, any actions that create or which appear to create a conflict of interest related to the State award for which your organization has applied.

If the Grantee provided information above regarding a current potential conflict of interest or any actions that create or appear to create a conflict of interest, the Grantee must immediately provide documentation to the applicable Department grant manager to support that the potential conflict of interest was appropriately handled by the Grantee's organization. If at any later time, the Grantee becomes aware of any actual or potential conflict of interest, the Grantee must notify the Department's grant manager immediately, and provide the same type of supporting documentation that describes how the conflict situation was or is being resolved.

Supporting documentation should include, but is not limited to, the following: the organization's bylaws; a list of board members; board meeting minutes; procedures to safeguard against the appearance of personal gain by the organization's officers, directors, agents, and family members; procedures detailing the proper internal controls in place; timesheets documenting time spent on the award; and bid documents supporting the selection of the contractor involved in the conflict, if applicable.

By signing this document, below, as the duly authorized representative of Grantee, I hereby certify that:

- All of the statements in this Conflict of Interest Disclosure form are true, complete and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001).
- If I become aware of any situation that conflicts with any of the representations herein, or that might indicate a potential conflict of interest or create the appearance of a conflict of interest, I or another representative from my organization will immediately notify the Department's grant manager for this award.
- I have read and I understand the requirements for the Conflict of Interest Disclosure set forth herein, and I acknowledge that my organization is bound by these requirements.

Grantee Organization: Village of Oak Park

By:


Signature of Authorized Representative

Printed Name: Kevin Jackson

Printed Title: Village Manager

Date:

May 17, 2024

COPY OF W-9

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
VILLAGE OF OAK PARK

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

Individual/sole proprietor or single-member LLC C Corporation S Corporation Partnership Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ **MUNICIPALITY**

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
Exempt payee code (if any) _____
Exemption from FATCA reporting code (if any) _____
(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
123 MADISON STREET

6 City, state, and ZIP code
OAK PARK, IL 60302

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

				-					
--	--	--	--	---	--	--	--	--	--

or

Employer identification number


3	6	-	6	0	0	6	0	2	7
---	---	---	---	---	---	---	---	---	---

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶  Date ▶ **5-11-2023**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

COPY OF SAM REGISTRATION (CAGE#)

Entity Workspace Results 1 Total Results

VILLAGE OF OAK PARK

Unique Entity ID: V5P5J4NYG1W4

CAGE/NCAGE: 4HU05

Entity Status: Active Registration

Doing Business As:

Physical Address:

123 MADISON ST
OAK PARK , IL
60302-4205 USA

Expiration Date:

May 16, 2024

Purpose of Registration:

Federal Assistance Awards

COPY OF IRS CERTIFICATION LETTER

OGDEN UT 84201-0038

In reply refer to: 0440324892
May 23, 2017 LTR 147C 0
36-6006027 000000 00
00005819
BODC: TE

VILLAGE OF OAK PARK
% DIRECTOR OF FINANCE
123 MADISON ST
OAK PARK IL 60302-4205



023784

Employer identification number: 36-6006027

Dear Taxpayer:

Thank you for your phone call of May 12, 2017.

We can't reproduce the CP 575/576, Employer Identification Number (EIN) Assignment. However, this letter will serve as proof of EIN assignment verification.

Your employer identification number (EIN) is 36-6006027. Please keep this letter in your permanent records. Enter your name and EIN on all federal business tax returns and on related correspondence.

You can get any of the forms or publications mentioned in this letter by calling 800-TAX-FORM (800-829-3676) or visiting our website at www.irs.gov/forms-pubs.

If you have questions, you can call us at 800-829-0115.

If you prefer, you can write to us at the address at the top of the first page of this letter.

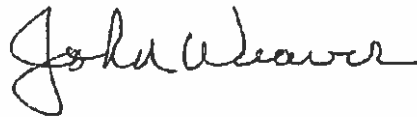
When you write, include this letter and provide in the spaces below, your telephone number with the hours we can reach you. Keep a copy of this letter for your records.

Telephone number () _____ Hours _____

0440324892
May 23, 2017 LTR 147C 0
36-6006027 000000 00
00005820

VILLAGE OF OAK PARK
% DIRECTOR OF FINANCE
123 MADISON ST
OAK PARK IL 60302-4205

Sincerely yours,



John Weaver
Program Manager, AM OPS 2

Enclosures:
Copy of this letter

COPY OF GATA REGISTRATION PRINTOUT

Illinois Grant Accountability and Transparency Act Grantee Portal - Main Menu

Sign out

Effective December 5, 2023, all State of Illinois indirect cost rate negotiations will be completed in the vendor's new negotiation system, CRMP. Grantee's will still access and make their annual indirect cost rate election via the Indirect Cost Rate Election System (ICRES), housed in the Grantee Portal. If the grantee elects to negotiate a rate with the State of Illinois, an email invitation will be received once the survey (previously called a 'case' in CARS) is available.

All cases currently in process in CARS have been moved into CRMP in their current stage and status to seamlessly continue current negotiations without interruption. These grantees will receive an email invitation on Tuesday, December 5, 2023, to access their survey.

To view the CRMP User Manual, visit our website, <https://gata.illinois.gov/indirect-cost/indirect-cost-negotiation.html>

Organization: **VILLAGE OF OAK PARK** [Edit](#)

GATA ID: **674077**

State cognizant agency: **Transportation (494)**

Contact for assistance: DOT.GATA@illinois.gov

COPY OF CURRENT SHELTER FUNDING STRATEGY

Village of Oak Park Shelter Funding Strategy

Introduction

Oak Park's Shelter Funding Strategy is part of the Village's 2020-2024 Consolidated Plan for Housing and Community Development. This document summarizes the needs assessment regarding homelessness in Oak Park and the overall strategy to address needs that are part of the Consolidated Plan.

A. Identification of Needs

Homeless Needs Assessment

According to the National Alliance to End Homelessness, when housing accounts for 50 percent more of a household's resources, any unexpected financial crisis could jeopardize housing stability and lead to an increased risk of homelessness. Housing Forward – a grants subrecipient facilitating Oak Park rapid re-housing and homelessness prevention funding, as well as other projects – reports that they have trouble finding affordable housing for persons needing assistance, even with their great relationships with local landlords. Moreover, Housing Forward and the Oak Park Homelessness Coalition found that about 60 Oak Park school-age children are homeless (living with friends or relatives; sleeping on a couch, with no permanence). As noted above, they also found that more than five percent of Oak Park residents live in extreme poverty, making less than \$9,000 a year, and about 7,500 Oak Park residents are food insecure, meaning that they do not know where their next meal will come from.

Based on the number of clients served during the period October 1, 2017, to September 30, 2018 and recorded in the suburban Cook County Homeless Management and Information System, the number of clients associated with Oak Park represented 4% of the total number of clients served in suburban Cook County. This percentage includes both clients experiencing homelessness and those at-risk of experiencing homelessness. Of this 4%, approximately 0.61% percent are at risk of homelessness and 3.39% percent are homeless, though this figure also includes persons in temporary housing or permanent supportive housing.

The 2019 Point-in-Time (PIT) Homeless Survey showed that a total of 897 persons experienced homelessness, both sheltered and unsheltered in suburban Cook County. It should be noted that on the night of the PIT, the Housing Forward emergency shelter program sheltered 6 guests at the Grace Episcopal Church, which is located in Oak Park. The Alliance's count covers 131 municipalities; therefore, Oak Park represents only a small portion of the total area canvassed and correspondingly represent only a fraction of the numbers. However, the homeless population within the Village is not insignificant. Local homeless service providers indicate that persons experiencing homelessness view Oak Park as both a convenient place to stay, by virtue of its public transit connections, and as a place where they are welcome, due to the level of services available in the community and the accepting nature of the citizens. Seven of the 10 Housing Forward emergency shelter locations are in Oak Park, though the agency has moved to a COVID-19 model in which hotels and motels are used for shelter.

The Village of Oak Park works with the Alliance, the area's Continuum of Care, and aligns its homeless priorities with the Alliance's strategic plan to ensure a coordinated response within the community, while still evaluating the needs specific to Oak Park. The Village also participates in a specific Oak Park Homeless Coalition that will increase inter-agency collaboration and ensure that persons experiencing homelessness are linked to services best suited for their needs.

The Village is part of a committee of west suburban Cook County funding agencies – including

the Alliance, various foundations, various townships, Cook County, and the City of Berwyn – to evaluate the priorities and funding efforts in the community to ensure that services are not duplicated and needs are being addressed in the most effective way possible. The goal of the committee is to ultimately provide the most coordinated funding structure that addresses the needs of the community, including persons experiencing homelessness and other special needs. The focus is on improving the capacity and strength of west suburban Cook County non-profits, many of whom are funded by the various members of this committee.

In addition to the Consolidated Plan Priority meetings held to determine Consolidated Plan priorities, the Village inked with a variety of funders in the community to evaluate how funds are being used to address priorities in Oak Park, including addressing homeless needs. The Village also met with the Alliance through an interview, as well as with Housing Forward, the community's largest provider of services for persons experiencing homelessness or at risk of homelessness. How current funds are being utilized, what needs still remain in the community, and how future effects can be more effectively focused were discussed. Oak Park relies on the Alliance's expertise on homeless needs in suburban Cook County, including performance standards, outcomes evaluation, and policies and procedures for the administration of HMIS, to ensure a coordinated regional effort and to provide a consistent message to all subrecipients. The Village funds an Alliance ESG HMIS activity each year, thereby contributing to the HMIS work that the Alliance does for communities such as Oak Park.

Coordination among ESG recipients is facilitated through the use Coordinated Entry (CE), which is still relatively new at this time. This is an important first step in developing a more coordinated process for intake and will determine targeting and prioritization for services. The Village has participated in CE discussion from the beginning, even serving on the committee that decided the structure of CE and assisting in the choosing which agency should be the CE Lead Agency.

Homeless Facilities and Services

There is a shortage of beds for the homeless population based on the numbers in the Point-in-Time count and the number of beds by primary shelter, transitional housing and permanent housing programs. In addition to listing the number of beds needed for persons experiencing homelessness, this section lists the many services and programs that assist persons experiencing homelessness and for those at risk.

B. Plan to Meet Identified Needs

Based on the needs assessment, the highest priorities for homelessness are homelessness prevention, emergency shelter, rapid re-housing and street outreach. Accordingly, a key goal of the Village's Consolidated Plan regarding homelessness is:

- Oak Park aims to support services to prevent homelessness and to assist those currently experiencing homelessness. These services include, but are not limited to, homelessness prevention, emergency shelter, rapid re-housing, street outreach and HMIS. Facilitate assistance to persons impacted by COVID-19.

Homeless Strategy

While there are several facilities in Oak Park that can provide shelter for persons experiencing homelessness, there is a growing need to provide supportive services in conjunction with housing,

including drug and alcohol counseling, financial literacy, case management, life skills training, and job training and placement services. In addition to supportive services, emergency shelter, transitional housing, and permanent supportive housing facilities need to be sustained and expanded to continue to provide housing for persons experiencing homelessness throughout the area, and eventually contribute to the end of chronic homelessness. Oak Park recognizes the magnitude of the need for additional homeless facilities and will continue to support and facilitate the efforts of the Alliance, including their operation of HMIS.

Presenting an accurate portrayal of Oak Park's homeless population is difficult due to the nature of homelessness and the limited scope of the PIT count. Oak Park has a large population of people experiencing homelessness that are underrepresented, in addition to the Village being a hub for persons experiencing homelessness within the County due to its location and public transportation systems. The Village is committed to addressing homelessness locally but also within the context of the issue in the region.

The priorities for ending homelessness are based on the recognition that homelessness results from more than simply a lack of affordable housing, although providing housing is the ultimate objective. The Village participates in the Alliance and its efforts to implement their Strategic Plan. This plan reflects the best practice models that have been successfully implemented and utilizes *housing first* strategies for reducing chronic homelessness.

More recently, the Coordinated Entry (CE) system is being implemented; it is called Entry Point. This is a system in which public and private agencies work together as a consortium to procure and manage housing, provide central intake services, and deliver support services to clients through a coordinated case management system. CE is a community-wide system that standardizes and expedites the process by which people experiencing homelessness or who are at imminent risk of homelessness access shelter, housing, and homeless resources.

CE is helping suburban Cook County municipalities and assistance providers better target the limited resources that are provided by the homeless assistance system, to people who are experiencing homelessness. By standardizing the intake process across the region, by sharing information in real time, and by adopting uniform prioritization policies, homeless service agencies will be able to refer people to the right program based on their preferences and level of need. The Village was an important part in the creation of CE, being a member of the committee that chose the CE provider for the area. Village participation also includes attending meetings on the implementation of the CE system.

With regard to draft Homelessness subcategory priorities, the highest priorities were homelessness prevention, emergency shelter, rapid re-housing and street outreach. These were determined by data, outreach and input from stakeholders and the public, as well as from interviews.

Anti-Poverty Strategy

Oak Park's anti-poverty strategy is focused on providing support to and fostering the development of at-risk individuals and families. Multiple programs and policies exist that are meant to assist those struggling with poverty.

The Village is committed to eliminating poverty through making housing more affordable, preserving the condition and availability of existing housing stock and helping citizens build assets of all kinds: human,

social, financial, physical and natural. To this end, the Village and its community partners have incorporated an integrated system of services and programs to meet the various needs of individuals as they progress toward financial self-sufficiency.

In addition to supporting the initiatives of local organizations that serve low-income residents by providing emergency shelter, rapid re-housing and social services, the Village of Oak Park administers programs that aim to mitigate poverty and the problems associated with it. The Village can directly impact some of poverty's primary causal factors – poor-quality housing, expensive housing, lack of education, unemployment, low income and ill health – by utilizing its resources, including housing stock, social services provided by subrecipients, employment opportunities, public health guidance and the educational system. The multiple aspects of the programs run by the Village or its subrecipients, when working in concert, have the ability to reduce the number of households with incomes below the poverty level and to realize equity. Components of the Village's anti-poverty strategy are the following.

Housing

A lack of affordable housing places housing cost burdens on low- to moderate-income persons, limiting their ability to pay for other goods and services, such as quality education or needed prescriptions. The Village's housing efforts are aimed at improving and maintaining a high standard of housing quality while also creating or maintaining affordability. The Village's Single-Family Housing Rehab program helps lower-income owners make much-needed repairs, which enables them to remain in their affordable homes.

Over the five-year period of the Consolidated Plan, the Village will also work closely with agencies that provide expanded housing options to current and potential Oak Park residents. These agencies include the Oak Park Housing Authority, the Oak Park Residence Corporation and the Oak Park Regional Housing Center, all of which assist many lower-income renters, including those with disabilities.

Social Services

The Village's Public Health Department provides information and programs to assist persons of lower income with health and dental issues. As a certified health department in Illinois, the Oak Park Public Health Department assists persons with lower incomes by providing Local Health Protection services such as communicable disease prevention and surveillance, HIV/AIDS counseling and case management, consultation services with local schools, inspection of licensed day care centers, emergency preparedness, assistance completing applications for Access to Care, and referral for specific public health and dental services. The department also has a PY 2020 CDBG activity that will improve the nutrition of low- and moderate-income persons. All of these programs helped low-income persons obtain basic health care and quality of life services.

Many social service programs are also offered by subrecipients of CDBG and ESG funds in the Village to provide assistance to persons with incomes below the poverty level. For example, the Village increases family self-sufficiency by funding three agencies that prevent or ameliorate homelessness. These are Housing Forward, Sarah's Inn, and the West Cook YMCA. All three agencies provide supportive services such as job training, job placement, substance abuse treatment, case management, education (G.E.D.), day care, short-term mental health services and independent living skills. Many other agencies offer some of these services. The Village supports other important services by allocating the nearly all of its annual public service dollars to local social service agencies.

Economic Development

Recognizing that property taxes can increase the cost of housing and affect the Village's ability to provide affordable housing, several years ago the Village initiated a major effort to promote new commercial development to ease the reliance on residential property taxes. The Village offers a couple of economic development programs designed to enhance local business activity. Examples include the façade improvement program and the Village's efforts to increase the number of minority- and women-owned businesses doing business with the Village, as well as its encouragement of major partner agencies (the Oak Park Regional Housing Center, the Oak Park Economic Development Corporation and the Oak Park Residence Corporation/Oak Park Housing Authority) to increase the number of MBE/WBE contracts awarded. The Village-funded Oak Park Economic Development Corporation works on business retention and economic development expansion throughout the village. The creation of good jobs locally will increase employment opportunities, giving low-income residents a chance to increase their incomes.

Coordination

The Village's poverty-reducing goals, programs, and policies work to provide support and develop at-risk individuals and families. The Consolidated Plan serves as the framework for the Village and service providers to adhere to in order to address the needs of the community. A coordinated approach to addressing the needs of the community will be accomplished through consultation with the Consolidated Plan and the Development Customer Services Department. Poverty reduction is tied to multiple aspects of this plan and the various affordable housing strategies and other initiatives put forth will work towards reducing the number of families and individuals facing poverty. The Village will strive for an equitable allocation of resources over the Consolidated Plan period and will continue to assist those affected by the pandemic.

The Village of Oak Park's comprehensive approach to addressing homelessness and poverty is grounded in key priorities including homelessness prevention, emergency shelter, rapid re-housing, and street outreach.

Oak Park collaborates with various local and regional organizations to provide coordinated services to those in need. This includes working with the National Alliance to End Homelessness, Housing Forward, and the Oak Park Homelessness Coalition to ensure that individuals and families receive the support necessary to regain stability. The Village's efforts are further supported by participation in the Cook County Continuum of Care and its Coordinated Entry system, which standardizes and expedites access to shelter and housing resources.

Homelessness in Oak Park is influenced by several factors, including extreme poverty and food insecurity. The Village acknowledges the critical need for supportive services in conjunction with housing, such as financial literacy, job training, and case management. By sustaining and expanding emergency, transitional, and permanent supportive housing, Oak Park aims to reduce chronic homelessness and provide a pathway to self-sufficiency for its residents.

Additionally, Oak Park's anti-poverty strategy focuses on making housing more affordable, preserving existing housing stock, and fostering the development of human, social, financial, and physical assets. Through the support of local organizations and the administration of various social service programs, the

Village addresses the root causes of poverty and homelessness, striving to create a more equitable community.

In conclusion, the Village of Oak Park is committed to addressing homelessness and poverty through a coordinated, strategic approach. By leveraging community partnerships, aligning with regional plans, and focusing on both immediate needs and long-term solutions, the Village aims to enhance the quality of life for its most vulnerable residents and work towards ending homelessness within its borders.