

**Minutes of the Community Design Commission/ Forestry Sub-Committee  
Held on September 28, 2016  
At Village Hall in Room 101**

Forestry Sub-Committee Meeting called to order at 6:45 p.m.

**Attendees:** Chair Douglas Chien; Commissioners Mitchell Murdock and C. Scott Smith

**Absent:** None

**Also present:** Craig Failor, Village Planner; Rob Sproule, Forestry Superintendent

**Other Business**

*Forestry Subcommittee Work Plan Items*

The subcommittee reviewed and approved the items on the work plan that pertained to the subcommittee.

**Forestry Committee Advice**

*800 N. Kenilworth - 3 Female Ginkgo removals*

Mr. Dan Branand and Ms. Kate Branand requested the removal of 3 female ginkgo trees. The trees are located near a school bus stop and the fruit gets on the children's shoes and leaves a bad smell. This is also near a school crossing intersection so the sidewalk gets a lot of foot traffic. Chair Chien explained the procedure for a removal petition. Mr. Sproule said the replacement cost would be \$325 and explained that the applicant would need to gather signatures within a ½ block radius. A majority of signatures would need to support the removal.

*1423 North Harlem Avenue - Follow up on removal request*

Mr. Sproule reported that Mr. Fine had provided the necessary signatures to move forward with the ginkgo tree removal. The Forestry Department will remove and replace this tree in the spring.

**Discussion regarding forestry issues/Forestry Supervisor Report**

Mr. Sproule updated commissioners on the Forestry Division. He said routine removals were continuing and trees were being inspected in the winter cycle prune area. Fall planting was scheduled to begin on November 7 with 194 trees to be planted. He provided commissioners with a species list.

**Community Design Commission Meeting called to order at 7:15 p.m. and roll was called. A quorum was present.**

**Attendees:** Chair Douglas Chien; Commissioners Julie Carpenter, Teresa Heit-Murray, Adam Kallish, Mitchell Murdock, C. Scott Smith, and Aaron Stigger

**Absent:** Commissioners Juan Betancur, Susan Ebner, Richard Katz, Lloyd Natof, Nick Sinadinos and Cindy Wong

**Also present:** Craig Failor, Village Planner; Mike Bruce, Zoning Administrator; Loretta Daly; Business Services Manager; Phillip Barash, Sasaki Associates

**Non-Agenda Public Comment:**

None.

**Forestry Superintendent Report Overview:**

Commissioners reviewed the subcommittee meeting with the full commission.

**Minutes:**

Chair Chien asked for corrections. Commissioner Kallish moved to approve the minutes from August 24, 2016 as submitted. Commissioner Murdock seconded. A voice vote was taken and the minutes were approved unanimously.

**Public Hearing(s); Sitting as the Design Review Committee:**

Roll was called; a quorum was present.

*Pete's Fresh Market; Resolution Approval*

Commissioner Smith moved to approve the resolution as submitted. Commissioner Kallish seconded. A voice vote was taken and the resolution was approved unanimously.

*Pilgrim Congregational Church; 460 Lake Street; Requests a Variation from the Sign Code for an oversized freestanding sign facing Lake Street.*

Ms. Debbie Kent, representing the church, said the existing sign was falling apart and did fall over in a recent storm. She said they needed a sign that was able to be changeable due to the various events at the church.

Mr. Bruce gave an overview of the application. He said the applicants were asking for a variance on the size and height of the new sign.

Chair Chien asked if there had been any complaints about the size of the existing sign. Mr. Bruce replied no.

Chair Chien clarified the new sign would be the same height but square footage would be slightly larger as the existing sign. Ms. Kent agreed.

Commissioner Carpenter clarified the location would be the same. Ms. Kent agreed.

Commissioner Smith asked about pole signs. Mr. Bruce reviewed the approved locations per the sign code. He said new pole signs were not requested often in the Village. Commissioner Smith asked if there were any concerns about approving the sign. Mr. Bruce said staff had none as the property was very large. Chair Chien noted the top portion of the sign was driver-oriented but the other signs were more pedestrian-oriented and he found that helpful.

Commissioner Carpenter said she thought the design was very thoughtful and respectful of the historical architecture of the church.

Commissioner Kallish moved to approve the variance as submitted. Commissioner Stigger seconded. A roll call vote was taken:

Kallish- yes

Stigger – yes

Carpenter – yes

Heit-Murray – yes

Smith – yes

Murdock - yes

Chien – yes

The motion passed 7-0.

**Other Business:**

***Wayfinding Signage Update***

Mr. Phillip Barash, from Sasaki Associates, gave an update on the Wayfinding Signage project. He presented a draft of their design strategy through an overhead presentation. He explained the strategy had four tiers- the first would be general signage like “parking” or “museums” oriented to drivers. The second would be broken down into more specific places like the Hemingway Museum or shopping or dining areas. The third would be specific, local attractions like the farmers’ market or transit stops, mostly pedestrian or bike-oriented. Tier four would be primarily for residents and would point out village services. Mr. Barash asked for feedback from commissioners after giving some thought to the presentation. An online tool was suggested so that

commissioners could comment. Mr. Barash said they would look into that after consulting with staff. He reviewed scale and types of an example sign 'family' that was suggested for the village, but stressed they were not at the design stage yet. He reviewed a map of the proposed sign locations by type, but said this would be refined once all the major destination locations were finalized. He said the next review would include design scenarios.

***Cavalcade of Pride***

Mr. Failor shared the first round picks and asked for commissioners to choose the final winners. He said the winners would need to be finalized by the October meeting. Chair Chien asked for commissioners to review the block award as it was a very high bar to be chosen and should be given consideration. Commissioners reviewed some of the first round picks. Mr. Failor would circulate an updated list and commissioners will return with the final picks.

***Work Plan Approval***

Chair Chien asked for comments or suggestions on the 2017 Work Plan. There was none. A voice vote was taken and the plan was approved.

**Staff Report:**

Mr. Failor said the South Boulevard streetscape project will begin in October.

**Adjournment:**

Commissioner Stigger moved to adjourn. The meeting ended at 9:15 p.m.

Angela Schell,  
Recording Secretary